

Academic Content

Phase 2: Options for Revising Materials

Instructional Materials Review

Options for Revising Materials

Publishers may offer to amend instructional materials to better align with the IMR criteria for quality when reviewed materials do not receive a Tier 1 rating. Determining the appropriate way to make adjustments within the IMR process depends on the extent of the revisions and the time required by the publisher to complete them.

Option 1 Publisher Response Include Minor Revisions

(Less than 30 days) Minor adjustments to address only the “No” ratings within the state review and provide additional evidence that may be made to instructional materials and included with the publisher’s response, within the determined 30-day period. Use the publisher response template to address the “No” ratings by adding minor adjustments within the last column entitled “Publisher’s Response.” Once received, the review team will consider the minor revisions and determine whether the revisions warrant a change in rating. If the revisions warrant a change in rating, the review findings will be updated. If the revisions do not warrant a change in rating, the review will be published as-is.

Convert your completed template to PDF format to secure your responses and Email the completed response in PDF format on or before the due date provided to LouisianaCurriculumReview@la.gov.

Option 2 Under Construction

(120 days) Materials may be placed under construction when publishers commit to making program updates to better align their materials with the IMR criteria for quality, but the revisions require up to 120 days for completion. To be placed under construction, the publisher must provide the Department with a targeted completion date (within the 120-day period) and provide periodic progress updates. The Department will publish the targeted completion date in the IMR Under Construction report located in the [IMR Weekly Report](#) and can also provide informal feedback during the process. Publishers are only allowed to go Under Construction one time per submission. After the Under Construction process and once the materials have been re-evaluated, the review will be finalized and posted.

Option 3 Resubmission

(More than 120 days) If the revisions will take longer than 120 days, the review will be published as-is and materials may be resubmitted when ready. Resubmissions require a summary of the adjustments made or additional information that demonstrates full alignment to the criteria previously identified as weak or missing. Resubmissions must fully address problem areas that were identified. Please keep in mind that re-evaluations include 1) verification of the adjustments within the materials and 2) the application of the latest rubric criteria in order to confirm the most recent alignment, which may result in additional findings.