

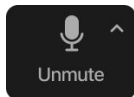


School System Financial Services
Monthly Call Meeting
for
Business Managers and Financial Officials

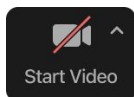
October 2025



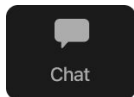
Zoom Meeting Preparation



- Please make sure your phone or computer is muted to minimize background noise.
 - To do this, hover over the bottom left-hand side of your screen and click “Mute.”



- Please make sure you have turned off your camera to save bandwidth and prevent any connectivity issues.
 - To do this, hover over the bottom left-hand side of your screen and click “Stop Video.”



- Please submit questions during the presentation in the “Chat” function located on the bottom of your screen.

If you require an interpreter or have other accessibility needs for future LDOE meetings, please contact LDOEcommunications@la.gov.



Agenda

- Required Submissions
- State Grants Update
- Federal Grants Update
- MFP Formula Update
- Annual Financial Report (AFR)
- Reporting Requirements
- Important Reminders
- Call Dates and Slide Deck Links

Please contact schoolfinancehelpdesk@la.gov



Required Submissions



Periodic Expenditure Reports (PERs)

- PERs are currently not being submitted by many school systems on or before deadline.
- Non-submission is a problem because PERs support education requirements for federal grants.
- Tools are being implemented to encourage school systems to comply with the due dates to include but not limited to reminder emails from eGMS.
 - PER Submission Deadlines are:
 - **3/31 due 4/15**
 - **6/30 due 7/15**
 - **9/30 due 11/15**
 - **12/31 due 1/15**
- Please arrange your work plans such that compliance with the required deadlines can be improved.

Please contact ldoe.federalclaims@la.gov



2025-2026 Data Collection

The 2025-2026 students and staff data collection opened on August 11. Data Managers are encouraged to submit data daily so that EdLink 360's live dashboards are current and useful for Data Managers and for System & School Leaders.

- October 1 MFP/IDEA
 - August 11: Collection opened
 - October 22 by 5 p.m.: Deadline for files to be submitted
 - October 23: Collection closed; snapshot taken

Please visit [Data System Support](#) for more information.



2025 Federal Reimbursements Deadline

- The deadlines noted below are for federal awards ending on September 30, 2025:
 - eGMS Reimbursement Requests are due on or before November 15, 2025.
 - Periodic expenditure reports are due on or before November 15, 2025.



Charter Schools

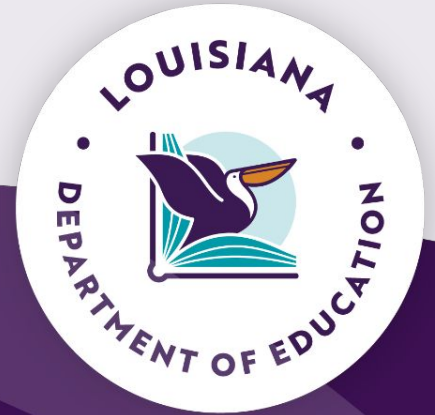
1st Quarter Budget Submission

- The First Quarter Financial Budget Report for FY 2025-2026 is due by **October 31, 2025**.
- If your organization operates more than one charter school, you must submit the financial report for each individual school.
- For more details see the Instructions for Quarterly budgets tab in the Annual Budget Workbook.

Please contact charterfinancehelpdesk@la.gov



State Grants



FY 2025-2026

Nonpublic Textbooks Allocation

- The Nonpublic Textbooks Application is now available in eGMS.
 - Applicants are encouraged to ensure that the Nonpublic Textbooks contact information is updated and saved in eGMS.
- Orders for textbooks, etc. must be received between July 1, 2025 and June 30, 2026 to be eligible for reimbursement.
- Deadline to request reimbursement for Nonpublic Textbooks allocation is July 15, 2026.

Please contact nonpublicfinancehelpdesk@la.gov with questions



Federal Grants



2024-25 High Cost Services

- The High Cost Services Round 2 grant funding ended on September 30, 2025.
 - Submit your reimbursement requests through eGMS to claim these funds by November 15, 2025.

Please contact ldoe.grantshelpdesk@la.gov



FY 25-26 High Cost Services

- The LDOE will soon release the High Cost (HCS) application via eGMS in as a competitive grant application.
- This funding should be used to provide services that directly support students with disabilities and/or exceptionalities.
- [The 2025-2026 High Cost Services State Plan](#) is available on the website to provide additional information.

Please contact ldoe.grantshelpdesk@la.gov



Super App Overview

The Super App is a comprehensive application that allows LEAs to plan for their needs, access their formula funds, and apply for competitive funds on one timeline.

