# Louisiana Believes

# Teacher-Student Data Link (TSDL)
# User   Guide
# for IAP

# 2021-2022 Version 2.2

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2021

Dr. Cade Brumley
State Superintendent of Education

DEPARTMENT of
EDUCATION
Louisiana Believes

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**Web-only document**

# Purpose

Teacher-Student Data Link (TSDL) is being used in 2021-2022 with school systems that participate in the ELA Guidebooks and ELA Wit and Wisdom operational, field, and pilot assessments to upload students for testing in ADAM.

Alerts

- It is very important that all elements of the file layout provided in this document are populated.
- Schools systems should not include any grade levels that are not participating in the Innovative Assessment Program.
- This file should be uploaded to the data manager ftp no later than October 1. When it has been updated, please alert assessment at la.gov.

Please send questions about the TSDL file to [assessment@la.gov](mailto:assessment@la.gov).
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# APPENDIX A - RECORD LAYOUT & DATA ELEMENT DESCRIPTION

| Start | Field Name | Length | Type | Required | Description / Valid Values |
|---|---|---|---|---|---|
| 1 | System Indicator | 3 | X | Yes | Must always be "TSD" |
| 4 | LEA Code | 3 | X | Yes | LEA code assigned by LDOE |
| 7 | Record Type Code | 3 | X | Yes | Code indicating record type. Must be "010". |
| 10 | School Site Code | 6 | X | Yes | |
| 16 | Teacher First Name | 30 | X | Yes | Letters and period, forward slash, hyphen, apostrophe, and <space>. Cannot contain commas or numerals |
| 46 | Teacher MI | 1 | X | Optional | Letter only. Include the MI if your school has more than one teacher with the same first and last name |
| 47 | Teacher Last Name | 30 | X | Yes | Letters and period, forward slash, hyphen, apostrophe, and <space>. Cannot contain commas or numerals |
| 77 | Teacher Suffix Name | 5 | X | Optional | Letters, Roman numerals, and periods only (e.g., Jr., Sr., I, II) |
| 82 | Course Code | 6 | N | Yes | Numerals only |
| 88 | Period | 2 | N | Yes | 01-19 or blank spaces |
| 90 | Class Code | 20 | X | Yes | **Must match the class code submitted in CUR**. Can contain letters, numerals, and characters with the exception of commas and quotation marks |
| 110 | Class Type | 1 | N | Yes | 0 or 1 only (0=day class, 1=night class) |
| 111 | Student First Name | 1 | X | Yes | Full first name |
| 112 | Filler | 30 | X | Blank | Filler |
| 142 | Student Last Name | 3 | X | Yes | Full last name |
| 145 | Filler | 32 | X | Blank | Filler |
| 177 | Student Unique ID | 10 | N | Yes | Numerals only. No spaces or hyphens. |
| 187 | Filler | 1 | X | Blank | Filler |
| 188 | Student Day of Birth | 2 | N | Yes | Day of birth only; no more than 2 numerals |
| 190 | Filler | 4 | | Blank | Filler |
| 194 | Student Gender | 1 | X | Yes | Must be M or F |
| 195 | Student Grade | 2 | X | Yes | 2 characters. |
| 197 | Student Education Classification | 2 | N | Yes | Numerals only (see Ed Class tab for additional information) |
| 199 | Student EL | 2 | N | Yes | Numerals only (see decode tab) |
| 201 | Student Free/Reduced Lunch | 2 | N | Yes | Numerals only (see decode tab) |
| 203 | Student Migrant Status | 1 | X | Optional | Y or N |
| 204 | Student Section 504 Status | 1 | X | Yes | Y or N |
| 205 | Student Primary Exceptionality | 2 | N | Optional | Student primary exceptionality in SER. Numerals only. Required if Education Classification is Special Ed or G/T |
| 207 | Student Ethnicity (Hispanic/Latino) | 1 | X | Yes | Y or N |
| 208 | Student Race: American Indian or Alaska Native | 1 | X | Yes | Y or N |
| 209 | Student Race: Asian | 1 | X | Yes | Y or N |
| 210 | Student Race: Black or African American | 1 | X | Yes | Y or N |
| 211 | Student Race: Native Hawaiian or Other Pacific Islander | 1 | X | Yes | Y or N |
| 212 | Student Race: White | 1 | X | Yes | Y or N |
| 213 | Student Homeless (McKinney-Vento Act) | 1 | X | Optional | Y or N |
| 214 | Student Career Diploma | 1 | X | Optional | Y or N |
| 215 | Teacher Social Security Number | 9 | N | Yes | Numerals only. No spaces or hyphens. |
| 224 | Class Begin Date | 8 | N | Yes | Numerals only. YYYYMMDD-format. |
| 232 | Class End Date | 8 | N | Yes | Numerals only. YYYYMMDD-format. |
| **Total Length = 239** | **N – Numeric** (right justified, padded with zeroes) | | | | |
| | **X – Alphanumeric** (left justified, padded with spaces) | | | | |

# Education Classification Validation Rules

In general, a student must be classified as either gifted/talented, students with disabilities (SWD), or regular education.  A student who is SWD cannot also be Section 504.  However, a gifted/talented or regular education student may be classified as Section 504.

| Education Classification | Validation Rule |
|---|---|
| 02 | Primary Exceptionality must be Gifted (27) or Talented (32 or 33 or 34); Section 504 code may be "Y" |
| 01 | Primary Exceptionality must be anything other than Gifted or Talented (27 or 32 or 33 or 34) |
| 01 | Section 504 code must be "N" |
| 00 | Primary Exceptionality must be blank (not SWD); Section 504 code may be "Y" |

# Additional Information: Field Decode

| Field Name | Excepted Values |
|---|---|
| Student EL | 01 - Fully English Proficient |
| | 02 - English Learner |
| Student Free/Reduced Lunch | 00 - Paid |
| | 01 – Free |
| | 02 - Reduced |