

COMMUNICATING AND REPORTING INCIDENTS OF SECLUSION AND RESTRAINT FOR STUDENTS WITH DISABILITIES

Each incident of seclusion and restraint must be properly documented and reported to school officials and to the parent(s) of the student who was been placed in seclusion or physically restrained based on local guidelines and procedures. Each incident must be reported to the Louisiana Department of Education (LDOE) through the Special Education Reporting (SER) system. LEAs must have consistent procedures in place that outline responsibilities for documenting and reporting incidents of seclusion and restraint.

Reporting Incidents of Seclusion and Restraint in SER

All incidents of seclusion and restraint must be reported to the LDOE through SER. Below are screen shots of where this information should be entered.

Step 1: Select the incident link on the students record in SER

ER 🙁 New Student 🤇			t.doe.louisiana.gov	
Testing System Student Search	(cuy	In Karaman of Education
S Current Student	+ Add New	Incident Event Type	Date of Incident	Adult(s)
Name: LAST-1387727, FIRST State ID: 0991387727 DOB: 12/12/1990	View / Edit	Restraint	5/18/2016	Larry Johnson Ida May
Site: 055034 Gender: Male	View / Edit	Seclusion	5/16/2016	Ida May
Student Profile Jurisdiction				
Parent/Guardian				
Special Ed. Activity	-			
Pre-Referral Activities				
Screening	-			
Evaluation	-			
▶ IEP				
IEP Forms	-			
Services Plan (Private)				
Service				
ESYS				
Post School Transition				
IFSP Development	2			
IFSP Service				
AEPS Assessment				
Related Services/Medicaid Behavior Tracking				
Incident				

Step 2: Complete all fields detailing the incident of seclusion or restraint and submit the record.

🚽 Save 🗀 Clos	X Cancel
Incident	
Incident Event Ty	SELECT ONE 🔹
Date Of Incident:	
Begin Time:	
End Time:	
Report of Inciden	ient/Provided to Parent/Guardian on:
Report of Inciden	ient/Provided to Parent/Guardian on:
Report of Inciden Report of Inciden	ient/Provided to Parent/Guardian on:
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