

New Teacher of the Year - Candidate's Online Portal Guide 2024-2025 School Year

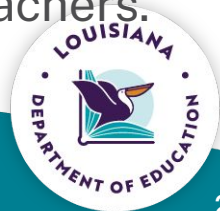


December 11, 2024

January 15, 2025

Louisiana's Teacher and Principal of the Year Programs

- The Louisiana Department of Education recognizes that great teachers and school leaders are critical to student success.
- Annually, the Department, in partnership with [Dream Teachers](#) and the [Louisiana Association of Principals](#), honors the state's most exceptional educators through the Teacher and Principal of the Year programs.
- The Louisiana Teacher and Principal of the Year awards programs provide an opportunity to acknowledge those educators who are making exceptional gains with students.
- The **New** Teacher of the Year has been added to these current award programs to recognize the contributions of Louisiana's first year teachers.



New Teacher of the Year Qualifications

This program will recognize the outstanding contributions of a ***first year*** teacher. Therefore, on the application deadline, ***the new teacher must have less than one year of full time teaching experience.***

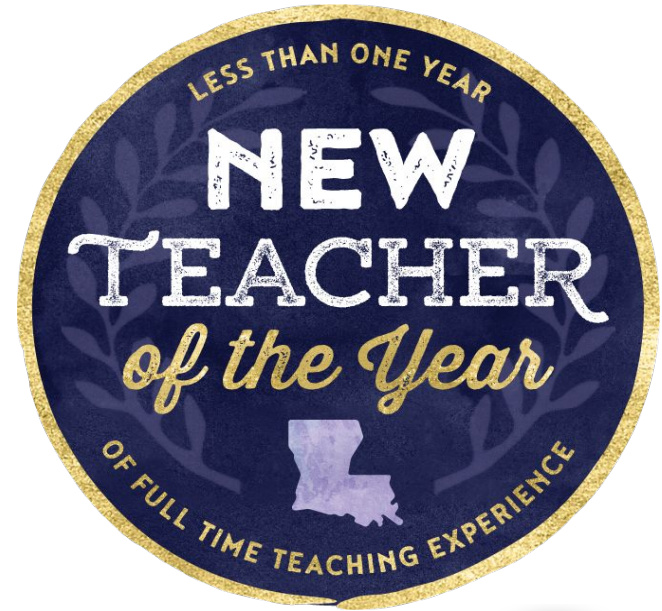
Additionally, the applicant must teach full time in a publicly funded school in Louisiana.



New Teacher of the Year- Benefits to Candidates

Provides participating educators with the following benefits:

- Opportunity
- Growth
- Connections
- Celebration
- Focus
- Advocacy



Applicant Information

Add basic information

Form for "Applicant Information"

This is my form.

Applicant Name

Applicant School Name

Applicant School System

Grade(s) Taught

Subject(s) Taught

Certification Type/Number



Applicant Information

Add information and either “Save & Continue Editing” or “Mark as Complete.”

Certification Type/Number

Applicant Email Address

Applicant Phone Number

Bio: Add your professional bio in the textbox below. Please follow the guidelines outlined here. (250 words or less)

Original Social Media Quote: Add an original social media quote (that could be used in print) in the textbox below that captures the essence of you as an educator. (280 character limit)

SAVE & CONTINUE EDITING

MARK AS COMPLETE



Part One - Complete

Click on “Reflection Questions” for next step.

Louisiana Department of Education

Programs My Applications Laurie Carlton

1 of 5 tasks complete

Last edited: Dec 30 2021 11:50 AM (CST)

REVIEW SUBMIT

Deadline: Feb 18 2022 12:00 AM (CST)

LC Laurie Carlton (Owner)
laurie.carlton@LA.GOV

Add collaborator

New Teacher of the Year Applica... Preview

0000000006

APPLICATION ACTIVITY

Your tasks

- Applicant Information Completed on: Dec 30 2021 11:50 AM (CST)
- Reflection Questions
- Teaching Video and Lesson Plan
- Signatures/Approval
- Consent forms, Lesson plan, and additional documents



Reflection Questions

Complete three reflection questions. Each one must be 750 words or less.

[New Teacher of the Year Application](#)
0000000006
ID: 0000000006

- Applicant Information
- Reflection Questions >
- Teaching Video and Lesson Plan
- Signatures/Approval
- Consent forms, Lesson plan, and additional documents

1 of 5 tasks complete

Last edited: Dec 30 2021 11:50 AM (CST)

REVIEW **SUBMIT**

Form for "Reflection Questions"

This is my form.

