



School System and Charter School

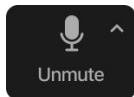
Business Manager and Financial Officer

Monthly Call Meeting

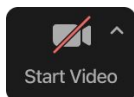
June 2025



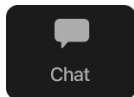
Zoom Meeting Preparation



- Please make sure your phone or computer is muted to minimize background noise.
 - To do this, hover over the bottom left-hand side of your screen and click “Mute.”



- Please make sure you have turned off your camera to save bandwidth and prevent any connectivity issues.
 - To do this, hover over the bottom left-hand side of your screen and click “Stop Video.”



- Please submit questions during the presentation in the “Chat” function located on the bottom of your screen.

If you require an interpreter or have other accessibility needs for future LDOE meetings, please contact LDOEcommunications@la.gov.



Agenda

- Required Submissions
- State Grants Update
- Federal Grants Update
- Maintenance of Effort
- MFP Formula Update
- EdLinks AFR Reporting Update
- Important Reminders
- Call Dates and Slide Deck Links

Please contact schoolfinancehelpdesk@la.gov



Required Submissions



Periodic Expenditure Reports (PERs)

- PERs are currently not being submitted by many school systems on or before deadline.
- Non-submission is a problem because PERs support education requirements for federal grants.
- Tools are being implemented to encourage school systems to comply with the due dates to include but not limited to reminder emails from eGMS.
 - PER Submission Deadlines are:
 - **3/31 due 4/15**
 - **6/30 due 7/15**
 - **9/30 due 11/15**
 - **12/31 due 1/15**
- Please arrange your work plans such that compliance with the required deadlines can be improved.

Please contact ldoe.federalclaims@la.gov



FY 25 Fiscal Year End Deadlines

The deadlines noted below have been established by the Department to ensure all grants funding for FY 2024-25 is utilized. Failure to meet these deadlines risks funding availability for school systems and schools. The Department cannot guarantee the payment of late reimbursement claims and/or late claims.

We appreciate your cooperation and thank you for helping us be good stewards of these funds.

- June 19 8g claims due in eGMS
- July 7 Carl Perkins claims for June expenses are due in eGMS
- July 15 All other state and federal awards (excluding 8g or Carl Perkins) ending June 30, 2025, claims are due in eGMS

Please contact ldoe.federalclaims@la.gov



Charter Schools Annual Budgets

- The FY 2025-2026 Annual Charter School Operating Budgets are due on Friday, August 1, 2025.
- If the Annual Operating Budget submitted by August 1 is not adopted in accordance with the Louisiana Local Government Budget Act, submittal of the budget adopted in accordance with the Budget Act is required no later than September 30.
- A signed and dated Statement of Affirmation must be submitted with the annual budget workbook, which can be found in the Charter School Resources on the [Business Manager Support Library](#) webpage.

Please contact charterfinancehelpdesk@la.gov



State Grants



FY 2024-2025 High Cost Services

- The High Cost Services Allocation provides funding for high needs students with exceptionalities.
- **These deadline to submit reimbursement requests for High Cost Services (Round 1) is July 15, 2025.**

Please contact ldoe.grantshelpdesk@la.gov with questions



FY 2024-2025 Automated External Defibrillator (AED) Funding

- Allocations for AEDs administration were released through eGMS in February 2025. Districts should purchase AEDs from a state contract vendor. For more details, refer to the FY 2024-2025 AED Guidance document in the [Business Manager Support Library](#) under State Allocations.
- **These funds must be expended by June 30, 2025.**

Please contact ldoe.grantshelpdesk@la.gov with questions



FY 2024-2025 Nonpublic Textbooks Allocation

- The Nonpublic Textbooks Allocation is available in eGMS.
- Orders for textbooks, etc. must be received between July 1, 2024 and June 30, 2025 to be eligible for reimbursement.
- Deadline to request reimbursement for Nonpublic Textbooks allocation is **July 15, 2025.**

Please contact Nonpublicfinancehelpdesk@la.gov with questions



Special Education Camera Maintenance Allocation

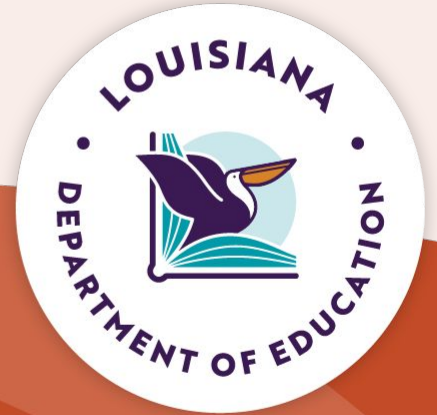
- Provides for one time payments to assist with maintenance costs associated with the purchases of cameras for special education classrooms.
- Allocation should be housed in a restricted fund/account and utilized for intended purposes only.
- Unspent funds should remain in restricted account as “fund balance.”

