



Office of Early Childhood

2025-2026 Allocations Planning Tool

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Purpose

This document is designed for Community Network Lead Agencies, Ready Start Networks, and Child Care Resource and Referral Agencies receiving allocations through the electronic Grants Management System (eGMS). It should be used to ensure that all funding sources can be used for their intended purpose, maximized to the best of each agency's ability and prevent overlapping of funds being used for the same effort. Each allocation also has the contact information for the program manager should the recipient have any questions about the use of funds.

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eGMS Coding and Allowable Uses

eGMS Coding and Allowable Uses		
Budget Code	Description	Allowable with ECE Activity (Allocation)
100	Personal Services - Salaries (district employees)	All
200	Personal Services - Benefits (district employees)	All
300	Purchased Professional and Technical Services (not done by internal staff)	All
400	Purchased Property Services (non-district employees do this service)	All
500	Other Purchased Services (not an employee of the district)	All
600	Supplies	All
700	Property (acquiring or improving capital assets like land and buildings)	Not allowable for any ECE Allocation
800	Other	All

For a detailed description of all eGMS Coding, including EIC Codes, please refer to the [Description of Educational Improvement Categories and Budget Codes Document](#).

Calendar of Important Dates

Please refer to the calendar below for all important deadlines and benchmarks regarding the 2025-2026 allocated funding for Early Childhood. Please refer to the [BESE Meeting calendar](#) for meeting dates where the Early Childhood Strategy team may bring supplemental funding or additional funding opportunities.

Fiscal Benchmark	Relevant Date
Start of the 2026 State Fiscal Year	July 1, 2025
Early Childhood Education Allocations available in eGMS	July 1, 2025
Deadline to enter Early Childhood Education Contact Information and Sign Assurances in eGMS	August 1, 2025
Deadline to submit Early Childhood Consolidated Budgets in eGMS	August 30, 2025
Initial Budget Reviews Completed by the LDOE	September 13, 2025
Quarter 1 Periodic Expense Report Available	September 30, 2025
Quarter 1 Periodic Expense Report Due	October 15, 2025
Quarter 2 Periodic Expense Report Available	December 31, 2025
Quarter 2 Periodic Expense Report Due	January 15, 2026
Quarter 3 Periodic Expense Report Available	March 30, 2026
Quarter 3 Periodic Expense Report Due	April 15, 2026
All reimbursements for the 2025-2026 Fiscal Year should be submitted	June 30, 2026
Quarter 4 Periodic Expense Report Available	June 30, 2026
Quarter 4 Periodic Expense Report Due	July 15, 2026

Reimbursement Requests and Periodic Expense Reports (PERs)

After the LDOE and Grants Management reviewers approve the budget in eGMS, Networks are responsible for submitting timely and frequent reimbursement requests to draw down allocated funds. Frequent reimbursement requests allow the LDOE and the Networks to accurately evaluate the remaining funds throughout the year and inform the Department about the use of and need for funding.

It is best practice to include documentation verifying the reimbursement request expenses, such as paid invoices, however, for most allocations, this is not required. The exception to this rule is the Early Childhood Education Fund (ECE Fund), which requires verification of Local Match spending for **every** reimbursement.

Periodic Expense Reports (PERs) require documentation verifying all quarter reimbursement requests. Failure to complete a PER within the 15-day time frame each quarter may impact the Network's ability to submit reimbursements in the subsequent quarter.

2025-2026 eGMS Allocations, Allowable Uses, and Recommended Spending Percentages (%)

Community Network Lead Agency

Funded by Child Care Development Fund (CCDF, CFDA# 93.575)

Community Network Lead Agency funds **expire on June 30, 2026**. Please contact sonia.fields-gutierrez@la.gov with any questions.

Recommended Use of Community Network Lead Agency Allocation	
Function	Estimated Percent of Funding
CLASS® Observations	70%
Coordinated Enrollment	10%
Network Administration (<i>inclusive of indirect costs, as applicable</i>)	15%
Materials, Supplies/Misc.	5%

Recommended Use of Community Network Lead Agency Funding	
CLASS® Observations	70%
CLASS® renewal fees (e.g., observer renewal, CLASS® trainer recertification fee)	
Stipends for contracted CLASS® Observers	
CLASS® observation materials	
Stipends/fees for CLASS® calibrations meetings	
Materials to support instruction (e.g., curriculum or supplemental materials)	
Travel (e.g., observations, TLS, EC Conference, Collaboratives, etc.)	
Coordinated Enrollment	10%
One-time rental for an event (not a lease), for Coordinated Enrollment and/or family engagement	

