

## General Guidelines for LDOE IMET Rubric Creation/Revision

To support local school districts in making their own local, high-quality decisions, the Louisiana Department of Education leads online reviews of instructional materials. The tiered reviews describe the degree of alignment with state content standards.

The rubrics used for the online review process are created and revised through an extensive process that solicits input and feedback from multiple stakeholders.

## Rubric Creation

- Department staff create indicators based on state content standards, the latest research, and current Louisiana classroom needs.
- Indicators are used to create a draft rubric.
- The draft rubric is released to stakeholders to solicit feedback based on stakeholder expertise.
- Feedback is reviewed and the rubric is revised.
- The final rubric is shared with stakeholders prior to the review cycle.

## Rubric Revision

- Each year rubrics are reviewed and revised as necessary to ensure that the specific needs of Louisiana educators and students are addressed.
- The revision process follows the same feedback cycle as rubric creation.
  - Department content staff create indicators based on state content standards, the latest research, and current Louisiana classroom needs.
  - Indicators are used to revised through feedback within the department to create a draft rubric.
  - The draft rubric is released to all stakeholders to solicit feedback based on stakeholder expertise.
  - Feedback is reviewed and implemented within the rubric is revised.
  - The final rubric is shared with stakeholders prior to the review cycle.

For more information about the instructional materials review process, please reference the Guidance for Instructional Materials Review document.