

WELCOME!

The Louisiana Department of Education is reviewing instructional materials in K-12 social studies to include full courses. High school courses being evaluated are World Geography, Civics, U.S. History, and World History. The submission deadline is April 29, 2016.

*ELA and Math programs may be considered on a case-by-case basis.

To submit materials for review, agree to the Terms of Service on the next page.

To view the Publisher's User Guide, rubrics, the accessibility disclosure form, and other resources, visit <http://www.louisianabelieves.com/resources/library/curricular-resources>.

Email your questions to LouisianaCurriculumReview@LA.gov.

To ensure that you retain a copy of your survey submission, print each screen before clicking "Done" on the final page.

Terms of Service

By clicking "Next," I acknowledge that I understand and agree to the following terms of service (see Publisher's User Guide for complete descriptions and endnotes):

- 1. I will submit only digital versions for online review; however, I understand that all formats can be made available for purchase.**
- 2. I can submit my instructional materials at any time until midnight of the established deadline.**
- 3. I understand that instructional material reviews will be prioritized (e.g., district requests for 1) benchmark assessments and 2) full course programs).**
- 4. I will disclose web-based accessibility levels.**
- 5. I will disclose technology requirements needed to operate the program(s) submitted.**
- 6. I will not directly contact the experts assigned to review my instructional materials.**
- 7. I understand that the Louisiana Department of Education makes all final standards alignment decisions and associated rankings.**
- 8. I understand that I may be notified of major changes to rubrics and will be given an opportunity to proceed with state review using the new rubrics.**
- 9. I understand that there is no appeals process to the final reviews, but I will have an opportunity to respond to the reviewer comments within the timeframe designated or forgo my opportunity to respond.**
- 10. I will provide parents and other members of the public with authorized web access⁶ to my student editions and understand that public comments related to the products under review will be published as part of the review.**
- 11. I understand that the Department will not verify the accuracy or validity of public comments and that these public comments do not reflect the opinions or policies of the State Board of Elementary and Secondary Education or the State Superintendent of Education.**
- 12. I will provide my company registration number that I obtained from the Louisiana Secretary of State or my Federal ID, which allows me to do business in the State of Louisiana. I must have copyright privileges to submit materials for review.**
- 13. I am an officer of the firm legally authorized to act on behalf of the publisher and properly**

certify that all data is complete and correct.

14. I will have an opportunity to enter into a contract with the Department for my materials that receive a Tier 1 or Tier 2 rating.

15. I understand that in accordance with R.S.351.1, I may be required to provide my materials through the state's designated central book depository.

You may print these terms for your files.

Company Information

Please enter information about your company.

* 1. Official Company Name

* 2. LA Secretary of State ID # or Federal ID #

* 3. Name of Contact Person

* 4. Email Address of Contact Person

* 5. Primary Phone # of Contact Person

* 6. Secondary Phone # of Contact Person

* 7. Official Company Phone #

* 8. Official Company Address (for contractual purposes)

Address:

Address 2:

City/Town:

State:

ZIP:

Country:

* 9. Company Website

* 10. What content area and grades are you submitting? Give a summary of all that you are submitting. (ex: "ELA K-5 and Math 6-8" or "SS K-8 and ELA 6-12", etc.)

11. What type of materials are you submitting? (For definitions, see the Publisher User's Guide in the IMR Library (<http://www.louisianabelieves.com/resources/library/curricular-resources.>)

Proprietary

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12. Have you submitted navigation guides and additional documents as listed on page 9 of the User's Guide?

Yes!

No, I'll go do that now. (Email them to LouisianaCurriculumReview@LA.gov)

Materials Information Page 1

Enter online access information below. Detailed information for each series or grade band is needed. If online access information is different for each grade level or grade band, enter each using a separate page. Click "Next" to create a separate page for additional entries (grades or bands). Once access for all grades or bands are entered, continue to click "Next" in order to page through to the final page. Click "Done" to complete your submission.

13. Grade Levels (ex: K-5, 6-12, etc.)

14. Title

15. Is this a resubmission? (Skip if the answer is "No.")

Yes, we would like to request re-evaluation of this title, which was previously submitted for review.

16. Content Area and Type of Material (ELA and Math programs may be considered on a case-by-case basis.)

- Social Studies Instructional Materials Full Course
- Math Instructional Materials Full Course
- Math Interim Benchmark Assessments
- ELA Instructional Materials Full Course
- ELA Interim Benchmark Assessments (grades 3-12 only)

17. Copyright Date (2015 or later)

18. Reviewer Access

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Reviewer User ID

Reviewer User Password

19. Public Access

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Materials Information Page 2

Enter online access information below. Detailed information for each series or grade band is needed. If online access information is different for each grade level or grade band, enter each using a separate page. Click "Next" to create a separate page for additional entries (grades or bands). Once access for all grades or bands are entered, continue to click "Next" in order to page through to the final page. Click "Done" to complete your submission.

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24. Copyright Date (2015 or later)

25. Reviewer Access

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Materials Information Page 3

Enter online access information below. Detailed information for each series or grade band is needed. If online access information is different for each grade level or grade band, enter each using a separate page. Click "Next" to create a separate page for additional entries (grades or bands). Once access for all grades or bands are entered, continue to click "Next" in order to page through to the final page. Click "Done" to complete your submission.

27. Grade Levels (ex: K-5, 6-12, etc.)

28. Title

29. Is this a resubmission? (Skip if the answer is "No.")

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31. Copyright Date (2015 or later)

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Materials Information Page 4

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