

Career and College Readiness

Community Service Endorsement

In 2013, the idea of the Community Service Endorsement was initiated by the [Volunteer Louisiana Commission](#) and approved by BESE. [RS 17:264, Bulletin 741](#), Louisiana Handbook for School Administrators: §2317. High Schools, outlines the diploma endorsements Louisiana high school students may earn upon graduation. School systems may award a Community Service Endorsement to students completing a minimum of 80 hours of service anytime between ninth and twelfth grade. Students may earn service hours identified in the [Community Service Diploma Endorsement Categories](#).

To earn the Community Service Endorsement, the student must have 80 documented community service hours by graduation. The school system will use the [Community Service Diploma Endorsement Tracking Form](#) to summarize the student efforts recorded on the [Community Service Diploma Endorsement Student Documentation Form](#). Documentation is housed at the local level.

| Who | Action Steps |
|---------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Student | Complete service hours and document efforts on the Community Service Endorsement Documentation Form after every experience. Submit completed forms to the identified school Contact. |
| School System | Use the Community Service Diploma Endorsement Tracking Form to summarize the student efforts. Documentation is housed at the local level. |
| School System | Use code "C1" in STS to document the student has met the requirements of the Community Service Endorsement. |
| School System | Order Community Service Seals yearly using the electronic Diploma Order Form shared via the Department Newsletter. The number of seals ordered should align with the number of students coded as "C1" in STS. |

Additional Resources

- Access the [Community Service Diploma Video](#) to promote the community service endorsement. The video outlines requirements and offers examples of service.