Funds were issued to school systems in March 2025.

Please contact schoolfinancehelpdesk@la.gov



State Grants - FY 2025-2026



State Grants in FY 2025-26

Highlights of anticipated state grants from 2025 Legislative Session:

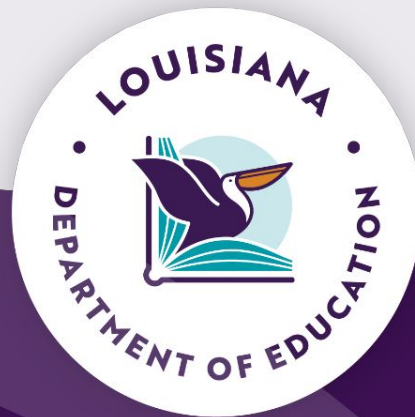
- Certificated and Support Staff Stipend Allocation (\$2,000/\$1,000)
- Differentiated Compensation Allocation
- Apprenticeship and Internship Allocation
- Tutoring Allocation

More information to be released later this summer, pending final approval by the Governor.

Please contact schoolfinancehelpdesk@la.gov



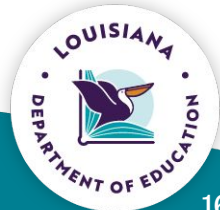
Federal Grants



FY 2025-26 Super App Allocations

- Formula Allocations (ESSA, IDEA, and Carl Perkins) and the 25-26 Competitive allocations are now available in eGMS.
- LEAs need to create Amendment 1 to view funding and complete the application.
- Submission deadline for FY 2025-26 Super App Amendment 1 is June 30, 2025 in order to meet substantial approval regulations.

Please contact schoolfinancehelpdesk@la.gov



High Cost Services - Round 1

- Amendment 1 for the 2024-2025 High Cost Services Round 1 application should have been submitted. Please submit an amendment if your district has not done so already.
- Funding for High Cost Services Round 1 includes both State and Federal Funds.
 - State Funding: availability ends on 6/30/2025. All claims must be submitted on or before July 15, 2025.
 - Federal Funding: availability ends on 9/30/2025. All claims must be submitted on or before November 15, 2025.

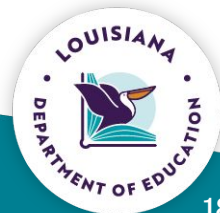
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FY23 ESEA Waiver

- The LDOE has received approval for the FY23 ESEA Waiver, which extends the availability of the FY23 ESEA Formula Funds.
- These funds were set to expire as of 9/30/2025. The waiver extends the availability of the funds to 9/30/2026.

Please contact ldoe.grantshelpdesk@la.gov

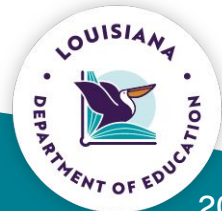


Maintenance of Effort



UPDATE! MOE Required Submission Timeline:

| Required Submission | eGMS Availability | Submission Deadline |
|----------------------------|-------------------|---|
| 2024 IDEA MOE Confirmation | March 24, 2025 | April 7, 2025 - <u>Past Due!</u> |
| 2026 ESSA MOE Verification | April 14, 2025 | May 23, 2025 - <u>Past Due!</u> |
| 2026 IDEA MOE Verification | April 14, 2025 | May 23, 2025- <u>Past Due!</u> |



Maintenance of Effort (MOE)

- Failure to complete the MOE applications by the required submission dates may jeopardize the availability of federal funds to School Systems.
- The [Maintenance of Effort Quick Guide for EGMS Users in 2025](#) is available to assist with those new to the MOE submission process. Step by step instructions to access each application for this year.
- A [Local Funds Calculator](#) is available to assist in completing the Local Only Funds section of the IDEA MOEs. *NOTE: It includes a tab for the Confirmation and the Verification*
- Description of [Allowable Exceptions and Examples](#) for IDEA