Advertising with radio, newspapers, and TV	
Printing and print materials - yard signs, print materials, matching t-shirts for enrollment events, etc.	
Mobile enrollment and registration opportunities (not leasing or buying a vehicle) stocking the vehicle with electronic supplies, laptops, printers, scanners, mobile wifi, and phones	
Family informational meetings or events related to enrollment and community network (e.g., training, materials, subscriptions, or activities)	
Network Administration	15%
Salaries for administration, coaches, administrative work, and benefits	
Indirect Costs	
Materials, Supplies, Miscellaneous	5%
Materials and supplies for children and classroom materials	
Technology: laptops, iPads, or office printer	

Ready Start Network

Funded by Child Care Development Fund (CCDF, CFDA# 93.596)

Ready Start Network Lead Agency funds **expire on June 30, 2026**. Please contact jovetta.sanders@la.gov with any questions.

The **unique characteristics of each community drive the vision and mission of each Ready Start Network**; therefore, each budget and associated allowable expenditures are unique and based on each networks:

- Blueprint goals and associated strategies,
- Funding needs related to the execution of the deliverables associated with the Ready Start Network framework, including the four pillars (blueprint, coalition, advisory council, and local funding),, and
- Funding from sources in addition to the RSN allocation.

Additionally, **allowable uses for Ready Start Network allocations will be determined on a network-by-network case** and in consultation with the Ready Start Network Manager based on each network's:

- Progress in developing the local Ready Start Network as a scaled initiative
- Progress related to the Ready Start Network becoming a sustainable facet of the local early care and education landscape and the state early childhood system
- Progress in developing and implementing network and community goals
- Use multiple funding sources or initiatives that may utilize strategies that result in cross-funding
- All or part of the salary for one district employee(s) as Ready Start program director, coordinator, etc.
- Fringe benefits for Ready Start program staff
- Purchased professional and technical services to achieve RSN pillars
- Professional services contract for business/educational consultant to establish a local collaborative advisory council structure and assist in the creation of bylaws
- Web page professional services contract to develop early childhood network website and/or domain services for website
- Contract with a consultant to organize, plan, facilitate, and communicate ongoing early childhood engagement opportunities
- Mileage for Ready Start staff to provide on-site visits to child care centers

Due to this, **specific guidance related to allowable uses of RSN funding** will be provided during RSN-specific support activities, including but not limited to individualized support calls with the Ready Start Network Manager, Community of Practice webinars, and in-person strategic planning meetings.

Early Childhood Education Fund

Funded by State General Funds (SGF)

Early Childhood Education Fund funds **expire June 30, 2026**. Please contact sonia.fields-gutierrez@la.gov with any questions.

Recommended Use of Early Childhood Education Fund Allocation	
Function	Estimated Percent of Funding
Direct Payments to Centers for Seat Tuition	No less than 70%
Quality Improvements to Seats	Up to 30%
Audit Costs	

Recommended Use of Early Childhood Education Fund Allocation	
Direct Payments to Centers for Seat Tuition	No less than 70%
Cost of infant seats by daily, weekly, monthly, or yearly rate	
Cost of toddler seats by daily, weekly, monthly, or yearly rate	
Cost of three-year-old seats by daily, weekly, monthly, or yearly rate	
Quality Improvements to Seats and Audit Costs	Up to 30%
Stipends for teachers teaching at B-3 participating centers	
Coaching staff salary or stipend for B-3 teachers/centers	
Family engagement training or activities	
A participating local entity must submit to the department an independent limited scope audit conducted by a certified public accountant approved by the legislative auditor. <i>This will additionally include administrative costs for managing this program, such as paying staff to complete the eligibility determination of children applying for the seats.</i>	

Not-Allowable Uses and Budget Rejections

The LDOE notes restrictions on how funding may be spent through the 2025-2026 Fiscal Year. These restrictions may be based on Federal, State, or Programmatic regulations. This list is not exhaustive but summarizes the expenses that are explicitly disallowed:

- Tuition for child care seats
- Food, gifts, or giveaways for events
- Food or refreshments for a meeting/professional development
- Purchase or lease of a building and physical improvements or construction to any facility, including playground equipment
- Excessive materials and supplies
- Physical improvements or construction to any facility, including playground equipment
- Furniture or significant office supply expenses (i.e., computers, printers, desks)
- Supplemental/additional payments to centers
- Funding related to Early Head Start or Head Start

The LDOE and Grants Management may reject budgets for expenses not listed above, if they are not in alignment with the intended uses of the funding. Please contact the program manager of the allocation for further clarification on uses of funds.

