

Rev. 06/18

Pre Inspection Form/Family Child Care Provider

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| <input type="checkbox"/> | Provider has Current email address. |
| <input type="checkbox"/> | Provider is at least 18 years of age. |
| <input type="checkbox"/> | Care for no more than six children who are under age 13, or children with special needs who are under age 18. |
| <input type="checkbox"/> | Have a working telephone capable of receiving incoming and making outgoing calls that is available at all times in the residence in which care is being provided. |
| <input type="checkbox"/> | Verification of current State Fire Marshal approval. |
| <input type="checkbox"/> | Criminal Background check (CBC) for the provider, all adults employed in the residence and on the property, and all adults living in the residence where care is provided. |
| <input type="checkbox"/> | Current certification in infant, child and adult CPR. |
| <input type="checkbox"/> | Current certification in pediatric first aid. |
| <input type="checkbox"/> | Orientation training (must be completed within six months of initial certification) |
| <input type="checkbox"/> | Annual Training of 12 clock hours in job-related subject areas approved by the department. |
| <input type="checkbox"/> | If transportation is provided, the provider shall use child safety restraints required by law, take precautions necessary to ensure the safety of children being transported, and develop emergency procedures and actions to be taken in the event of an accident or breakdown. |
| <input type="checkbox"/> | Written permission from a parent to administer medication to a child in care. |
| <input type="checkbox"/> | Items that can be harmful to children, such as medications, poisons, cleaning supplies and chemicals, and equipment, tools, knives and other potentially dangerous utensils are in a secure place that is inaccessible to children |
| <input type="checkbox"/> | Identify and protect children from safety hazards in the residence and on the premises, such as uncovered electrical outlets, strings and cords, bodies of water, and vehicular traffic. |
| <input type="checkbox"/> | Have appropriate emergency phone numbers, such as fire and police, hospitals and Louisiana Poison Control, and the physical address and phone number for the residence in which care is provided posted in a prominent, easily visible location, and have a written emergency plan that protects children in the event of fire, flood, storm, hurricane, tornado, and snow and ice. |
| <input type="checkbox"/> | Maintain first aid supplies in the residence where care is provided. |
| <input type="checkbox"/> | Allow inspection of the residence where care is provided by department staff and other authorized inspection personnel and parents of children in care, during normal working hours and when children are in care. |