Reflection Question 1 Add your response to the following prompt in the textbox below. **Note- You may also submit supplemental materials to accompany your response in the last step in this application portal. (Documents may be in any format, such as a chart, news article, video, photos, etc.)**

Why did you decide to become an educator? What impact have you had on students in your first few months in the classroom? In your response, provide specific examples of how you currently and will continue to meet Louisiana's educational priorities: (You may write about one or more priorities.)

- Ensure every student is on track to a professional career, college degree, or service
- Remove barriers and create equitable, inclusive learning experiences for all children
- Provide the highest quality teaching and learning environment
- Cultivate high-impact systems, structures, and partnerships
- Develop and retain a diverse, highly effective educator workforce (750 words or less)



Reflection Question 2 Add your response to the following prompt in the textbox below. **You may also submit supplemental materials to accompany your response in the last step in this application portal. (Documents may be in any format, such as a chart, news article, video, photos, etc.)**

There are many challenges to attracting students to pursue a career in education. How did your



Reflection Questions

You may “Save & Continue Editing” as you work. When finished, “Mark as Complete.”

1 of 5 tasks complete

Last edited: Dec 30 2021 11:50 AM (CST)

REVIEW **SUBMIT**

Deadline: Feb 18 2022 12:00 AM (CST)

Reflection Question 2 Add your response to the following prompt in the textbox below. You may also submit supplemental materials to accompany your response in the last step in this application portal. (Documents may be in any format, such as a chart, news article, video, photos, etc.)

There are many challenges to attracting students to pursue a career in education. How did your expectations of teaching align to the realities of teaching? What would you say to young people about why pursuing a career in education is a good choice? (750 words or less)

Reflection Question 3 Add your response to the following prompt in the textbox below. You may also submit supplemental materials to accompany your response in the last step in this application portal. (Documents may be in any format, such as a chart, news article, video, photos, etc.)

How do you ensure that you are continuously growing as an educator? Where do you want to be professionally in five years? Ten years? (750 words or less)

SAVE & CONTINUE EDITING **MARK AS COMPLETE** ←



Part Two - Complete

Click on “Teaching Video and Lesson Plan” for next step.

[← Back to application](#)

[New Teacher of the Year Application](#)
0000000006
ID: 0000000006

[Applicant Information](#)


[Reflection Questions](#) >

[Teaching Video and Lesson Plan](#)

[Signatures/Approval](#)

[Consent forms, Lesson plan, and additional documents](#)

2 of 5 tasks complete

 Reflection Questions ...
Completed Dec 30 2021 01:41 PM (CST)

Form for "Reflection Questions"

This is my form.

Reflection Question 1 Add your response to the following prompt in the textbox below. Note- You may also submit supplemental materials to accompany your response in the last step in this application portal. (Documents may be in any format, such as a chart, news article, video, photos, etc.)

Why did you decide to become an educator? What impact have you had on students in your first few months in the classroom? In your response, provide specific examples of how you currently and will continue to meet Louisiana's educational priorities: (You may write about one or more priorities.) • Ensure every student is on track to a professional career, college degree, or service • Remove barriers and create equitable, inclusive learning experiences for all children • Provide the highest quality teaching and learning environment • Cultivate high-impact systems, structures, and partnerships • Develop and retain a diverse, highly effective educator workforce (750 words or less)

XX

Reflection Question 2 Add your response to the following prompt in the textbox below. You may also submit supplemental materials to accompany your response in the last step in this application portal. (Documents may be in any format, such as a chart, news article, video, photos, etc.)

There are many challenges to attracting students to pursue a career in education. How did your expectations of teaching align to the realities of teaching? What would you say to young people about why pursuing a career in education is a good choice? (750 words or less)

v



Teaching Video

Add the YouTube video URL in the textbox provided. Lesson plan will be uploaded in the last step of the application process.

< Back to application

[New Teacher of the Year Application](#)
0000000006
ID: 0000000006

- ✓ Applicant Information
- ✓ Reflection Questions
- Teaching Video and Lesson Plan**
- Signatures/Approval
- Consent forms, Lesson plan, and additional documents

2 of 5 tasks complete

Teaching Video and Lesson Plan

Form for "Teaching Video and Lesson Plan"

Teaching Video/Lesson Plan

TEACHING VIDEO/LESSON PLAN: Add the YouTube video URL in the textbox below. Upload a copy of your lesson plan with your application in the last step in this application portal.

