



School System and Charter School

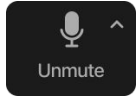
Business Manager and Financial Officer

Monthly Call Meeting

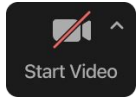
March 2025



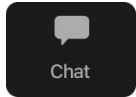
Zoom Meeting Preparation



- Please make sure your phone or computer is muted to minimize background noise.
 - To do this, hover over the bottom left-hand side of your screen and click “Mute.”



- Please make sure you have turned off your camera to save bandwidth and prevent any connectivity issues.
 - To do this, hover over the bottom left-hand side of your screen and click “Stop Video.”



- Please submit questions during the presentation in the “Chat” function located on the bottom of your screen.

If you require an interpreter or have other accessibility needs for future LDOE meetings, please contact LDOEcommunications@la.gov.



Agenda

- **Required Submissions**
- **State Grants Update**
- **Federal Grants Update**
- **Maintenance of Effort**
- **MFP Formula Update**
- **Reporting Requirements**
- **Summer Feeding Application**
- **Important Reminders**
- **Call Dates and Slide Deck Links**

Please contact schoolfinancehelpdesk@la.gov



Required Submissions



Periodic Expenditure Reports (PERs)

- PERs are currently not being submitted by many school systems on or before deadline.
- Non-submission is a problem because PERs support education requirements for federal grants.
- Tools are being implemented to encourage school systems to comply with the due dates to include but not limited to reminder emails from eGMS.
 - PER Submission Deadlines are:
 - **3/31 due 4/15**
 - **6/30 due 7/15**
 - **9/30 due 11/15**
 - **12/31 due 1/15**
- Please arrange your work plans such that compliance with the required deadlines can be improved.

Please contact ldoe.federalclaims@la.gov



FY 25 Fiscal Year End Deadlines

The deadlines noted below have been established by the Department to ensure all grants funding for FY 2024-25 is utilized. Failure to meet these deadlines risks funding availability for school systems and schools. The Department cannot guarantee the payment of late reimbursement claims and/or late claims.

We appreciate your cooperation and thank you for helping us be good stewards of these funds.

- June 19 8g claims due in eGMS
- July 7 Carl Perkins claims for June expenses are due in eGMS
- July 15 All other state and federal awards (excluding 8g or Carl Perkins) ending June 30, 2025, claims are due in eGMS

Please contact ldoe.federalclaims@la.gov



Charter Schools

3rd Quarter Budget Submission

- The Third Quarter Financial Budget Report for FY 2024-2025 is due by **April 30, 2025**.
- If your organization operates more than one charter school, you must submit the financial report for each individual school.
- For more details see the Instructions for Quarterly budgets tab in the Annual Budget Workbook.
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Please contact charterfinancehelpdesk@la.gov



Local Tax Data Submission

- The FY 2025-2026 MFP calculations for charter schools are dependent upon projected FY 2024-2025 local revenue data and expenditures related to the collection of the revenue.
- The projected FY 2025-2026 local revenue data is being collected through the LEADS portal. The LEADS data collection portal is now open.
- The deadline to submit this data is **April 11, 2025**.

Please contact ldoe.mfphelpdesk@la.gov



State Grants



State Grants

❖ Automated External Defibrillator (AED) Funding

- Allocations for AEDs administration were released through eGMS in February 2025. Districts should purchase AEDs from a state contract vendor. For more details, refer to the FY 2024-2025 AED Guidance document in the [Business Manager Support Library](#) under State Allocations.
- **These funds must be expended by June 30, 2025.**

Please contact schoolfinancehelpdesk@la.gov



FY 2024-2025 Nonpublic Textbooks Allocation

- The Nonpublic Textbooks Application is now available in eGMS.
 - Applicants are encouraged to ensure that the Nonpublic Textbooks contact information is updated and saved in eGMS.
- Orders for textbooks, etc. must be received between July 1, 2024 and June 30, 2025 to be eligible for reimbursement.
- Deadline to request reimbursement for Nonpublic Textbooks allocation is July 15, 2025.

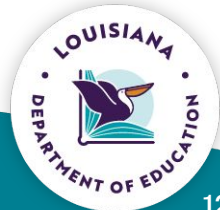
Please contact nonpublicfinancehelpdesk@la.gov with questions



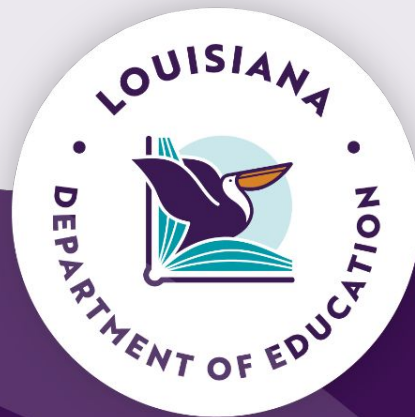
FY 2024-25 Agricultural Science Allocation

- Agricultural Science Allocation
 - Payable to the Non-Federal Support Program for city, parish, and other local public schools for the purchase of:
 - Instructional materials, both textbook and digital
 - Future Farmers of America training materials
 - Supplies, including consumable shop supplies
 - Equipment and parts
 - For students enrolled in a vocational agriculture, agribusiness, or agriscience course as of October 1, 2024.
- The allocation will be released in Spring 2025.

