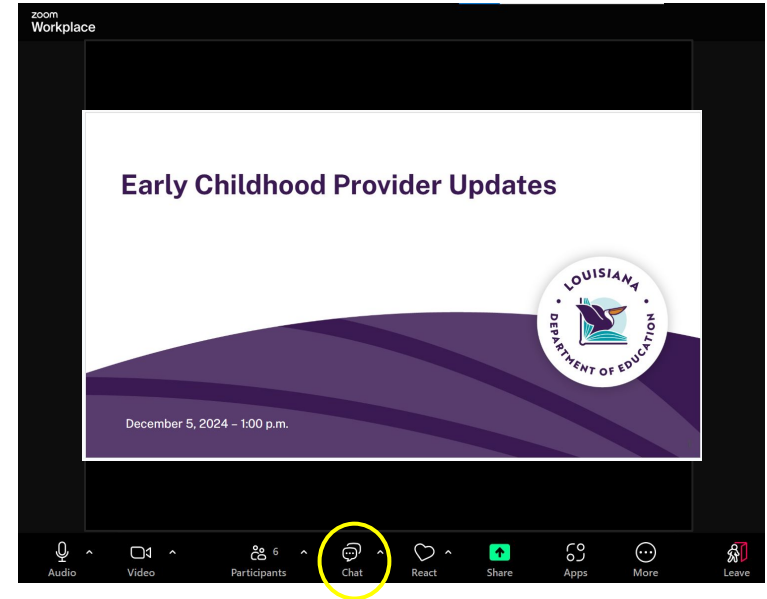


Questions During the Webinar

- Utilize the “Chat” feature during the webinar to share with the Department questions you may have.
- Please direct questions in the chat to “ASK QUESTIONS.”
- **Include your e-mail address with your question**, so that we may follow up with you directly for some individual questions.



May 8, 2026 – 10:00 a.m.



Early Childhood Provider Updates



May 8, 2026 – 10:00 a.m.

Welcome



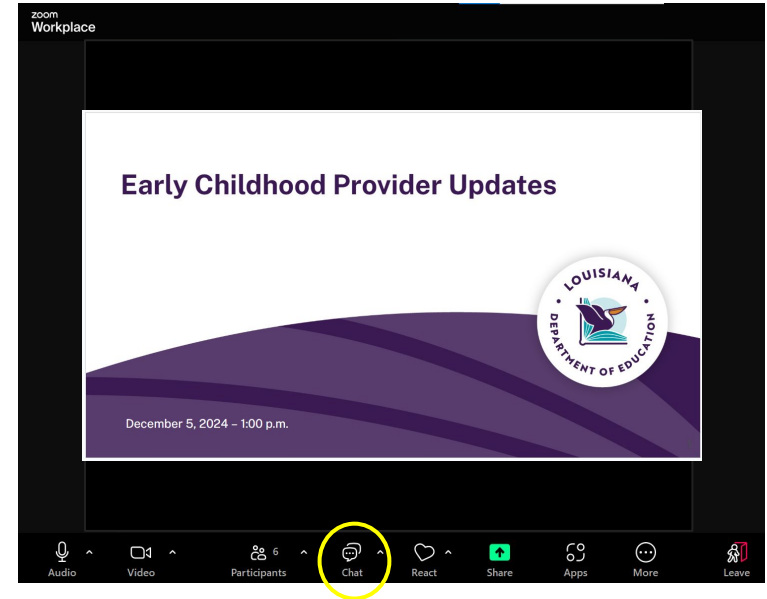
Agenda

- Welcome
- Child Care Assistance Program (CCAP) Reminders & Updates
- Licensing Reminders & Updates
- Child Care Criminal Background Check (CCCBC) Reminders & Updates
- Teaching and Learning Reminders & Updates
- Announcements & Upcoming Events



Questions During the Webinar

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- Please direct questions in the chat to “ASK QUESTIONS.”
- **Include your e-mail address with your question**, so that we may follow up with you directly for some individual questions.



Child Care Assistance Program (CCAP)

Reminders & Updates



General CCAP Reminders & Updates: For Voucher and B-3 Seats



Summer Care - Report of Changes

Summer is quickly approaching! If there are any part-time children at your site that will need full-time care during the summer, the **parent** must complete a Report of Changes form at this time. The Summer Care form and directions were e-mailed to providers on April 23, with a due date of April 30. Any forms submitted now will be changed based on the date they are received.