SAVE & CONTINUE EDITING **MARK AS COMPLETE**



Part Three - Complete

Click on “Signatures/Approval” for next step.

Education Programs My Application

[← Back to application](#)

[New Teacher of the Year Application](#)
0000000006
ID: 0000000006

- ✓ Applicant Information
- ✓ Reflection Questions
- ✓ Teaching Video and Lesson Plan** >
- Signatures/Approval
- Consent forms, Lesson plan, and additional documents

3 of 5 tasks complete

Last edited: Dec 30 2021 01:57 PM (CST)

✓ Teaching Video and Lesson Plan
Completed Dec 30 2021 01:57 PM (CST)

Form for "Teaching Video and Lesson Plan"

Teaching Video/Lesson Plan

TEACHING VIDEO/LESSON PLAN: Add the YouTube video URL in the textbox below. Upload a copy of your lesson plan with your application in the last step in this application portal.

video link



Signatures

Add your principal's name and your signature. Then, "Mark as Complete."

of Education Programs My A

[← Back to application](#)

[New Teacher of the Year Application](#)
0000000006
ID: 0000000006

- ✓ Applicant Information
- ✓ Reflection Questions
- ✓ Teaching Video and Lesson Plan
- Signatures/Approval [>](#)
- Consent forms, Lesson plan, and additional documents

3 of 5 tasks complete

Last edited: Dec 30 2021 01:57 PM (CST)

[REVIEW](#) [SUBMIT](#)

Signatures/Approval ...

Form for "Signatures/Approval" ✓ Draft saved

This is my form.

Principal/School Leader Name

Applicant Signature

Signing here indicates that your supervisor supports the submission of your application and all information presented in this application is true.

[Clear](#)

[SAVE & CONTINUE EDITING](#) [MARK AS COMPLETE](#)



Part Four - Complete

Click on “Consent Forms, Lesson Plan and Additional Documents” for next step.

[← Back to application](#)

[New Teacher of the Year Application](#)
0000000006
ID: 0000000006

- ✓ Applicant Information
- ✓ Reflection Questions
- ✓ Teaching Video and Lesson Plan
- ✓ Signatures/Approval >
- Consent forms, Lesson plan, and additional documents

4 of 5 tasks complete

Last edited: Dec 30 2021 02:37 PM (CST)


✓ Signatures/Approval ...
Completed Dec 30 2021 02:37 PM (CST)

Form for "Signatures/Approval"

This is my form.

Principal/School Leader Name
Principal XX

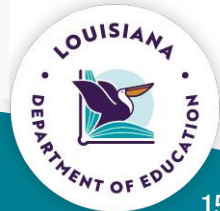
Applicant Signature
Signing here indicates that your supervisor supports the submission of your application and all information presented in this application is true.



Consent Forms, Lesson Plan, Additional Documents

Upload all necessary documents. Include any additional (optional) documents

The screenshot displays the user interface of the Louisiana Department of Education's application portal. On the left, a sidebar lists application tasks: 'Applicant Information', 'Reflection Questions', 'Teaching Video and Lesson Plan', and 'Signatures/Approval', all marked as complete with green checkmarks. The current task, 'Consent forms, Lesson plan, and additional documents', is highlighted with a green bar and a right-pointing arrow. Below the sidebar, a progress bar shows '4 of 5 tasks complete' and the last edit time is 'Dec 30 2021 02:37 PM (CST)'. At the bottom of the sidebar are 'REVIEW' and 'SUBMIT' buttons. The main content area shows the task title 'Consent forms, Lesson plan, and additional documents' with a plus icon and a three-dot menu. It features two large buttons: 'ATTACH FILE' with an upload icon and 'LINK TO VIDEO' with a chain-link icon. A 'MARK AS COMPLETE' button is positioned at the bottom right of the task area. A large blue arrow points upwards towards the 'MARK AS COMPLETE' button.



Part Five - Complete

All five steps should be complete. Click “Submit.”

The screenshot shows the 'New Teacher of the Year Application' interface. The top navigation bar includes 'Programs' and 'My Applications'. The left sidebar contains a progress list with five items, all marked with green checkmarks: 'Applicant Information', 'Reflection Questions', 'Teaching Video and Lesson Plan', 'Signatures/Approval', and 'Consent forms, Lesson plan, and additional documents'. Below the list, a progress bar indicates '5 of 5 tasks complete' and the text 'Last edited: Dec 30 2021 02:54 PM (CST)'. At the bottom of the sidebar are 'REVIEW' and 'SUBMIT' buttons. The main content area shows a document titled 'Consent forms, Lesson plan, and additional documents' with a completion timestamp of 'Completed Dec 30 2021 02:54 PM (CST)'. Below this, a file named 'class 2021 email' (Filename: class_2021_email.docx) is listed as 'Added: Dec 30 2021'. A large grey arrow points to the 'SUBMIT' button.



