LOUISIANA DEPARTMENT OF EDUCATION

Office of Assessments, Accountability, and Analytics

LEAP Connect Practice Test Quick Start Guide for Families

Contents

Introduction 1
Practice Test Guidance 1
Online Administration 2
Scoring 2
Reporting 2

Introduction

Students in grades 3 through high school may take practice tests in English Language Arts, Mathematics, and Science to help prepare them for the LEAP Connect statewide tests administered later in the school year. The practice tests allow students to do the following:

- practice using the online tools for computer-based tests and interacting with the secure testing platform
- respond to some of the types of questions they may find on the LEAP Connect test
- practice using the Directions for Practice Test Administration (test administrators) and the reference materials

Practice Test Guidance

English Language Arts, Mathematics, and Science LEAP Connect Practice Test Guidance documents are posted on the Practice Test webpage to better understand how the practice tests can be used to support instructional goals, rather than as isolated test prep. Families may access the online practice assessments. Use the following link within Google Chrome: Online Practice Test Portal. Below are the usernames by content area and grade level. **The password for all of the practice tests is teach123.**

Grade Level	ELA	Math	Science
Grade 3	ela03	math03	
Grade 4	ela04	math04	sci04
Grade 5	ela05	math05	
Grade 6	ela06	math06	
Grade 7	ela07	math07	
Grade 8	ela08	math08	sci08
High School	elahs	mathhs	scihs

Online Administration

The DRC INSIGHT Portal User Guide provides directions on how to prepare for the online administration of the practice tests. The following tasks need to be completed in DRC INSIGHT prior to administering the practice tests:

- Transfer and add students
- Assign and view accommodations
- Create test sessions
- Generate and print test tickets
- Review resources in DRC INSIGHT
- Review the Directions for Practice Test Administration (DPTA) and prepare reference materials

Scoring

General Scoring Information

The online practice tests are scored using a combination of automated and teacher scoring. Selected Response items (e.g., multiple choice) are automatically scored by the online system; however, responses to constructed-response items are scored by teachers. The DRC INSIGHT Portal User Guide explains how teachers access and use the Educator Scoring application in DRC INSIGHT to score student responses. Prior to using the Educator Scoring application, teachers should retrieve the scoring rubrics from the answer key documents, found on the Practice Test webpage or DRC INSIGHT under Documents in the General Information tab. The grade-level and content area answer keys are available in DRC INSIGHT and on the Assessment Guidance webpage. The answer keys include answers to all item types, alignment information, and rubrics.

Reporting

Reports will generate in the DRC INSIGHT portal within 24 hours of the completion of at least one test session. DTCs or STCs wishing to issue reports without completing all sessions must log in to the DRC INSIGHT Portal and select the “End Incomplete Test Session” button inside of the test session tab before printing. This allows teachers and schools to use reports to support the instructional use of practice tests. Only one test session within a practice test needs to be completed for reports to generate. Additionally, educator scoring does not need to be completed for reports to generate. Reports will refresh nightly after the initial posting to reflect any changes in test session completion and/or educator scoring. The Report Delivery menu of the DRC INSIGHT Portal User Guide explains how to access the online practice test reports in DRC INSIGHT and gives an explanation of the reports provided. There are no student or test session summary reports for practice tests. The following reports are available for practice test assessments:

- Test Session Response Map
- Student Response Map
- Data .csv File

For technical questions about online test setup, please contact Louisiana Customer Service at 888-7184836 or LAHelpDesk@datarecognitioncorp.com. For questions relating to all other aspects of Louisiana assessments, please call the Assessment Hotline at 844-268-7320 or email assessment@la.gov.