Include the following information for processing without delay:

- Head of Household name and Case ID number
- Child(ren)'s name(s) and birthdate(s)
- Begin and End dates for summer child care
- Days and hours of care needed for summer care
- Indicate whether child(ren) will be attending a different provider (shade in the circle **only** if this applies)

All 3 pages of the CCAP 10 Report of Changes form can be submitted via the Café Customer Portal, e-mailed to LDECCAP@la.gov, or faxed to 225-376-6060 for processing.



Provider Certification – Daily Operation Changes

When planning a change in daily operations, providers must notify CCAP Provider Certification. For example, in the case of a temporary or permanent closure, notifying Provider Certification prior to the change will allow timely closure of the center/home, prevent additional payments to the provider that have to be recouped, and allow families time to locate and continue child care services with a provider of their choice.

Per *Bulletin 139*, §305.7, providers should do the following:

Provide written notice to Provider Certification and input updates in the designated LDOE portal, of receipt or notice of, or upon becoming aware of, any of the following:

- a. change in contact information, within 10 calendar days
- b. temporary closure of more than five calendar days
- c. permanent closure of 30 or more calendar days of a site, within seven calendar days of the closure
- d. change of location, prior to the change and
- e. family child care providers and in-home providers shall provide updates on changes in residential household compositions, prior to the change.

Changes can be submitted to ProviderCertification@la.gov.



Provider Certification - New Provider Agreement

CCAP Provider Certification will soon release a New Provider Agreement for all certified providers to review and sign. Changes in the new agreement will ensure providers remain in compliance with CCAP requirements at the federal and state levels and with *Bulletin 139-Louisiana Child Care and Development Fund Programs*, that governs the Child Care Assistance Program (CCAP):

- Providers will receive an e-mail from EdLink directing them to thoroughly read and sign the new agreement.
- Due to the updated information, the Provider Agreement will be a separate document to review apart from the annual certification renewal.
- Failure to review and sign the Provider Agreement timely may result in CCAP ineligibility as a certified provider.



Federal Program Compliance

CCAP is funded by the Child Care and Development Fund, a federal program.

Recently the White House announced the launching of the Task Force to Eliminate Fraud. The purpose of the Task Force includes the following:

- Coordinate and accelerate a comprehensive national strategy to stop fraud, waste, and abuse within federal benefit programs, including programs (like CCAP) administered jointly with state partners (the LDOE)
- Develop measures to improve eligibility verification processes in federal benefits programs and maximize enforcement of those requirements
- Develop appropriate controls to prevent improper payments in federal benefits programs



Attendance Tracking Requirement for Federal Program Compliance

- Providers must comply with the attendance tracking method designated by the Department. Currently, the LDOE utilizes the KinderConnect System to record and submit attendance.
- Per the “CCAP Provider Agreement” and *Bulletin 139*, the provider agrees to use the system designated by the LDOE—e.g., KinderConnect—to capture time and attendance.
- Providers must possess the minimum equipment necessary to operate the system, which includes a working internet connection at the early learning site.
- **If the provider is using a different Child Care Management System system (e.g., CenterTrack, ProCare), attendance must be imported and submitted weekly through KinderConnect.**



Attendance Tracking - Provider Role

Required attendance monitoring as a CCAP provider includes all of the following:

- Maintaining a secure, working internet connection so family attendance can be recorded and is visible in the attendance portal.
- Submitting KinderConnect attendance records weekly, for all CCAP-enrolled children (served in both voucher seats and B-3 Seats).
 - If using an additional Child Care Management System (CCMS) for CCAP attendance tracking, that CCMS must be linked to KinderConnect for providers to submit weekly attendance.
 - KinderBridge API is the integration tool that joins a provider's CCMS to KinderConnect so that attendance can be submitted seamlessly. Visit [EdlinkInfo.com](https://www.edlinkinfo.com) for [KinderBridge Providers](#) for instructions.
 - Providers may call 1.888.829.9258 or e-mail supportLA@kindersystems.com to ensure their CCMS is linked properly to KinderConnect and for instructions and assistance on how to import weekly attendance into KinderConnect.



Attendance Tracking - Provider Role

Required attendance monitoring as a CCAP provider includes all of the following:

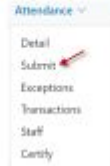
- Physically checking the attendance portal for successful check in/out of clients **each time** child care services are provided.
- **Immediately** notifying clients who are not checking in/out properly and providing guidance as needed.
- **Immediately** reporting, through the [CCAP Provider Help Desk Ticket System](#), children not visible in the attendance portal or children removed from care, transferred, or no longer attending.
 - Once the ticket system is accessed, providers will choose one of the following topics:
 - “No Longer Attending” to have children removed from their center capacity or
 - “KinderConnect” for children not visible in the attendance portal



Attendance Submission - Provider Role

Required attendance submission as a CCAP provider includes all of the following:

- A** Click **Submit** under Attendance. Note that Attendance can be reviewed prior to submittal by clicking **Detail** under Attendance.