Budgets are often rejected for either including not-allowable uses of funds or lack of detail about the budget item. It is best practice to write budget descriptions including the following:

- Specific description of the budget expense
- Unit rate or unit cost if multiple units
- Number of units or materials, if multiple, are being purchased or conducted
- Time frame of use of funds, when applicable
- Unit cost x number of units accurately calculates the budget line amount

The LDOE encourages all Networks to use the above best practices in budget line item writing to avoid budget rejections.

Budget Planning Template

Directions: Please use this planning template, or the Google Sheet version of this template, to prepare the Network’s budgets for the 2025-2026 fiscal year. If the Network would like feedback prior to submitting in eGMS to avoid repeated potential rejections, please make a copy of this template for **each** allocation to be received for the 2025-2026 fiscal year and send to earlychildhood@la.gov save as “Network Name_Allocation Name_2025_2026 Budget Draft”. This Budget Planning Template is not mandatory to complete, but a tool for networks to use if they would like feedback on budgets prior to submitting in eGMS.

An example would look like “Acadia_Community Network Lead Agency_2025_2026 Budget Draft”. Documents incorrectly named will not be saved by the LDOE and recipients will need to resend with the corrected naming convention.

You can use [this guidance](#) for the budget categories to support your budget-writing process.

Budget Category	Brief Description of Activity or Activities <i>(add rows or bullets as needed to differentiate)</i>	Source of Funds <i>(CCDF or SGF)</i>	Estimated Date(s) of Reimbursement Requests	Estimated Total Cost
100				
200				
300				
400				
500				
600				
800				

Early Childhood Allocation Fiscal Assurances

Please read through these general early childhood allocation assurances. These should be reviewed by the Community Network Lead Agency's point of contact and the Community Network Lead Agency's business office's point of contact.

By accepting these funds, the Community Network Lead Agency agrees to:

- Serve as the fiscal agent for this Community Network
- Adhere to all timelines provided by the LDOE so that fiscal operations for the Community Network Lead Agency are able to move forward without hindrance
- Submit original budgets in eGMS for all allocations no later than August 30, 2025
 - If the July 1 deadline is unable to be met, the Community Network Lead Agency agrees to notify the program manager(s) of the impacted budgets immediately so that support can be provided to ensure the timely submission of budgets and reimbursement requests
- Submit all Periodic Expense reports within fifteen (15) calendar days of the closing of each quarter
 - September 30 - October 15
 - December 31 - January 15
 - March 30 - April 15
 - June 30 - July 15
- Communicate all fiscal reminders, information, and notices from the LDOE staff to internal Community Network Lead Agency business office point(s) of contact
- Submit at least one reimbursement per month for each available allocation and/or ensure 50% of the funding allocated is spent at the halfway point of the spending period for each funding source
- All funding will be budgeted for only activities outlined in the Allowable Uses document provided by the LDOE for the current fiscal year or otherwise approved in writing by the program manager at the LDOE.
- All budgeted funds will adhere to spending deadlines for the respective grants supporting the allocation(s)

(Community Network Lead Agency Point of Contact)

(Date)

(Business Office Point of Contact)

(Date)

(Superintendent or CEO)

(Date)

All Grants' Programmatic Assurances

The assurances in the following pages are signed in eGMS before funding can be budgeted or spent. Please keep a copy of these assurances for your records, and refer to them when establishing your budgets. Since these are signed in eGMS, no action is needed for these assurances beyond signing in eGMS.

