



Provider Confirmations

Teacher Supplemental Pay PILOT Program

- A. I confirm that the data on the application is correct.
- B. I confirm that my center is licensed and CCAP-certified and serving children as of June 1, 2022.
- C. I understand that completion of this application will not guarantee funding due to financing constraints for the Louisiana Department of Education. If my center is not selected, I may still be eligible for a supplemental pay program for my ongoing cooperation with future surveys.
- D. If selected, I would be willing to potentially record and submit teacher consent forms from my interested and eligible staff members.
- E. I understand that my answers are completely confidential and will not be used to influence the selection process.
- F. I agree to complete follow-up surveys, even if my center is not selected for the supplemental pay grants.
- G. This grant is intended to fund teacher support expenses (such as retention bonuses, stipends, bridge to permanent salary increases, and wage supplements). Centers must retain documentation that all funds were spent on eligible expenses (stipends, bonuses, and/or wage supplements to child care staff). All documentation must be provided to the LDOE, Kathleen Blanco Public Policy Center, and/or other entities approved by LDOE upon request for audit purposes. Centers should expect an audit after funds are spent.
- H. I agree to improve my teachers' salaries **at least monthly** throughout the year. This is not a one-time bonus payment for teachers. I understand that I am responsible for raising wages weekly, bi-weekly, or monthly, whichever works best for my center.
- I. All teachers in birth through four-year-old classrooms (including lead and assistants working 30+ hours per week) still in employment at the center should receive a stipend, bonus, and/or wage supplement. Directors who are solely administrative staff and do not provide direct support or instruction are not eligible to receive the teacher supplemental pay grant (however directors are eligible for the supplemental pay grant funds if their center is not selected).
- J. By applying, I agree to provide additional information to the Department & the Blanco Center as needed, including updates on any staffing changes that take place in the course of the grant.
- K. I will use health and safety practices that prevent the spread of COVID-19 in the child care environment based on guidance from local and state health departments and the LDOE.
- L. Records of expenses must be retained and accessible to LDOE staff and other authorized personnel. Personal use of these funds or use for construction are strictly prohibited. If determined

that the funds were misused, the applicant, including the owner, and board of directors (if applicable), will be investigated and prosecuted to the fullest extent of the law.

M. If a center voluntarily closes prior to September 1, 2022, the reason for the closure will be audited and the grant funds may be recouped. I am also aware that If the Department determines that any amounts paid to the provider exceeded the amount to which the provider was qualified during their CCAP certification, the Department shall have the right to recover or recoup those amounts from any future payments and/or prior to release of the approved grant amount.

N.I agree to provide Departmental funds solely for improving the pay of full-time (30+ hours) teachers.

O. I will distribute the funds on a recurring basis (monthly, weekly, or bi-weekly), whichever works best for my center's schedule.

P. I consent to follow-up surveys that will provide future payroll information.

Q. If I receive extra funds, I understand that my Year 2 award may be less to account for this.