For questions regarding the MOE review process, contact fedaudit@la.gov

For technical inquiries or support with eGMS, contact jason.berard@la.gov



MFP Formula Update



MFP Formula Update

Upcoming in June 2025 Budget Letter:

- Updated Mentor Stipend Allocation
- IAT Stipend Allocation
- CDF Overpayments
- SCA Reallocation

Related Updates:

- Updated October & February Mid-Year Adjustment
- Updated School Lunch Match
- Final 2024-2025 Charter Per Pupil

Please contact LDOEMFPHelpDesk@la.gov

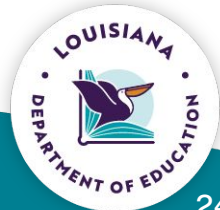


2024-25 MFP Update

June Final Payments

- Reconciles state and local transfer payments for the entire year including minor adjustments if needed.
- Payments released on or about June 25th.
- June Budget Letter with final calculations will be posted to the LDOE website on or about June 20th.
- Charter school specific info will be posted to individual school ed_fin FTP sites at same time.

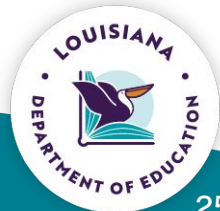
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2025-26 MFP Formula Update

- FY2025-26 MFP Formula submitted by BESE for consideration was not adopted by the Legislature.
 - MFP formula will remain the same as was first adopted by Legislature in the 2022 Regular Session of the Legislature (HCR 23).
 - The law provides that if the Legislature takes no action, then the formula reverts to the version in effect in the prior fiscal year.

Please contact LDOEMFPHelpDesk@la.gov

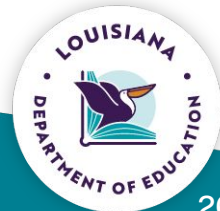


2025-26 MFP Formula Update

Next Steps

- Final July 2025 formula calculations will be released on the LDOE website on or about June 30.
 - LDOE Newsletter will include reminder about the June 30 release with link to MFP Library.
- Business Managers should review the July 2025 files to identify applicable allocation changes.

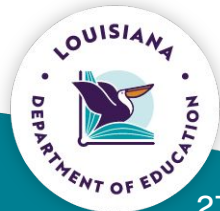
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2025-26 MFP Formula Update

- Projected formula calculations released in March 2025 are updated for July 2025 with the latest available data to include:
 - Adjustments, if needed, to Level 1 - Students with Disabilities, Gifted and Talented, and Economically Disadvantaged counts
 - Level 4 updates include changes to the following allocations:
 - CDF Initial (75% of prior year)
 - SCA initial (2.1.25 student count)
 - International Associate Teacher Salary (2024-25 teacher counts)
 - Charter Per Pupil calculations were updated to the Initial FY 2025-26 from the Final FY2024-25.

Please contact LDOEMFPHelpDesk@la.gov



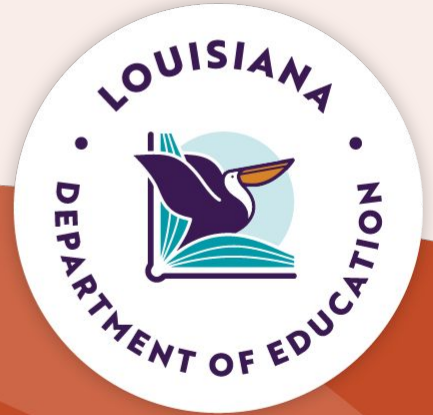
2024-25 MFP Formula Update

- Documents posted for July 2025 will include:
 - Formula Guidance Memo
 - FY Monthly Payment Schedule
 - Budget Letter (Allocations) Excel and pdf versions
 - Initial Charter Per Pupil (CPP) Amounts
 - Reference Documents:
 - Certificated and Support Staff Pay Raise Guidance document
 - Data Descriptions - MFP Membership Definition and Pay Raise Certificated and Support Staff Positions
 - House Concurrent Resolution (HCR) 23 (2022 Regular session)

Please contact LDOEMFPHelpDesk@la.gov



Required School Lunch Match



Required School Lunch Match

- The United States Department of Agriculture (USDA) requires an annual match of state funds for the school lunch program.
- The Louisiana Department of Education is provided a total state match amount by the USDA each year that must be divided into individual school system match amounts.
- A memorandum explaining the requirements and a FY 2025-26 schedule containing the required recalculated match amount for each school system is available in the MFP Library under the USDA REQUIRED SCHOOL LUNCH MATCH section.