Phase	Action	Review Step
Original Application Launches in October Deadline to submit: 1/23	Approval of CIR/UIR-A Strategy	The LDOE will review answers to designated questions within the Super App to approve the school system's CIR and UIR strategies and grant competitive funds. <i>Please note: Only school systems with CIR/UIR-A sites (with the exception of Strong School Systems and Computer Science) will be considered for competitive funds to meet the federal requirement for each school system's ESSA plan (20 USC §6312).</i>
Amendment 1 Opens late April Deadline to submit: 6/30	Approval of Super App	The LDOE will review school system budgets for formula and competitive funds to ensure that each expenditure is allowable under the specific grant.

Please contact LDOEOperations@la.gov with questions.
Include “School System Planning” in the subject.

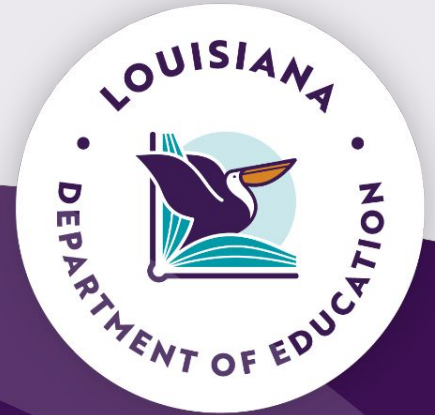


School System Planning Key Dates

Date	Item
October	2026-2027 School System Planning and Budgeting Workbook released
December 31	Final 2025-2026 ESSA formula funds loaded in Super App
January	2026-2027 Super App (competitive portion) due
Feb.-March	LDOE reviews competitive Super App submissions and provides feedback on plans and budgets
Feb.-May	School systems conduct nonpublic school consultations
April	Super App competitive allocations sent to BESE for approval
May 1	Allocations for 2026-2027 loaded in Super App
June 30	Deadline to submit 2026-2027 Super App Amendment 1
July 1	2026-2027 Super App grant period begins; Systems begin implementing 2026-2027 School System Plan



MFP Formula Update



MFP Related Data Collections

Staff Data Collection via EdLink 360 (October 1 Class: Student and Staff)

- October 1 staffing data collection drives the following funding allocations:
 - Pay Raises -2019-20, 2021-22, & 2022-23 certificated staff and support workers
 - Projected pay raise cost calculated in July will be reconciled to the October staffing data to create a final allocation in March
 - Pay raise guidance may be viewed in the [MFP Library](#).
 - All staffing data must be submitted by **January 15, 2026**.

Please contact LDOEmphelpdesk@la.gov



MFP Related Data Collections

Staff Data Collection via EdLink 360 (Mentor and Resident Teacher Collection)

- October 1 staffing data collection drives the following funding allocations:
 - Mentor Stipends
 - Resident Stipends
- October 1 staffing data collection drives the following funding allocations:
 - EdLink staffing data collection is underway and closes **October 29, 2025.**
 - All mentor and resident staffing data must be submitted by **October 29, 2025** to be considered in MFP calculations

Please contact LDOEmphelpdesk@la.gov



MFP Related Data Collections

Mentor Teacher Stipends

- \$2,000 allocated for mentors who support year-long undergraduate residents and post-baccalaureate candidates
- School systems report mentor teacher data in EdLink 360 Staffing data that is due on October 29, 2025.
- [Resident Teacher and Mentor Teacher Compensation Process Slide Deck](#)

Please contact LDOEmfphelpdesk@la.gov



MFP Related Data Collections

Staff Vacancy Data Collection

- All staffing data for vacancy positions must be submitted by **November 12, 2025.**

Please contact LDOEmfphelpdesk@la.gov



International Associate Teachers Stipends

International Associate Teacher Stipends

- This program supports the cost of employing first-year international teachers for language instruction with an installation stipend of \$6,000
- Stipends must be provided to International Language Associate teachers by the school system in which they are employed.

The allocation schedule was provided in the September Budget Letter in the Level 4 tab. The September Budget Letter is located in the [MFP Library](#)

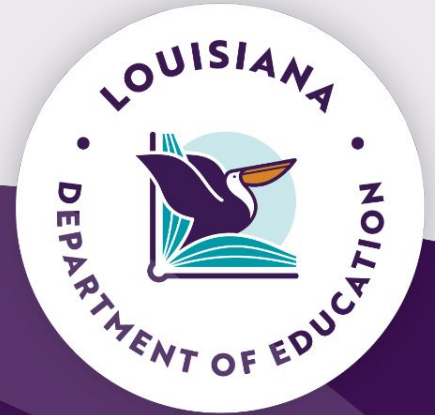
The funding will be released to participating school systems on October 17, 2025.

The IAT Program contact for eligible districts have received pertinent information to further address this topic.

