

Office of Teaching and Learning/ETWD

2025-2026 Strategic Scheduling Series

The Louisiana Department of Education is proud to introduce the **SY25–26 Strategic Scheduling Series**, a set of professional learning opportunities designed to help principals and system leaders strengthen one of the most powerful levers for student success: the school schedule. Over the past several years, Louisiana leaders have shared what works, where challenges remain, and how scheduling decisions can either accelerate or limit a school's goals. This new series builds on that momentum with a mix of role-specific training and hands-on workshops. The sessions are generally designed as standalone experiences that participants can opt into based on their needs and interests. Whether attending one session or several, school and system leaders will gain actionable strategies, practical tools, and the confidence to design schedules that maximize instructional time, support teachers, and set students up for success.

The series will include the following sessions throughout the 2025–2026 school year:

1. **Strategic Schedules Mini-Series for School System Leaders (Elementary, Middle, & High)**
2. **Schedule Building Bootcamp Experience for School-Based Teams (Elementary, Middle, & High)**
3. **Technical Scheduling for School Schedulers (Elementary, Secondary)**

To register for any of these sessions, please click [here](#).

1. Strategic Schedules Mini-Series for School System Leaders (Elementary, Middle, & High)

This two-part (per grade band) virtual mini-series is designed to give school system leaders a clear vision of what strong, strategic schedules can look like across specific grade bands. Anchored in the LDOE Scheduling and Staffing Guidebooks, these sessions highlight proven best practices that maximize instructional time and teacher capacity. By participating, system leaders will be better equipped to set the vision for schools in their system and guide teams toward schedules that truly support student success. Participation in the mini-series by school system leaders also unlocks the opportunity for school-level teams to engage in the **Schedule Building Bootcamps**, ensuring alignment and support from senior leadership as schools make meaningful scheduling shifts.

Details at a Glance:

- **What:** Two 60-minute virtual sessions (per grade band) focused on best practices for strategic scheduling aligned to LDOE guidebooks. Participants are eligible to join one, two, or all three of the grade band sessions (Elementary, Middle, & High)

- **Who:** School system leaders (not individual schools) responsible for setting vision and direction for how time is used and staff are allocated across schools
- **Why:** Gain a system-wide perspective on scheduling best practices, prepare to lead schools in implementing these practices, receive ready-to-use tools, and unlock access for school-level teams to participate in the Bootcamp experience
- **When:** Offered in November & December - see specific dates below:

Grade Band	Session 1	Session 2
Elementary	November 10th @ 1PM	December 8th @ 1PM
Middle	November 13th @ 1PM	December 10th @ 1PM
High	November 14th @ 1PM	December 11th @ 1PM

2. Schedule Building Bootcamp Experience for School-Based Teams (Elementary, Middle, & High)

The Schedule Building Bootcamp provides school-based leadership and scheduling teams with a rare opportunity to transition from vision to action. This immersive experience ~~provides teams with hands-on exposure to scheduling best practices~~, time to apply them in their own context, and personalized coaching to support real-world scheduling shifts. With a combination of virtual and in-person touchpoints, teams will leave with a clearer path forward and concrete changes already in motion. **Participation in the Strategic Schedules Mini-Series (above) is required for school system leaders before school-level teams are eligible to attend these bootcamps to ensure alignment between school teams and system-level support.** Spaces are limited to maintain personalized attention and meaningful feedback.

Details at a Glance:

- **What:** A multi-part experience that includes:
 - 30-minute virtual pre-session to ground teams in best practices and what's ahead
 - 3-hour in-person bootcamp to apply strategies and begin making shifts
 - 60-minute virtual follow-up session to reflect and refine
 - Two 30-minute individual technical assistance meetings scheduled at the team's discretion
- **Who:** School-based leadership and scheduling teams (with system leader participation in the Mini-Series required for eligibility)
- **Why:** Gain hands-on exposure to scheduling best practices, make real shifts to your school's schedule, and receive tailored coaching to ensure changes are sustainable in your unique context
- **When:** Offered between January and the end of the year based on grade band - see specific dates below:

Grade Band	Virtual Pre-Session	In-Person Bootcamp	Virtual Follow-Up
Elementary	March 31st @ 1PM	April 14th @ Time TBD, Baton Rouge	May 6th @ 1PM
Middle	February 24th @ 1PM	March 4th @ Time TBD, Baton Rouge	April 2nd @ 1PM
High	January 14th @ 1PM	January 29th @ Time TBD, Baton Rouge	February 11th @ 1PM

3. Technical Scheduling for School Schedulers (Elementary, Secondary)

Building a master schedule can be one of the most time-consuming and complex tasks of the school year. This **60-minute virtual session**, offered separately by grade band, is designed for the individuals responsible for physically creating school schedules, whether that's assistant principals, counselors, or designated scheduling staff. Participants will receive practical tips, tools, and templates to make the scheduling process more efficient, accurate, and less stressful. The session focuses on the “how” of scheduling, equipping participants with concrete strategies they can put to use immediately.

Details at a Glance:

- **What:** One 60-minute virtual session per grade band focused on the technical aspects of building schedules, with templates and tools provided
- **Who:** Anyone responsible for building school schedules (e.g., assistant principals, counselors, or designated scheduling staff)
- **Why:** Save time, avoid common pitfalls, and gain confidence in building accurate and effective schedules using LDOE-provided resources
- **When:** Offered in March and April - see specific dates below:

Grade Band	Session Date & Time
Elementary	April 21st @ 1PM
Secondary	March 11th @ 1PM