CCDF Consolidated Assurances

Child Care Development Fund General Assurances:

Overview: The Recipient Networks understand that the Child Care Development Fund (CCDF) is funded during the State Fiscal Year, and all funding within this Consolidated application will expire by June 30, 2026. Networks agree to the following to ensure the timely and appropriate use of funds:

- Complete the CCDF Consolidated Budget by or before September 1, 2025,
- Submit timely reimbursements for all costs incurred within 30 days of incurring the cost
- Complete Periodic Expense Reports by the October 15, January 15, April 15, and July 15 deadlines, if not earlier
- Keep track of the Network's reimbursement status and ensure all steps are appropriately taken to end the fiscal year with as close to a \$0 balance as possible, within the allowable use and assurance limits of each opportunity

SGF Consolidated Assurances

State General Fund General Assurances

Overview: The Recipient Networks understand that the State General Fund (SGF) is funded during the State Fiscal Year, and all funding within this application will expire by June 30, 2026. Networks agree to the following to ensure the timely and appropriate use of funds:

- Complete the State General Fund Budget by or before September 1, 2025
- Submit timely reimbursements for all costs incurred within 30 days of incurring the cost
- Complete Periodic Expense Reports by the October 15, January 15, April 15, and July 15 deadlines, if not earlier
- Keep track of the Network's reimbursement status and ensure all steps are appropriately taken to end the fiscal year with as close to a \$0 balance as possible, within the allowable use and assurance limits of this opportunity

Early Childhood Network Lead Agency Assurances

- My organization will comply with all provisions of BESE Bulletin 140 – Louisiana Early Childhood Care and Education Network and all guidelines and requirements for lead agencies prescribed by the Louisiana Department of Education (Department), Early Childhood Office, and my organization will:

Ensure that all of the following required program partners are engaged:

- Any charter school in the Community Network Lead Agency’s geographic boundaries and all early childhood programs within the district(s); and
- Programs that feed into any participating school district’s pre-K and Kindergarten programs (e.g., Head Start and Early Head Start, all school-based early childhood programs including charter schools, Nonpublic School Early Childhood Development (NSECD) Program sites, Early Steps, type III child care sites, and Family Child Care sites in Academic Approval).
- Engage additional partners in the community who want to support early care and education.

Note: All licensed type III early learning centers and Family Child Care Sites in Academic Approval must participate in the state’s accountability system and the local coordinated enrollment system.

Serve as fiscal agent for this community network.

Serve as the primary point of contact for the Early Childhood Community Network and communicate and disseminate LDOE and Network information

- Designate an individual as the primary point of contact between the community network and the Department.
- Send a required representative to all Department-sponsored meetings for Community Network Lead Agencies.
- Disseminate communication to all of the Community Network Lead Agency’s program partners when requested by the Department.
- Conduct meetings for all Community Network Lead Agency program partners at least once each quarter. Note: The best practice is to conduct meetings once each month.

Maintain records and documentation for the community network and make the documents available to representatives of the Department when requested.

Ensure that all sites in this community network have a site code assigned by the Department.

Using the Department’s verification process, verify community network-level data has been collected and reported to the Department for the Community Network Lead Agency’s Performance Profile.

Facilitate and reconcile, on an ongoing basis, an accurate accounting in the TS GOLD® online system of all classrooms at publicly funded sites in the community network that contain children aged birth to five years old.

The Early Childhood Community Network Lead Agency will Coordinate Accurate CLASS® Observations per the Requirements of BESE Bulletin 140, Ensuring that Feedback is Provided to All Participating Programs

Coordinate accurate CLASS® observations per the requirements of BESE Bulletin 140, ensuring that feedback is provided to all participating programs

- Identify all sites and all classrooms to be observed with the appropriate Infant, Toddler, or Pre-K CLASS® tool.
- Ensure all infant, toddler, and pre-K classrooms at publicly funded sites open by October 1 each academic year are entered into the Department’s CLASS® online system.

Maintain an adequate number of local reliable observers and maintain a copy of their certificate of reliability.

- Ensure that all local observers have the required Child Care Criminal Background Check (CCCBC) and are prepared to present it when entering a center.

Ensure compliance with shadow score requirements.

- Conduct shadow score observation checks for 10% of all classrooms observed during the fall observation period and for 10% of all classrooms observed during the spring observation period.
- Ensure every local observer is shadow-scored at least once for each age configuration during every school year.

Develop and submit an annual Coordinated Observation Plan.

- Create a well-developed and consistently implemented written process to monitor and compare the results of all local observers to ensure accurate observations.

Note: Local observers with fall observation results that differ from third-party results by more than one point across the majority of domains compared must be shadow-scored in the spring for the accountability system. Community Network Lead Agencies should monitor observer accuracy to maintain adequate local observer capacity.

High scores, low scores, and concerning patterns may trigger additional third-party observations to ensure accuracy for local observation scores.

