



DISTANCE LEARNING TRACKING SYSTEMS

Response to COVID-19 Closures 2020

Tracking Systems:

- [Scholar Login Tracking](#)
- [Scholar Engagement Tracker](#)

Tracking Scholars Logging In:

This information is tracked in a spreadsheet that everyone has access to. Our tech team uses Google login information to populate in a spreadsheet that includes the last day and time a scholar used their email address to log in. This includes if they log into one of our Chromebooks using their email address or a Clever badge, log into Google Classroom, or log into their Democracy Prep email address.

Every morning by 8:00am, a member of the School Operations team, tracks the Google/remote attendance in the Engagement tracker for the previous day.

Starting at 9:30am, two team members call all scholars and families who were marked absent the previous day through Google.

Teachers Tracking Engagement:

Tracking engagement in 3rd-8th grades is done by content.

1. The operations team member logs and tracks whether scholars logged into their email address.
2. Then the teacher for each content tracks the submission of assignments. A scholar earns 1 full point for a full submission, .5 for a partial submission, or 0 for not submitting anything.
3. At the end of the tracker, a formula counts how many submissions (partial and full) a scholar has completed. See below for how we calculate their engagement grade for the week.

Our goal in these scores is to encourage scholar engagement and reward them for their attempts at working while providing grace and understanding for a potential technical error or misunderstanding in completing assignments.

Assignments Completed	Score
Below 33%	50
Over 33%	60
Over 66%	80
Over 70%	100



K-2 tracking looks different so that we are tracking engagement in a more developmentally appropriate way. Additionally, we have shared information for assignments on multiple platforms to meet the needs of our families and scholars. Each day, teachers are assigned different points of engagement to track.

K-2 tracks multiple daily points of engagement-

- Google log ins (tracked by operations)
- Teacher contact
- MobyMax time, Zearn lesson completion
- Challenge submission

Additionally, at the end of each week there is a place to track the completion of content specific assignments. As we move to utilizing SeeSaw, we will pull additional assignment data from the platform.