Please contact schoolfinancehelpdesk@la.gov



Federal Grants



FY 2025-2026 Super App Overview



School System Planning Key Dates

| Date | Item |
|-------------|--|
| October 17 | 2025-2026 School System Planning and Budgeting Workbook released |
| December 31 | Final 2024-2025 ESSA formula funds loaded in Super App |
| January 23 | 2025-2026 Super App (competitive portion) due |
| Feb.-March | LDOE reviews competitive Super App submissions and provides feedback on plans and budgets |
| Feb.-May | School systems conduct nonpublic school consultations |
| April | Super App competitive allocations sent to BESE for approval |
| May 1 | Allocations for 2025-2026 loaded in Super App |
| June 30 | Deadline to submit 2025-2026 Super App Amendment 1 |
| July 1 | 2025-2026 Super App grant period begins; Systems begin implementing 2025-2026 School System Plan |



Maintenance of Effort



UPDATE! MOE Required Submission Timeline:

| Required Submission | eGMS Availability | Submission Deadline |
|----------------------------|-------------------|---------------------|
| 2024 IDEA MOE Confirmation | March 24, 2025 | April 7, 2025 |
| 2026 ESSA MOE Verification | April 14, 2025 | May 23, 2025 |
| 2026 IDEA MOE Verification | April 14, 2025 | May 23, 2025 |



Maintenance of Effort (MOE)

- Failure to complete the MOE applications by the required submission dates may jeopardize the availability of federal funds to School Systems.
- The [Maintenance of Effort Quick Guide for EGMS Users in 2025](#) is available to assist with those new to the MOE submission process. Step by step instructions to access each application for this year.
- A [Local Funds Calculator](#) is available to assist in completing the Local Only Funds section of the IDEA MOEs. *NOTE: It includes a tab for the Confirmation and the Verification*
- Description of [Allowable Exceptions and Examples](#) for IDEA

For questions regarding the MOE review process, contact fedaudit@la.gov

For technical inquiries or support with eGMS, contact jason.berard@la.gov



MFP Formula Update



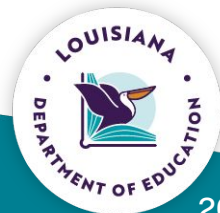
MFP Formula Update

Upcoming in March 2025 Budget Letter:

- October and February Mid-Year Adjustments
- Prior Year Audit Adjustments
- Pay Raise Reconciliation/Payment Adjustments
- Charter Per Pupil Final Calculation
- Charter School Admin Fee Reconciliation
- Career Development Fund Final Allocation
- HCS Allocation (Informational only)
- Teacher Mentor Stipend (Information only)

These updates will either be posted publicly in the MFP library, or placed securely in your FTP site folders.

Please contact LDOEmphelpdesk@la.gov



MFP Formula Update

Proposed FY 2025-26 MFP Formula Calendar:

- Formula Adoption by BESE at the March 2025 meeting.
- Submitted to legislature by March 15, 2025.

Please contact ldoemfphelpdesk@la.gov



Summer Feeding Application



Summer Feeding Application Timelines

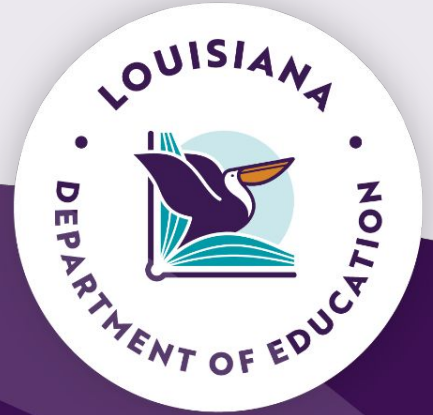
| Sponsor Type | Sponsor and Congregate Applications Due | Non-Congregate Site Applications Due | Final Summer Feeding Applications Due |
|-------------------------|---|--------------------------------------|---------------------------------------|
| School Food Authorities | March 30, 2025 | April 4, 2025 | May 31 AND >14 days before operations |

Please contact: ChildNutritionPrograms@la.gov

225-342-6337



Important Reminders





Reminders

- The next Business Managers Monthly Call will be held on April 16, 2025 at 2:00 pm.
- Reminder with date and link will be posted in LDOE Weekly Newsletter.
- The slide decks for the monthly call can be found in the [Business Manager Support Library](#) on the website.

Please contact schoolfinancehelpdesk@la.gov

