

Louisiana Believes

Counselor Support Toolbox

Counselor Support Toolbox

**Is the
Go To
resource for
professional
school
counselors**

**Incorporates
the four
domains of the
Louisiana
School
Counseling
Model**

**Contains
resources
provided by
Louisiana
professional
school
counselors**

- **Created with support from counselors**
- **Will evolve as counselors share their needs**

Counselor Support Toolbox Priorities

Tools

- To assist students and parents with planning for college and career

Guides

- To facilitate counselor and student use of Louisiana Connect

Links

- To resources, including graduation, scholarship, and college admission requirements

Resources

- Including student standards, sample curriculum, action plans, Student Learning Targets, and Counselor COMPASS Rubric

Counselor Support Toolbox



COUNSELOR SUPPORT TOOLBOX

**Individual
Student Planning**

**Counseling
Curriculum**

**Responsive
Services**

System Support

Individual Student Planning

INDIVIDUAL STUDENT PLANNING FOR COLLEGE AND CAREER READINESS

The College Board's [National Office for School Counselor Advocacy](#) (NOSCA), has created guides for school counselors to create a comprehensive program of individual student planning for college and career readiness:

- [Elementary school](#)
- [Middle school](#)
- [High school](#)

INDIVIDUAL GRADUATION PLAN

The individual graduation plan (IGP) can be completed online in [LA Connect](#) or using this [fillable form](#):

- [Blank IGP](#)
- [Sample IGP](#)

ONLINE SUPPORT TOOLS: LOUISIANA CONNECT AND STAR JOBS

[LA Connect](#) is an online tool to support students, family members, and counselors to:

- Explore careers, employers, and colleges
- Assess career interest
- Identify scholarship and grant opportunities to pay for post-secondary education
- Track TOPS and TOPS Tech eligibility
- Create an individual graduation plan

[Star Jobs](#) is a searchable database of Louisiana-specific career and employer information.



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[Responsive Services](#)

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Individual Student Planning (continued)

Resources to support the use of LA Connect include:

- [LA Connect student guide](#)
- [Counselor training presentation](#)
- Guides on how to get started:
 - [Accessing resources](#)
 - [Creating the structured template](#)
 - [Creating, accessing, and updating accounts](#)
 - [Managing your account](#)

GRADUATION, SCHOLARSHIP, AND ADMISSION REQUIREMENTS

- [Louisiana graduation requirements](#)
- [TOPS eligibility requirements](#)
- Course Choice presentation for counselors (*coming soon*)
- [Areas of concentration/career pathways guide](#)
- [Industry based certification \(IBC\) matrix](#)
- [Louisiana minimum college admission requirements](#)
- [NCAA eligibility center](#)

Responsive Services

RESPONSIVE SERVICES

SOLUTIONS FOCUSED COUNSELING

Solutions focused counseling is a method that centers on helping students envision their desired future and then leverages their strengths to move towards that future. All counselors provide responsive service in different ways given their students and school needs. The sample materials below illustrate different ways counselors may respond to student needs. Ultimately, each counselor must decide how best to support each student they support.

- [Top 10 solutions focused brief counseling techniques](#)
- [Sample solutions focused counseling action plans](#)

RESPONSIVE SERVICE TRACKING AND ANALYSIS

Track individual and group counseling activity to analyze student trends through the [journal entries feature in LA Connect](#).



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Counseling Curriculum

COUNSELING CURRICULUM

Some schools create a curriculum for the counseling experiences of their students. The following resources can help counselors with this work.

STUDENT STANDARDS FOR COUNSELING

American School Counselor Association (ASCA) has created **standards** to guide counseling curriculum that focus on three domains: academic achievement, career development, and personal/social growth.

SAMPLE COUNSELING CURRICULUM

Missouri's sample **counseling curriculum** is aligned to the ASCA standards and can be a helpful sample model for counselors designing a counseling curriculum.



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SYSTEM SUPPORT

LOUISIANA SCHOOL COUNSELING MODEL AND COUNSELOR COMPASS

The [Louisiana School Counseling Model](#) and [Counselor Compass](#) outline expectations for school counselors in Louisiana.

Counselors should establish student learning targets (SLTs) at the beginning of each school year in collaboration with their evaluator.

Elementary Counselor SLTs:

- [Sample 1](#) (academic)
- [Sample 2](#) (career)
- [Sample 3](#) (personal)

Middle School Counselor SLTs:

- [Sample 1](#) (academic)
- [Sample 2](#) (career)
- [Sample 3](#) (personal)

High School Counselor SLTs:

- [Sample 1](#) (academic)
- [Sample 2](#) (career)
- [Sample 3](#) (personal)

System Support (continued)

WORKING EFFECTIVELY WITH THE SCHOOL LEADERSHIP TEAM

The College Board has published a **guide** for counselors seeking to establish a shared vision and strong working relationship with their leadership team.

IDENTIFYING STUDENT AND CAMPUS NEEDS

School counselors use multiple sources of data (assessment data, grades, attendance, referral trends, etc.) to identify and prioritize students' needs on their campus. This sample **needs assessment** is a tool for gathering the faculty's perspective on school counseling program.

COLLABORATE WITH OTHER SCHOOL COUNSELORS

The American School Counselors Association's **ASCA Scene** is a place to collaborate with school counselors across the country and Louisiana. The **Louisiana School Counselors Association** (LSCA) regularly hosts in person and online professional development opportunities for counselors.

Next Steps

- Check out the Counselor Toolbox and share your feedback by emailing martha.moore@la.gov
- Utilize the additional resources on the LDOE website to support students
- Continue to assist students with completing college and career planning activities, including editing Individual Graduation Plan (IGP) in Louisiana Connect to reflect current schedule and college and career plans

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