



Professional Biography Guidelines

2025-2026

Please complete your professional biography in third person, as it would appear in print. (250 words or less)

In your bio, please include the following items:

- The grade level and subject you currently teach (teachers) or the grades at your school (principals)
- The name of your school, including city and state as listed in [Louisiana School Finder](#).
- All degrees you hold and include the institution where they were received (i.e., Bachelor of Science in Education from the Louisiana State University)
- Any awards or points of pride
- A sentence or two about pedagogical priorities

In your bio, please follow the following style guidelines:

- Spell out your degrees (i.e., Bachelor of Art not BA)
- Only capitalize a subject area when it's a language (i.e., capitalize English but not calculus)
- Use your first and last name in the first reference, but your last name only on second and subsequent references
- Spell out all acronyms the first time they are used

See [examples of professional bios](#) for Regena Hartley Beard, 2026 Louisiana State Teacher of the Year, and Justin Wax, 2026 Louisiana State Principal of the Year.