Attendance Submission - Provider Role

Required attendance submission as a CCAP provider includes all of the following:

- B** Click **Submit** on the row which corresponds to the service week you would like to submit.

Submit	Recall	Note	Cycle Start	Cycle End	County	Unsubmitted	Submitted	Exceptions
Submit	Recall	Note	10/1/2021	10/31/2021	Ruth	4	0	Exceptions
Submit	Recall	Note	9/1/2021	9/30/2021	Ruth	4	0	Exceptions
Submit	Recall	Note	8/1/2021	8/31/2021	Ruth	4	0	Exceptions

If a child's attendance appears in red, without a **Submit** checkbox and with an **Incomplete** status, the Provider needs to correct prior to submittal (refer to *KinderConnect – Correct Incomplete Attendance QRC* for more details).

Attendance Submission - Provider Role

Required attendance submission as a CCAP provider includes all of the following:

- C** Click the **Submit** checkboxes next to the children for whom you would like to submit attendance. You can select all children by clicking the **Submit** checkbox in the title bar (click again to deselect).

Submit	Correct	Child Name	Hours	Absences	Payment Note	Invoices	Returned By	Returned On	Attendance
<input checked="" type="checkbox"/>		Corbett, Becky	27.00	0	Add Note	↓			Attendance
<input type="checkbox"/>		Corbett, Cassie	37.35	0	Add Note	↓			Attendance

- D** Press **Save**.

Attendance Submission - Provider Role

Required attendance submission as a CCAP provider includes all of the following:

- E** Review the terms and conditions and click on the check box if you agree. Press **Submit Attendance**.

Attendance Submittal

1. By submitting this attendance, I confirm that it is complete, true and accurate.
2. I will be responsible for any false, incomplete, misleading or erroneous information submitted.
3. I acknowledge that I will be responsible for full reimbursement of any overpayments that result from the submission of false, incomplete, misleading or erroneous information.
4. I understand and acknowledge that I may be prosecuted under any applicable Federal and State laws for submitting any false claims, statements, documents or for the concealment of material facts.

I agree with the above terms and conditions

Cancel

Submit Attendance

Attendance Tracking - Provider Role

Required attendance monitoring as a CCAP provider also includes all of the following:

- Comparing weekly CCAP voucher seat and B-3 Seats bank deposits with remittance advices to ensure accuracy.
- Reporting any kind of payment discrepancies, within no more than 30 days from the discrepancy, as noted in the annual Provider Agreement, through the [CCAP Provider Help Desk Ticket System](#).
- **Immediately** (within no more than 48 hours) contacting KinderSystems and the LDOE regarding any technical issues or problems experienced with the attendance tracking system, whether with KinderSign (tablet) or KinderSmart (phone).
- Accessing the [Louisiana EdLink Child Care Assistance Program \(CCAP\) Infosite](#) for attendance resources, tools, and trainings for families and providers.

KinderSystems can be accessed by phone, at 1-888-829-9258, or by e-mail at supportLA@kindersystems.com.

Child Care Assistance Program Reminders & Updates

For questions, contact LDECCAP@la.gov



CCAP Redeterminations

- Clients with a May 2026 redetermination were mailed a renewal notice in mid-April 2026 as a reminder.
 - The redetermination notices included families whose cases were extended from September and October 2025 to May 2026.
- It is important that all CCAP families have the most up-to-date contact information on file with the LDOE for all future notifications.
 - If the family's prior redetermination month was extended from September and October 2025 and neither the provider nor the parent have received a redetermination notice for the month of May 2026, please contact the LDOE as soon as possible to avoid potential breaks in service.
 - Families should e-mail LDECCAP@la.gov, and providers should contact the CCAP Provider Help Desk at 225-250-7635 or 225-614-5917.



Redetermination Requirements

Due to recent legislative changes ([Act 351 \(2025\)](#)), if the following documents were not received during the case's initial application processing, clients will have to submit these documents during the redetermination review, to continue to be eligible to receive Child Care Assistance:

- Current valid Identification Card for the head of household (e.g., state identification card, passport, driver's license)
- Copy of Birth Certificates for all household members



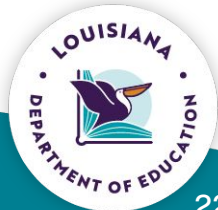
Special Populations Application Processing

CCAP provides child care services to special populations that are not subject to the Waitlist.

The CCAP Eligibility team processes these special population applications in the order in which they are received:

- Unfortunately, the LDOE is currently experiencing a large number of these applications.
- Due to this influx, processing times are currently delayed.