Please contact LDOEmfhelpdesk@la.gov



Annual Financial Report (AFR)

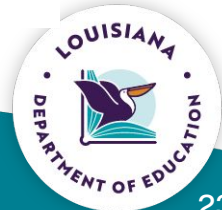


Annual Financial Report (AFR)

- A request for an extension is required to access the Edlink Ops Portal after October 15th.
- Below is a screenshot of how the action should appear in the system

The screenshot displays the Edlink AFR History page. The left sidebar shows the user 'Pamela Mertens' and navigation options like 'AFR Business Manager', 'School Year', 'Sponsor', 'Site/School', 'My Dashboard', 'Sponsor Management', 'Sponsor Information', 'AFR History', 'Site Management', 'Messages', and 'Account Settings'. The main content area is titled 'Annual Financial Reporting History' and includes a warning: 'Warning! Projected Survey for the 2022-2023 school year is due. The final deadline to submit your Projected Survey is December 31st, 2025. Click the + icon to begin your submission for the current reporting year.' Below this is the 'AFR History' section with filters for 'All', 'Actual', and 'Projected' submissions. A table lists the submission for the 2022-2023 school year, showing it is a projected AFR. An 'Extend Deadline' modal is open, prompting the user to 'Click Extend to add 15 days to the submission deadline for this Site.' with 'Extend' and 'Cancel' buttons.

Please contact staudit@la.gov



Annual Financial Report (AFR)

- Once an extension has been requested, school system will have until October 31 to submit responses and an error free AFR
- Your submitted AFR will go through Review Level 1 and Review Level 2 prior to being considered final
- Upon final review, a rating will be assigned in the Edlink Ops Portal

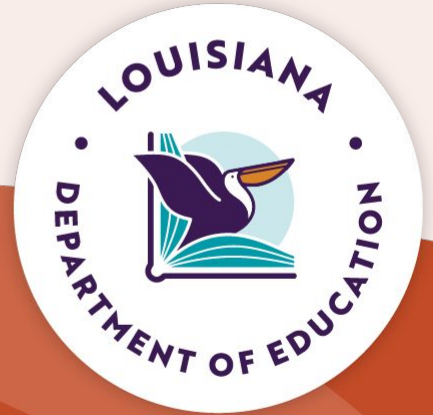
Please contact staudit@la.gov



Reporting Requirements in 2025-26



Approved General Fund Budgets

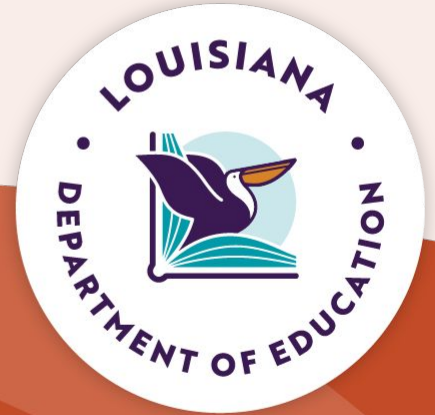


Approved General Fund Budgets

The [Approved General Fund Budget Listing](#), which includes a listing of city/parish school systems who reported their budgets timely, is available for reference in the Business Manager Support Resources under the General Fund Budget Section of the webpage.



BESE Agreed Upon Procedures



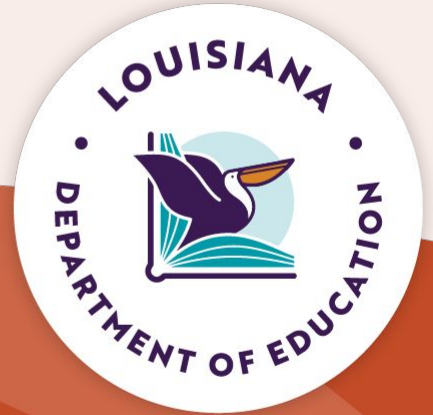
BESE Agreed Upon Procedures

Testing is required for two schedules:

- **Schedule 1** - General Fund Instructional and Support Expenditures and Certain Local Revenue Sources for FY 2024-2025.
- **Schedule 2** - Class Size Characteristics (note: Data is provided through EdLinks 360 dashboard).



Fiscal Risk Assessment



Fiscal Risk Assessment

- The Fiscal Risk Assessment provides an overview of various data elements to assess information that may define local school systems as being financially at risk.
- The Fiscal Risk Assessment results for each school system will be available in the EdFin FTP portal by Tuesday, October 21, 2025.
- Systems are encouraged to review their reports and report any potential corrections or questions to SSFS by **Tuesday October 28, 2025**.
- Systems identified as being in “Corrective Action” or in “Monitor” will be notified by November 7, 2025.
- BESE will receive a report of the 2024-25 Fiscal Risk Assessment results (based on 2023-24 data) at its December meeting.



Important Reminders



Reminders



The next Business Managers Monthly Call will be held on November 19, 2025 at 2:00 pm.

Reminder with date and link will be posted in LDOE Weekly Newsletter.

The slide decks for the monthly call can be found in the [Business Manager Support Library](#) on the website.

Please contact schoolfinancehelpdesk@la.gov