- Identify plans to conduct at least one observation calibration activity each semester and ensure that all observers participate in at least one observation calibration activity each semester.
- Incorporate a schedule and a written local protocol, following Department guidelines, to ensure that all Infant, Toddler, and pre-K classrooms in publicly funded programs and child care centers with type III licenses are accurately observed twice each year by CLASS® reliable observers.

- Establish and implement a written process and timeline to ensure written results and feedback from each local observation are reported to sites within ten business days.
- Show collaboration with all program partners to establish and implement written procedures that minimize potential conflicts of interest between local observers and the personnel in the classrooms they are assigned to observe and incorporate these procedures into the local observation protocol.

Maintain accurate data on accountability systems.

- Ensure that observation information and results are entered into the Department’s CLASS® online system accurately and in accordance with the publisher’s standardized procedures and [BESE Bulletin 140](#) timelines.
- Ensure local observers enter accurate observation data in the Department’s CLASS® online system in accordance with the Department’s established procedures and timelines and request appropriate error corrections, if necessary.
- Collect and retain scoring booklets for all observations in a school year for three years. The three-year retention period begins on June 30th of the school year, during which the observations were conducted. If programs conduct their observations, ensure copies of the original scoring booklets are obtained from the program and maintained in the Community Network Lead Agency’s files for three school years.

The Early Childhood Community Network Lead Agency will Coordinate the Birth-to-Age-Five Child Count, Enrollment, and the State Funding Application for the Community Network

Submit a count of all publicly funded birth-to-age-five children by site being served in the community network on October 1 and February 1 of each school year and report to the Department as required.

Coordinate and submit to the Department a community-wide application for early childhood public funding and:

- Provide an opportunity for each program partner in the community network and the general public to comment on the proposed funding request before submission to the Department.
- Document the public comment process and include the documentation in the funding request submitted to the Department.

Engage all program partners (i.e., Type III centers and Family Child Care sites in Academic Approval) to submit a Coordinated Enrollment Plan to the Department that is signed by all program partners.

- Provide all program partners the opportunity to participate in the design of an enrollment information campaign that identifies the Community Network Lead Agency and/or all program partners.
- Provide all program partners in the community network the opportunity to plan and participate in information and enrollment events conducted on behalf of all program partners.

Collaborate with all program partners to develop and implement a single preliminary eligibility determination process informing families of the publicly funded tuition programs for which they can apply.

- Inform all program partners of family eligibility requirements for all programs so that appropriate referrals can be made.
- Collaborate with all child care sites and FCCs in Academic Approval accepting publicly funded children to ensure their active participation in the Coordinated Enrollment Process and that all eligible and interested children and families know all available seat options.

Collaborate with all program partners to design and use a coordinated application that allows families to indicate/rank their preference for programs and is used year-round by all programs in the community network.

- Provide all program partners with the opportunity to be represented in the design, review, and revision of the application annually.
- Collaborate with all program partners and the Regional CCR&R to ensure that the Community Network Lead Agency’s enrollment application is easily accessible and available year-round for families interested in child care, particularly publicly funded seat options.
- Collaborate with the Regional Child Care Resource and Referral Agency (CCR&R) to develop a Memorandum of Understanding delineating the relationship between the CCR&R’s referral system and the Community Network Lead Agency’s Coordinated Enrollment Plan.

Establish an intentional enrollment method for families applying for publicly funded seat programs that ensures a fair and transparent process for accepting and placing children based on eligibility and family needs.

- Collaborate with all program partners to ensure eligible children are enrolled in programs based on family preference, as long as space is available.
- Collaborate with all program partners to develop and maintain a community-wide waitlist of unserved infant-to-age-five children so families who want publicly funded child care and education services are identified and their preferences noted.
- Ensure that the community-wide waitlist yields a fair and transparent process for placing children based on seat availability, family eligibility, and family needs.

Ready Start Networks Assurances

I agree that the Ready Start Network Lead Agency, hereafter known as the network, will comply with all provisions of [Bulletin 140 – Louisiana Early Childhood Care and Education Network](#) and all guidelines and requirements for lead agencies prescribed by the Louisiana Department of Education (Department), Early Childhood Office, and the organization will:

- Carry out the duties and responsibilities of the Ready Start Network;
- Act as the liaison between the Ready Start Network and the Department; and
- Be responsible for coordinating with the fiscal agent.