Note: Special population applications receive the same level of scrutiny as all CCAP applications and may be referred to the Early Childhood Program Integrity and Compliance team for any suspected fraud.



CCAP Monthly Call for Providers

Providers can access the next Monthly Call for Providers using the information below. Topics discussed support all provider types in their daily operations while they serve families with CCAP Voucher and/or B-3 Seats.

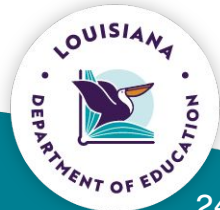
- **Webinar Date/Time:** Thursday, May 21, 2026 at 1 p.m.
- **Webinar Link:** [CCAP Monthly Call for Providers](#)
- **Phone Number:** 1 470 381 2552
- **Meeting ID:** 939 7378 5023
- **Passcode:** 082226



CCAP New Provider Training

Providers can access the next CCAP New Provider Training using the information below:

- **Webinar Date/Time:** Thursday, May 28, 2026 at 1 p.m.
- **Webinar Link:** [CCAP New Provider Training](#)
- **Phone Number:** 1 470 250 9358
- **Meeting ID:** 973 3264 6864



CCAP B-3 Seats Reminders & Updates



CCAP B-3 Seats Quarterly Bonus Payments

Quarterly bonus payments for CCAP B-3 Seats child care payments received between January 1, 2026 and March 31, 2026, will be issued on May 11, 2026:

- The Department is working on sending a remittance notice for these payments so that providers may confirm quarterly bonus payments for CCAP B-3 Seats.



CCAP B-3 Seats Determinations & Changes

For families with a child being served in a CCAP B-3 Seats program slot:

- If there is a new sibling that needs to be added to care since the family has submitted their re-determination application, please have that family member submit a completed and signed [change report](#).
- Change Reports can be submitted via e-mail to ldeccap@la.gov, by fax to 225-376-6060, or by mail to CCAP Eligibility, P.O. Box 260037, Baton Rouge, LA 70826.



CCAP B-3 Attendance Drop Reporting

Providers should now submit all attendance drops through the Provider Help Desk ticket system.

1. Providers submit a ticket via the [Provider Help Desk](#).
2. The Provider Help Desk reviews and processes the request.
3. The Provider Help Desk makes necessary updates.
4. Providers receive a confirmation from the Provider Help Desk once a ticket is resolved.

CCAP B-3 Attendance Drop Reporting

When submitting a child attendance drop ticket to the [Provider Help Desk](#), the following details must be included:

- Choose the Help Desk ticket dropdown “No Longer Attending”
- A clear description of the issue or concern
- Parent and child(ren)’s names
- Case ID number
- Relevant date(s) or timeline of the issue

Please do not submit duplicate tickets of the same issue.

PLEASE NOTE: If providers experience any technical issues with the Provider Help Desk Ticket System, please call the Provider Help Desk at 225.614.5917 or 225.250.7635.



CCAP B-3 Seats Payments for Siblings

Payments for seats for currently-enrolled CCAP B-3 Seats children and newly-certified sibling children are being made by the LDOE directly to providers, via the same banking accounts on file for CCAP voucher seats, on Thursdays each week.

- If you have discrepancies in regards to payments to your site, please e-mail LDOEB3@la.gov.



CCAP B-3 General Reminders

It is **critical** that providers are monitoring their e-mail for rejection and certification notices, sent from ccapnoreply@la.gov, including monitoring the Spam folder in their e-mail box.

Provider notices may include the following:

- Information on payments for children
- Information on eligibility rejections of family applications
- Information on case certification periods for certified children needing care
- Family Case ID
- Date of Action



New CCAP Data System – Parent Guidance

At time of application or re-application in FamilyCentral, applicants will select their preferred method of contact for follow-up:

- Those method options are “email,” “text message,” or “both.”

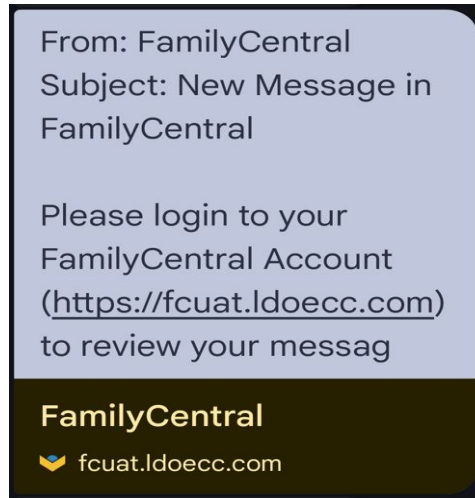
It is **critical** that families are monitoring whatever method of preferred communication is selected:

- Many messages in [FamilyCentral](#) are time-sensitive, and missed messages and lack of responses can result in case rejections.
- Please remind families to monitor for messages (including in Spam folders) for any updates to their cases.