Confirm the submission of your application

The screenshot displays the Louisiana Department of Education's application portal. The user is logged in as Laurie Carlton. The application progress is shown as 5 of 5 tasks complete, with all steps marked as finished: Applicant Information, Reflection Questions, Teaching Video and Lesson Plan, Signatures/Approval, and Consent forms, Lesson plan, and additional documents. A file named 'class_2021_email.docx' is attached. A modal dialog box titled 'Submit application' is open, asking the user to confirm submission. The dialog includes a 'REVIEW' button and a green 'SUBMIT' button. The footer of the page includes the Apply logo and copyright information for Momentive.

Louisiana Department of Education

Programs My Applications Laurie Carlton

Filename: class_2021_email.docx Added: Dec 30 2021

Submit application

Please confirm submission of your application.

If you wish to take a look at the application before submitting, please **Review** it.

CANCEL REVIEW SUBMIT

5 of 5 tasks complete

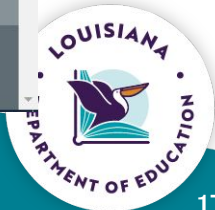
Last edited: Dec 30 2021 02:54 PM (CST)

REVIEW SUBMIT

Deadline: Feb 18 2022 12:00 AM (CST)

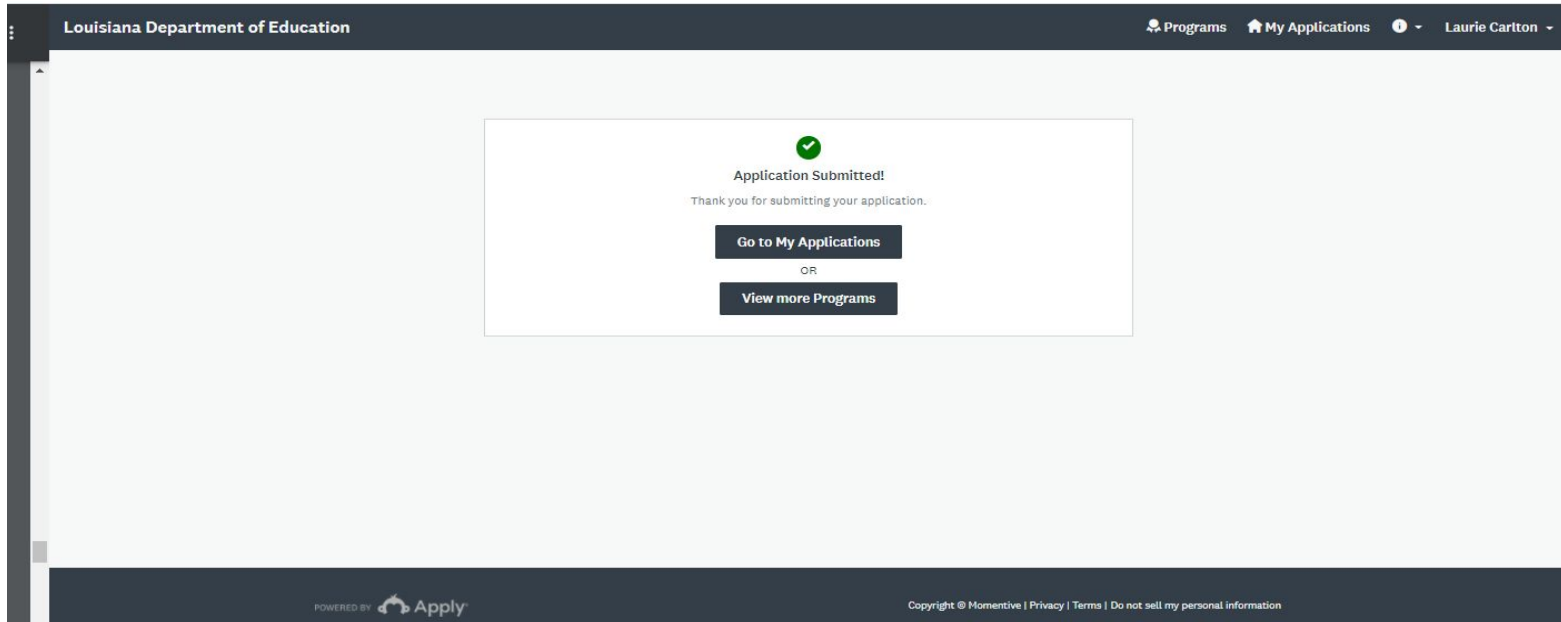
POWERED BY Apply

Copyright © Momentive | Privacy | Terms | Do not sell my personal information

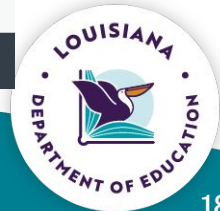


Successful Submission Verification

After submitting your application, you will see “Application Submitted!”



The screenshot shows a web interface for the Louisiana Department of Education. At the top, a dark navigation bar contains the text "Louisiana Department of Education" on the left and "Programs", "My Applications", a user profile icon, and "Laurie Carlton" on the right. The main content area is white and features a central confirmation message: a green checkmark icon, the text "Application Submitted!", and "Thank you for submitting your application." Below this are two dark buttons: "Go to My Applications" and "View more Programs", separated by the word "OR". At the bottom of the page, a dark footer contains the text "POWERED BY Apply" on the left and "Copyright © Momentive | Privacy | Terms | Do not sell my personal information" on the right.



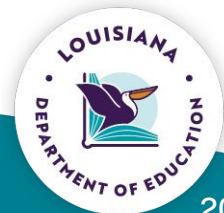
Resources



State-Level Criteria + Rubric

An exemplary candidate for *New Teacher of the Year* is one who:

- Demonstrates **excellence** and **expertise** in the field, guiding students of **all** backgrounds and abilities to **achieve success**.
- **Collaborates** with colleagues, students, and families to create a school environment that is **respectful, inclusive,** and **positively impacts student growth and learning**.
- Intentionally **connects the classroom/school and key stakeholders** to **build strong community partnerships** resulting in success for all.
