**Students of the Year Interview Rubric**

**Student’s Name Panelist’s Initials**

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| --- | --- | --- |
| **Interview Evaluation** | | **Score** |
| Poise/Confidence | 2 possible points |  |
| Ability to Relate Ideas | 2 possible points |  |
| Engaging Speaker | 2 possible points |  |
| Good Voice Projection | 2 possible points |  |
| Clear Focus | 2 possible points |  |
| Use of Facts to Support a Position | 2 possible points |  |
| Flexibility in Response to Questions | 2 possible points |  |
| Use of Correct Grammar | 2 possible points |  |
| Relevance of Answers/Explanations | 2 possible points |  |
| Appropriate Body Language and Eye Contact | 2 possible points |  |
| Scope and Breadth of the Response to the Posed Question | 5 possible points |  |
| **Total Score** | | **/25** |

**Rubric Scoring Instructions:**

1. Download and save the blank electronic interview scoring rubric to your computer before beginning the interview scoring process. You will re-use this scoring form for each candidate.
2. Open a blank electronic interview scoring rubric and type the candidate’s name and your initials.
3. Place your element score in the corresponding field text area provided.
4. Add the scores for each element to calculate your final score for the interview.
5. Once the form is complete, save the file as:

* Interview\_Grade Level Number\_First initial of student\_Last name of student\_Your last name
* Example: Interview\_Grade 8\_J\_Jones\_Smith

1. Repeat these steps for each of the candidates.

Once you have finished scoring all of the candidates, please email the completed files to the designated coordinator. If you took notes or printed the summary documents during your review, please destroy them, as they are considered confidential information. If you have any questions or are unable to serve in this capacity for any reason, please contact the designated coordinator immediately.