

Accessing the LDOE Professional Learning Platform Guidance

Tutoring Vendor: Accessing an Open RFA

Step 1: Create My.LA Credentials

In order to set up your Professional Learning Partner profile, you will first need to create your My.LA login credentials.

Create My.La Account

Fill out the appropriate information at <https://my.la.gov/en-us/> to create your My.LA credentials. Select ‘Sign Up.’ You will use these credentials to access the LDOE Professional Learning Platform.

Create Your Account

We only need a few pieces of information from you.

1

Tell us about yourself.

* First Name

Middle Names (optional)

* Last Name

[Next Section](#)

Verify your Credentials

You will receive a verification email, and must confirm your account before logging into the LDOE Professional Learning Platform.

Step 2: Login to the LDOE Professional Learning Platform

You can now enter the LDOE Professional Learning Platform.

Access the Public RFA Board to see the current open RFAs for the LDOE using the link below.

- <https://ldoe.canopyed.com/SuperRFA>

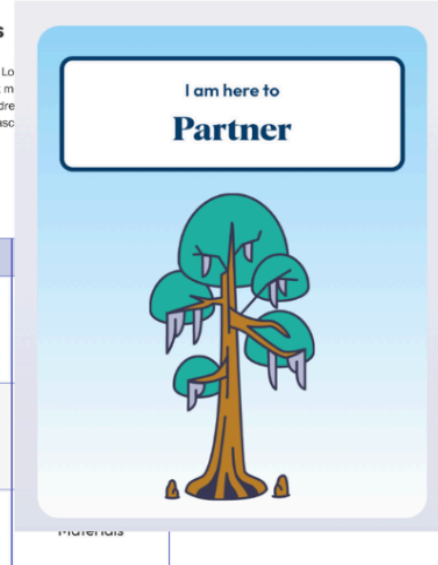
Select the hyperlink for the **Accelerate: High-Dosage Tutoring Service Providers**.

Louisiana Department of Education Request for Applications

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Open RFAs

Title and Description	Publish Date	Deadline
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Vendors will be taken to the Partner login for the LDOE Professional Learning Platform.

Select **'I am here to Partner'** and **'Login with LDOE'** to use your My.La credentials to login and access the application. Select **'View Open RFAs'** in the top right corner. Select the hyperlink for the **Accelerate: High-Dosage Tutoring Service Providers**.

- Complete each section of the application.
- Expand the sections of the application to review provided information, upload requested documents, and answer any questions.
- When uploading files and answering questions, be sure to save the content before moving to a new section.

Application Title

Instructional Materials Application

IM Core Application

Welcome!

We're happy to have you in the Student Wellbeing: Design an intervention for enhancing student wellbeing microlearning. This content is part of a series to prepare you for MC-CUS2.

After this course, you will be able to...

Expand each section to view provided information and complete application requirements.

Use the Review Table to view indicators, guiding questions, and scoring criteria. Applicants can view the Review Table, but are not able to edit the table. The Review Table provides insight into what the LDOE reviewers use to score submitted applications.

Each application is scored based on the indicators. Questions and Scoring Criteria are provided by the guide owners to assist in completing the application.

Instructional Materials Application Review

IM Core Application Review

Review Table

Indicators	Questions	Scoring Criteria	Evidence	Score
<ul style="list-style-type: none"> Indicator 3.2 Lorem ipsum dolor sit amet, consectetur adipiscing elit. Nunc vulputate libero et velit interdum, ac aliquet odio mattis. 	<ul style="list-style-type: none"> Lorem ipsum dolor sit amet, consectetur adipiscing elit. Nunc vulputate libero et velit interdum, ac aliquet odio mattis? 	<ul style="list-style-type: none"> Lorem ipsum dolor sit amet, consectetur adipiscing elit. Nunc vulputate libero et velit interdum, ac aliquet odio mattis. Lorem ipsum dolor sit amet, consectetur adipiscing elit. 		<div> <input checked="" type="radio"/> Binary Score <input type="radio"/> 3-Point Scale </div> <div>Select Score</div>

Complete all sections of the application and select **'Submit Application'** to submit the final application to the LDOE for review.

- Once an application has been submitted, the review process will begin. Applicants will no longer be able to make edits to an application once it has been submitted. Submitted applications will list the time of the submission and the date.

Application Title

D

N

P

Instructional Materials Application

Instructional Materials Application Submission

Instructional Materials Application Review

Submitted

Submitted: 08:45, Mon. 09/09/2023

An email notification will alert applicants once an application decision has been made.