- Demonstrates **leadership and innovation in and outside** of the **school** building walls and helps students/education stakeholders be successful.
- Is **inspiring, compelling, professional,** and expresses themselves in an **engaging and articulate** way. The candidate is both **timeless and relevant** and has the ability to connect with and represent the state.



New Teacher of the Year Video

- Teaching videos should not exceed 15 minutes and may be edited. Teaching may take place in person, virtually, and/or be hybrid.
- Teaching video suggestion- Divide the video into three segments. Suggested segment time is listed as a guide only, as candidates may utilize the time as needed.
 - Description of the lesson (three minutes or less)
 - Classroom lesson (ten minutes or less)
 - Debrief of lesson (three minutes or less)
- In the state-level online application, videos must be submitted as a YouTube video link.

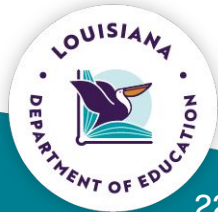


New Teacher of the Year Video (continued)

The state review team will be looking for evidence of the following:

- Effective classroom management
- High student engagement and innovative techniques that reach all students regardless of teaching platform
- Utilization of high quality curricula and resources
- Checking for understanding

View the [New Teacher of the Year Video Guidance](#) for further details.



Candidate and Student Consent Forms

- Teachers must sign and submit the Department's Candidate Consent Forms in the state-level online [application portal](#).
- Students featured in the state-level application, whether in video, film, audio, photography, recording, etc., must have their guardian sign and return the Department's Student Consent Form.
- If possible, the candidate should scan all Student Consent Forms into one PDF and submit that one document in the state-level online application portal. An alternative will be available for those who don't have access to a scanner.

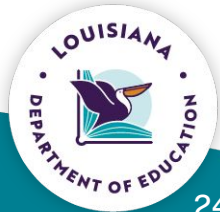
Click the link to view the [Candidate Consent Form](#).

Click the link to view the [Student Consent Form](#).



Sample *New Teacher of the Year* Application

2025 New Teacher of the Year: [Tiffany Pfeifer Rohleder](#)



New Teacher of the Year Materials

Use the links below for easy access to all application materials.

- [New Teacher of the Year Timeline](#)
- [New Teacher of the Year Rubric](#)
- [New Teacher of the Year Application](#)
- [New Teacher of the Year Video Guidance](#)
- [Candidate Consent Form](#)
- [Student Consent Form](#)
- [Sample New Teacher of the Year Application](#): Tiffany Pfiefer Rohleder



Questions?

Contact laurie.carlton@la.gov with any questions.