New CCAP Data System – Parent Guidance

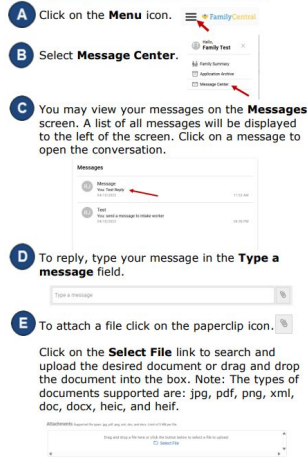
For example, if an applicant selects to be contacted via text message, the below screenshot is a sample of what that message will look like:

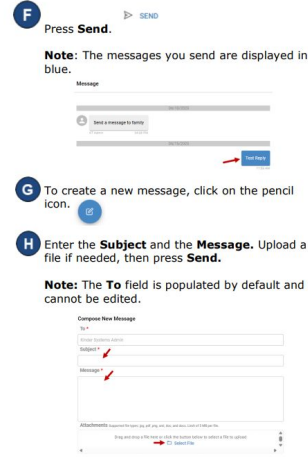


New CCAP Data System – Parent Guidance

E-mail and text messages will always direct applicants to log into their FamilyCentral account for details. Families should follow these instructions to access their messages:

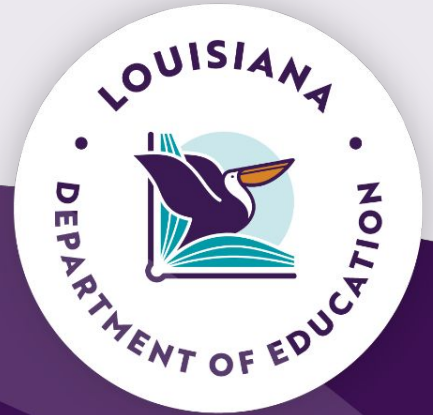
FamilyCentral – Family Messages

- A** Click on the **Menu** icon.
- B** Select **Message Center**.
- C** You may view your messages on the **Messages** screen. A list of all messages will be displayed to the left of the screen. Click on a message to open the conversation.
- D** To reply, type your message in the **Type a message** field.
- E** To attach a file click on the paperclip icon.
- Click on the **Select File** link to search and upload the desired document or drag and drop the document into the box. Note: The types of documents supported are: jpg, pdf, png, xml, doc, docx, heic, and heif.
- 

- F** Press **Send**.
- Note:** The messages you send are displayed in blue.
- G** To create a new message, click on the pencil icon.
- H** Enter the **Subject** and the **Message**. Upload a file if needed, then press **Send**.
- Note:** The **To** field is populated by default and cannot be edited.
- 

Licensing

Reminders & Updates



Motor Vehicle Checks

As temperatures rise outside, it is imperative that vehicles are adequately inspected for children before staff exit the vehicle. A staff person must physically walk through the vehicle and inspect the following:

- all seat surfaces
- under all seats
- all enclosed spaces and recesses of the vehicle interior

For field trips, each vehicle must have a face-to-name count conducted in addition to the visual passenger check at the following times:

- prior to leaving the center for the destination
- upon arrival at and prior to departure from each destination
- upon return to the center

A staff member must record the time of the visual passenger check and sign the log indicating that no child was left in the vehicle.

Handwashing

In an early learning setting, both staff and children play an important role in keeping the environment healthy. With so much shared space, play, and interaction, germs can spread quickly. Building consistent routines helps make handwashing second nature.

[Bulletin 137 §1911.K](#) requires staff and children wash their hands using soap at least at the following times:

Upon arrival at the center	Before preparing or serving meals	Before giving medication	After toileting
Upon coming in from outdoors	After wiping noses or cleaning wounds	Before eating meals or snacks	After helping a child use a toilet or changing diapers
After playing in sandboxes	After playing in water used by more than one person	After handling pets and other animals	After cleaning or handling garbage and anytime hands become soiled with body fluids

Behavior Management

Creating a safe environment is essential in early learning centers. Discipline is not about punishment, it's about teaching. Remember, children are still learning how to express their feelings, follow directions, and interact with others. That is why it is important that all guidance methods are appropriate, supportive, and never harmful.

Inappropriate discipline practices are not only ineffective in teaching positive behavior, but can also cause lasting emotional harm.

