





Using the Equation Builder

- To enter text, click in the **Response Box** and type text using the keyboard.
- Click on the **Equation Builder** button  to open the tool and enter any math symbols, characters, or math format.
- When finished, click on the **OK**  button in the lower-right corner of the Equation Builder tool – the equation will be entered into the response box.
- To cancel what has been entered, click on the **Cancel**  button in the lower-right corner of the Equation Builder tool and you will be returned to the response box.
- To edit an existing equation, double-click on the equation in the Response Box. This will re-open the Equation Builder.

Example:

To create a fraction, click on the **Fraction**  button.

- Click in the top box to enter a numerator.
- Click in the bottom box to enter a denominator.