Please contact LDOEMFPHelpDesk@la.gov



EdLink AFR Reporting Update



EdLink Update for AFR

- School Systems will be required to report Annual Financial Report date in EdLink AFR portal for the FY 2024-2025 reporting period.
- The LEADs portal will not be available for school systems to report Annual Financial Report data for the FY 2024-2025 reporting period.
- Training for EdLink AFR reporting will be held via Webinars on the following dates, more details to follow:
 - August 7th at 10:00 a.m.
 - August 14th at 10:00 a.m.
 - August 28th at 10:00 a.m.

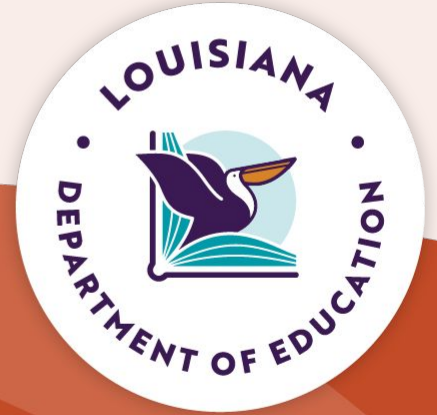
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Important Reminders



Revisions to Certification Requirements for Lead School Business Administrators



Lead School Business Administrators Certification Requirements

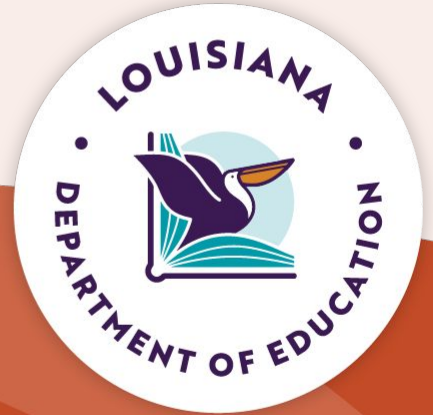
- Certification requirements contained in Bulletin 1929 were amended to incorporate the following:
 - Add the charter school business administrator credential requirements adopted in Bulletin 126.
 - Revise the local school districts and charter schools business administrator credential requirements, reducing the number of years from seven to **four** for earning the mandatory certification while employed as a lead school business administrator.

Effective July 1, 2025, all lead school business administrators must become certified within 4 years.

Please contact schoolfinancehelpdesk@la.gov



Professional Development



Upcoming Regional Collaborations

Schedule

These half day afternoon collaborations will be held from 1 to 4:30 pm, with the exception of the **High School Opportunities** pathway which will meet from 9 a.m. to 12:00 p.m.

| Cohort | Session 1 | Session 2 | Location |
|--|--------------------|------------------|---|
| Monroe | September 23, 2025 | January 27, 2026 | University of Louisiana Monroe, Bayou Pointe, 1 Warhawk Way, Monroe, LA |
| Shreveport | September 24, 2025 | January 28, 2026 | Hilton Garden Inn, Bossier City, 2015 Old Minden Rd, Bossier City, LA |
| Lafayette | October 2, 2025 | January 23, 2026 | University of Louisiana at Lafayette, Student Union, 620 McKinley Street, Lafayette, LA |
| Baton Rouge | October 1, 2025 | January 22, 2026 | Cook Hotel & Conference Center, 3838 W. Lakeshore Dr, Baton Rouge, LA |
| New Orleans Business Managers only | September 30, 2025 | January 21, 2026 | Pontchartrain Convention & Civic Center, 4545 Williams Blvd . Kenner, LA |



Upcoming Regional Collaborations

Registration

System leaders should complete an individual registration using this [registration link](#) or by scanning the QR code.



September Collaboration - Business Managers only
**January Collaboration - Business Managers and
Grants Accounting Staff**

Availability is limited. Please register for one of the sessions via the [Registration Form](#)





Reminders

- The next Business Managers Monthly Call will be held on July 23, 2025 at 2:00 pm.
- Reminder with date and link will be posted in LDOE Weekly Newsletter.
- The slide decks for the monthly call can be found in the [Business Manager Support Library](#) on the website.

Please contact schoolfinancehelpdesk@la.gov