Some examples of appropriate Behavior Management looks like:

- Setting clear, simple expectations
- Using calm, respectful communication
- Offering choices to encourage independence

See [Bulletin 137 §1509.A.8](#) for the prohibited methods of behavior management.

Please note that an employee's CCCBC status may be changed from Eligible to Provisional if named in a deficiency for §1509.



Staff Records and Personnel Files

[Bulletin 137](#) now requires that the following information be maintained in the LDOE electronic system, EdLink:

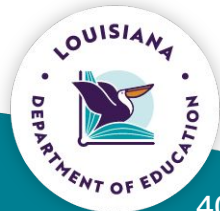
- All current staff names
 - *Note: When employees leave, please update employees to “inactive” status in EdLink.*
- Hire date
- First day onsite working with children
- Initial and annual mandatory reporter training documentation



Child Neglect and Abuse Mandatory Reporter Training

[Article 603.1](#) of Louisiana law requires child care providers to complete the online Mandated Reporter Training course provided by the Department of Children and Family Services between June 1 and August 31 annually:

- This means that after initial completion of training at time of hire for any staff hired between September 1 and May 31 of each year, those staff members shall again complete the online child abuse and neglect Mandated Reporter Training provided by DCFS between June 1 and August 31 of the calendar year.



Child Neglect and Abuse Mandatory Reporter Training

[Bulletin 137](#) §1727 notes that documentation of the completed Child Neglect and Abuse Mandatory Reporter training course must be submitted by providers, for all staff, in the LDOE electronic system, EdLink, no later than September 30 of each calendar year:

- Please note: Act 409 (2025) requires the LDOE to publish on its website the completion rates of all child care staff at each early learning site who have and have not complied with this training requirement within the specified timeframe.
- Documentation of the completed training must also be available for on-site inspection, whether as hard copies or electronic form.



Tornado Drills

As a reminder, [Bulletin 137](#) requires tornado drills be conducted at least once per month in the following months: March, April, May, and June.

- These drills must be conducted at various times of the day, include all children, and be documented.
- A [sample form](#) to document tornado drills can be found on the [Child Care Facility Licensing](#) web page under “Licensed Center Forms.”



Child Care Criminal Background Check (CCCBC)

Reminders & Updates



Fingerprinting Site Closures

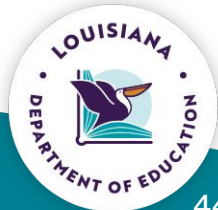
Please be advised of the following fingerprinting site closures:

- **Webster Parish Sheriff's Office:** Permanently closed, effective May 6, 2026.
- **Baton Rouge-Siegen Lane:** Permanently closed, effective May 16, 2026.

The onboarding process for replacement partners is currently underway.

To locate a nearby IDEMIA fingerprinting center, please follow these steps:

1. Visit the Identogo locations website.
2. Input a zip code or city name into the search field.
3. Select the most convenient location from the results displayed.



Importance of Accurate Email Address on CCCBC Application

Ensuring the applicant's email address is accurate on the CCCBC application is essential for timely communication and smooth processing:

- Confirmation of application submission is sent directly to the applicant's e-mail address.
- Instructions for scheduling fingerprint appointments are provided via e-mail.
- Updates on fingerprint status, including rejections and resubmission steps, are communicated by e-mail.
- Any additional application requirements or revision requests are shared through e-mail to help move the process forward.

Accurate e-mail information ensures applicants receive critical updates without delay, helping to prevent unnecessary setbacks in the application process.



No Charge Authorization Codes (NCAC)

No Charge Authorization Codes (NCACs) expire a year after issuance. Providers may request additional codes from fingerprint vendor, IDEMIA, at any time:

- Providers are required to complete a [NCAC Reorder Form](#) for additional codes.
- Reorder processing can take up to 7 business days.
- NCAC Reorder forms should be faxed to 615-993-5983.
- Contact IDEMIA Finance by phone at 877-512-6962 or by e-mail at LAUEPAccounts@US.IDEMIA.com with any questions.



Summer Staffing Guidance for Hiring Student Workers

As the summer months are approaching, many providers hire student workers (ages 16 and 17) to assist in child care centers.

