

Per [House Resolution 195](#) of the 2015 Regular Session the Louisiana Department of Education will host opportunities for parents to view the 2016 tests in a secure setting. These viewings will provide parents with the opportunity to review the test structure and questions.

Each of the 2016 tests can be viewed during one of the following windows.

Grade	Test	Tentative Viewing Dates
High school	LAA 1	Late August
	EOC	
3–8	LAA 1	
	LEAP	

Test Security

To maintain test security, parents can only view these tests in a secure setting.

Parents are also required to comply with [Bulletin 118 Statewide Assessment Standards and Practices](#) and [House Resolution 195](#) of the 2015 Regular Session by not disclosing or discussing any test materials following the viewing. Individuals who fail to comply with these regulations will be required to reimburse the Department for any test questions that are no longer deemed secure and therefore cannot be used in future tests.

To view a test, parents should take the following steps:

1. Email assessment@la.gov or call 1-844-268-1320 (between the hours of 6:30 a.m. and 4:30 p.m.) to schedule an appointment. Only parents with scheduled appointments will be allowed to view the tests. Tests will be viewed at the Claiborne building, 1201 N. 3rd St Baton Rouge, LA 70802.
2. Bring the child's latest report card or a copy of the child's birth certificate to verify guardianship. This information is used only to verify a child's enrollment and participation in statewide tests and will *not* be kept by the Department.

The Department also has the following resources available to support parents' understanding of the 2017 tests. These resources can be found within the [Family Support Toolbox](#) on the Department's website and will be updated in Fall 2016 for the 2017 tests.

- [Assessment guides](#)
- [Released test items](#)
- [Practice tests](#)
- [Parent Guide to LEAP Tests](#)

Any questions should be directed to the Director of Assessment at assessment@la.gov.



LOUISIANA DEPARTMENT OF EDUCATION

Request to Review Testing Documents of the Louisiana Education Assessment Program

Name of the Individual Requesting to View the Answer Document: _____

Student's Name: _____

Student's School District: _____

Student's School: _____

Student's Grade Level: _____

The design of the Louisiana Department of Education's LEAP, EOC, and LAA assessments programs requires that the test questions and materials remain secure. To maintain security of the tests, only authorized persons are permitted to view test questions and materials. With the exception of the materials released by the Department for informational purposes, all test questions (draft or final) and associated materials must be regarded as secure. As a result, such materials may not be reproduced, discussed, or in any way released or distributed to unauthorized persons.

By signing below, I, _____, verify that I am the parent or legal guardian of the child listed above. I understand I cannot make copies, use my cell phone or any other electronic device, take notes, or discuss or divulge any secure test material that I review during this session. If I do, I understand that I will be immediately escorted from the viewing area. I acknowledge that the Director of Assessments or designee will be present during the entire test viewing, and I agree to comply with all aspects of [Bulletin 118](#) and [House Resolution 195](#) of the 2015 Regular Session. I understand that if I violate any of the terms or agreements in this statement, I will be charged the replacement cost of any items no longer deemed secure by the Department.

Signature

Date

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