

# CACFP: Session Handouts

## *Child and Adult Care Food Program Additional Support*

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*Prior to the session, it will be helpful for participants to print a copy of the LDOE Child and Adult Care Food Program Guidebook for Early Learning Centers or bring their laptop with it downloaded to this training. The Guidebook can be accessed via this link: [louisianabelieves.com/docs/default-source/early-childhood/cacfp-guidebook.pdf?sfvrsn=55e5981f\\_2](http://louisianabelieves.com/docs/default-source/early-childhood/cacfp-guidebook.pdf?sfvrsn=55e5981f_2)*

# Pre- and Post-Assessment

Module: *Child and Adult Care Food Program Additional Support*

Date: \_\_\_\_\_

Trainer's Name: \_\_\_\_\_ Participant's Name: \_\_\_\_\_

Job Title:   Teacher                      Assistant Teacher                      Director                      Other: \_\_\_\_\_  
(circle one)

Ages you work with:   infants                      toddler: ones                      toddler: twos                      preschool                      pre-k  
(circle all that apply)   6 weeks to 12 months                      13 to 23 months                      24 to 35 months                      3 to 4 years                      4 to 5 years

**Instructions:** Think about the following statements in relation to what you understand BEFORE and AFTER the training. Please check the box that best describes how you would rate your level of knowledge and skills based on the training topic: 1 (lowest) to 5 (highest).

STATEMENTS	BEFORE THE TRAINING						AFTER THE TRAINING					
	1	2	3	4	5	N/A	1	2	3	4	5	N/A
How to apply for the Child and Adult Care Food Program (CACFP)												
How to implement the Child and Adult Care Food Program (CACFP)												
How to implement best practices to be successful in the Child and Adult Care Food Program (CACFP)												
How to use the resources in the Child and Adult Care Food Program Guidebook												

# CACFP Preapproval Visit Self-Assessment

Date: \_\_\_\_\_

<b>Administrative Capabilities</b>	<b>YES</b>	<b>NO</b>
The center has a working computer.		
The center has internet service.		
The center has a working printer.		
The center has a dedicated office space.		
The center has Microsoft Office available for use.		
The Director is comfortable working with Word and Excel.		
The center has a separate checking account opened for CACFP funds.		
<b>Recordkeeping Setup</b>	<b>YES</b>	<b>NO</b>
The center has a Meal Application for every enrolled child.		
The eligibility categories have been determined (F/R/A).		
The Enrollment Rosters are complete.		
The Attendance Records form have been setup.		
The Meal Applications, Enrollment Rosters and Attendance Records are in the same order.		
The Weekly Point of Meal Service has been setup.		
<b>Meal Service and Meal Count Procedures</b>	<b>YES</b>	<b>NO</b>
The cook has bene trained on CACFP requirements.		
The center has ladles, measuring cups, and a scale.		
The cook has hair nets, gloves, and an apron.		
Daily menu worksheets for the prior week are complete.		
Menus are posted in the kitchen.		
Special dietary restrictions are on file in the kitchen.		
Adequate food purchases have been made.		