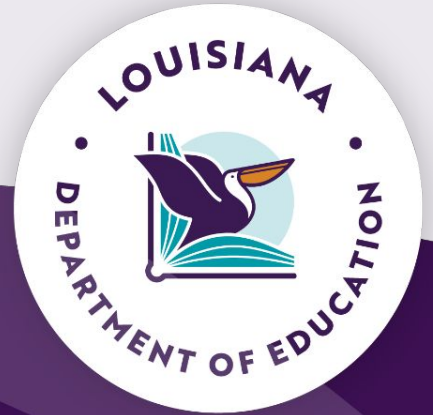
Below are important reminders when submitting CCCBC applications for student workers:

- Obtain parent/guardian signatures on [consent forms](#).
- Government-issued identification is required.
- Select correct position title on applications (e.g., “employee” or “volunteer”).
- Review all documentation thoroughly to ensure all of the following:
 - the applicant’s name matches their ID
 - e-mail addresses are listed correctly and
 - the consent forms include the applicant’s and the parent’s signatures



Teaching and Learning

Reminders & Updates



Early Childhood Curriculum Update

The LDOE Instructional Materials Review (IMR) team is conducting ongoing new curriculum reviews:

- These reviews are designed to evaluate the alignment of instructional materials with the revised [2024 Early Learning and Development Standards \(ELDS\)](#) and ensure that the materials used in classrooms support high-quality teaching and learning.
- A new Tier I Curriculum List for ECE is being published as IMR reviews are completed on the [IMR webpage](#) “Early Childhood Instructional Materials” dropdown and will be populated on an ongoing basis as reviews are completed.
 - Currently, 3 curricula have completed the IMR process and have been approved as Tier I:
 - Great Minds PBC - Eureka Math Squared, Level PK - ECE, Ages 4-5
 - Frog Street Press, LLC - Frog Street Preschool Louisiana, Threes
 - Frog Street Press, LLC - Frog Street Pre-K Louisiana, ECE Ages 4-5
 - Frog Street Press, LLC - Frog Street Infant: Joyful Beginnings, Louisiana

Please note: Newly-approved Frog Street curriculum now has “Louisiana” in the title. All previous versions will be archived.

Teaching and Learning Reminders & Updates

Please contact caitlyn.robinson@la.gov with questions.



Early Childhood Curriculum Update

The LDOE Instructional Materials Review (IMR) team is conducting ongoing new curriculum reviews:

- Currently, 5 curricula are in the review stage of the IMR process. Those currently in review include the following:
 - Teacher Created Materials, Inc. Explore & Learn
 - AppleTree Institute for Education Innovation-Every Child Ready, Pre-K 3-4 (2024)
 - No Tears Learning, Inc. Learning Without Tears-Get Set for School Pre-K Program (2021), Ages 4-5
 - CELEBRATE Successful Early Learning-FOUNDATIONS, Ages 3-4 (2022)
- Still in prescreening:
 - Teaching Strategies-The Creative Curriculum

IMPORTANT: All curricula in the review stage or in prescreening have a completion date after 6/30/26.

Teaching and Learning Reminders & Updates

Please contact caitlyn.robinson@la.gov with questions.



TS GOLD® Checkpoint Completion

The Spring TS GOLD® checkpoint is due on May 31, 2026. The Department has set a program expectation of at least 90% network completion for the Spring checkpoint.

This assessment is mandated through program assurances and included within *Bulletin 140*:

Sites ensure all required information for classrooms containing children from birth to five years is entered in the GOLD® online system. Additionally, all child assessment results for publicly-funded infants, toddlers, and pre-K children must be entered and checkpoints finalized by October 31, February 28, and May 31.



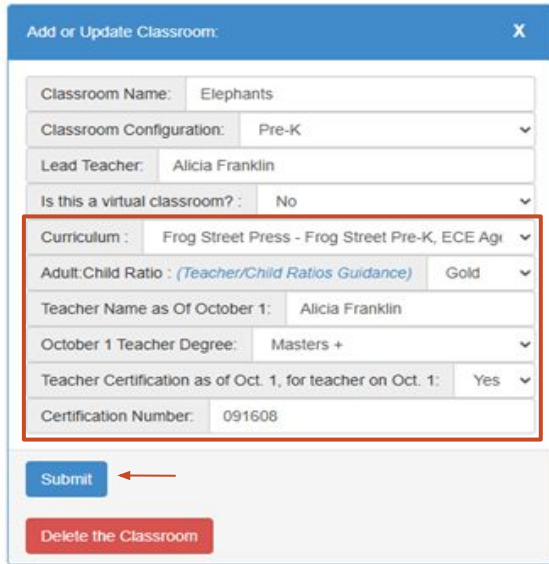
Informational Metrics

In preparation for Data Certification to be conducted by the Community Network Lead Agency this summer, providers should do the following by May 15, 2026:

- All informational metrics should reflect what was true on October 1, 2025
- Review the data in the [Early Childhood CLASS® Portal](#) and
- Make any changes directly in the [Early Childhood CLASS® Portal](#)

Only the data in the [Early Childhood CLASS® Portal](#) will be used to generate Informational Metrics for network and site Performance Profiles.