Duties and Responsibilities

The Ready Start Network Lead Agency shall be responsible for the following:

- A. Work with designated Community Network Lead Agencies in meeting the requirements of [Bulletin 140](#) §310. Any such agreements will be memorialized in an MOU.
- B. Develop a coalition of local stakeholders that shall include representation from the community network and seek representation from partners such as parents, local government, non-profits, businesses, research and education entities, faith-based organizations, and/or philanthropic entities. A list of coalition members shall be submitted to the Department annually.
- C. Establish a Ready Start Network Lead Agency advisory council that advises the network, establishes by-laws and meeting protocols, and collaborates to develop and maintain a blueprint. The blueprint outlines the community network's current state, mission, vision, and goals. A list of the advisory council members and the blueprint shall be submitted to the department annually.
- D. Create, maintain, and update a funding plan, which is a document that identifies the Ready Start Network's current funding sources and outlines the Ready Start Network's plans for seeking additional funding to support early care and education initiatives implemented at the local level. The funding plan shall be submitted to the department annually.

In addition, the Ready Start Network Lead Agency shall conduct administrative functions that include

- Maintaining records and documentation for the community network and making them accessible to department representatives when requested.
- Designating an individual to serve as the primary point of contact between the community network and the Department.
- Sending a required representative to all Department-sponsored network meetings.
- Disseminate communication to all of the network's program partners when requested by the Department.

EC Education Fund Assurances

Community networks receiving this application will:

- Use funds to expand the supply of and access to high-quality care for birth through three-year-olds.
- Complete and submit an ECE Fund Plan to the LDOE that does the following: outlines the local funds received, budget, eligibility requirements, and site partnerships.
- Submit required documentation to confirm receipt of local funds, including but not limited to a letter from the donor or a grant award letter.
- Budget at least 70% of funding awarded to directly fund additional birth through three-year-old seats in Type III early learning centers rated Proficient or higher.
- Ensure that these seats are for children defined as economically disadvantaged.
- Budget the remaining funds to administer the program, make quality improvements, and cover other associated costs.

Frequently Asked Questions

Q: What data will Networks receiving ECE Fund Seats need to report to the Department?

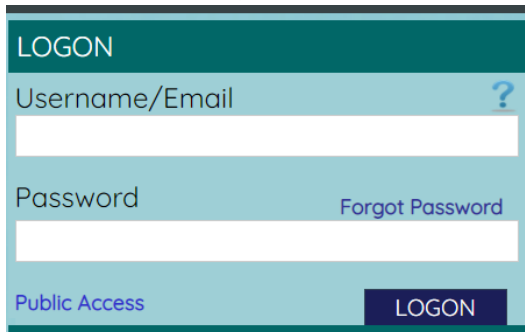
A: Networks are required to submit monthly attendance. The Department anticipates requiring Networks to submit some household information for ECE Funded Seats during the 2025-2026 year.

Q: How long does it take the LDOE to approve a budget, amendment, or reimbursement?

A: Ideally, the turn-around time for LDOE reviewers would be to have all reviewers complete the review within two weeks of the LEA submission in eGMS. However, during “high volume” times, such as the beginning of the fiscal year (July 1-30) and the end of the calendar year (December-January), turn-around time may be longer. It is for this reason that all LEAs are encouraged to submit **as soon as possible** so that any anticipated delays can be proactively addressed.

Q: I can't access eGMS. What do I do?

A: On the main log-in screen, click “forgot password.”



LOGON

Username/Email ?

Password [Forgot Password](#)

[Public Access](#) [LOGON](#)

Next, select the desired LEA from the highlighted drop down, then click “help.”

The screenshot shows a form with two main options. On the left, there is a text input field labeled "User ID:" followed by a "Next" button. Below this, the word "OR" is centered. Underneath, there is a paragraph of instructions: "If you don't know your User ID or if you need to contact your local security coordinator please select your Site, District, or Agency from the dropdown list below then click the Help button. Your security Coordinators contact information will be displayed in the yellow box on the right side of the screen:". Below the text is a dropdown menu with a yellow highlight and a downward arrow, and a "Help" button below it. On the right side of the form, there is a large yellow rectangular box containing the text: "Enter your User ID in the box to the left labeled User ID and then click the Next button."

In the yellow box on the right side of the screen, contact information for the local security coordinator will appear. Contact that individual to gain or expand access to eGMS.

The screenshot shows a yellow rectangular box with the following text: "Please contact your Security Coordinator for assistance: East Baton Rouge Parish". Below the text is a large black redaction box covering the contact information.