Informational Metrics



The screenshot shows a web form titled "Add or Update Classroom" with a close button (X) in the top right. The form contains several fields:

- Classroom Name: Elephants
- Classroom Configuration: Pre-K
- Lead Teacher: Alicia Franklin
- Is this a virtual classroom?: No
- Curriculum: Frog Street Press - Frog Street Pre-K, ECE Agi
- Adult:Child Ratio: (Teacher/Child Ratios Guidance) Gold
- Teacher Name as Of October 1: Alicia Franklin
- October 1 Teacher Degree: Masters +
- Teacher Certification as of Oct. 1, for teacher on Oct. 1: Yes
- Certification Number: 091608

A red rectangular box highlights the fields from "Curriculum" down to "Certification Number". To the left of the form, there is a blue "Edit" button with a pencil icon, and an orange arrow points to it. Below the form, there is a blue "Submit" button with an orange arrow pointing to it, and a red "Delete the Classroom" button.

Instructions:

- Show Closed Classes
- Show Cancelled Observations

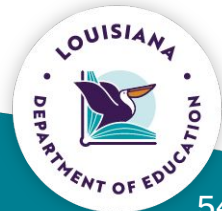
The following metrics, true on October 1, 2025, should be reviewed for accuracy and updated via the [Early Childhood CLASS® Portal](#) by May 15, 2026:

- Curriculum
- Ratio
- Teacher Name as of October 1
- Teacher Degree as of October 1
- Teacher Certification
- Teacher Certification Number

2026-2027 Academic Approval Renewal

Providers must renew their Academic Approval by submitting the 2026-2027 Program Partner Assurances to the LDOE **no later than May 31, 2026.**

- Signed Program Partner Assurances must be submitted through the designated 2026-2027 Program Partner Assurances online form, which were distributed via e-mail on April 6, 2026.
 - **Paper submissions will not be accepted.**
- Upon successful submission of the assurances, 2026-2027 Academic Approval certificates will be automatically generated and sent to the e-mail address provided in the online form.
- Providers should retain a copy for their records and **post the 2026-2027 Academic Approval certificates starting July 1, 2026.**



Announcements & Upcoming Events



Provider Shout Out!

During the Early Childhood Provider Update webinar each month, the Early Childhood team would like to celebrate providers and highlight the great work that is happening across Louisiana in early childhood sites.

If you would like to receive a visit from the Early Childhood team, please fill out the [Provider Shout Out Google Form](#) and include the following information:

- Director and site name and address
- Best month(s) to visit your site (please select 3)
- Reason you would like the team to visit your site

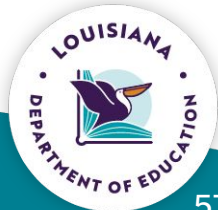


KinderSystems Webinar

Learn about CenterTrack, a Child Care Management System (CCMS) free to Louisiana child care providers! Interested participants can access the webinar using the information below:

- **Webinar Date/Time:** Wednesday, May 20, 2026, at 12:00 p.m.
- **Webinar Link:** [CenterTrack Webinar](#)
- **Webinar ID:** 160 165 2409

Please note that attendees need to register for the webinar prior to attending.



Monthly Young Children with Disabilities Community of Practice

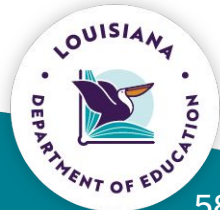
This month's topic is "SmartTeach™ End of Year Reporting." Participants will learn the importance of end of year reporting activities for young children with disabilities, including removing children from classrooms who are moving to Kindergarten, to close out the 2025-2026 academic year.

Attendees can access the webinar using the information below:

- **Webinar Date/Time:** Tuesday, May 19, 2026 at 3 p.m.
- **Webinar Link:** <https://ldoe.zoom.us/j/99301224453>
- **Phone Number:** 1-312-626-6799
- **Meeting ID:** 993 0122 4453
- **Passcode:** 497464

Upcoming Events and Deadlines

Please contact Emily.Coussou@la.gov with questions.



Monthly Office Hours for New Directors

The LDOE team hosts New Director webinars focused on early childhood quality and operations while helping providers build a strong community of peers. This month's session is "Empowering Families: A History of Families Helping Families and the Values of Act 378," Participants will be able to summarize the history, purpose, and impact of Families Helping Families (FHF).

Attendees can access the webinar using the information below:

- **Date:** Friday, May 29, 2026 at 12 p.m.
- **Webinar Link:** <https://ldoe.zoom.us/j/98824530491>
- **Phone Number:** 1 470 250 9358
- **Meeting ID:** 988 2453 0491
- **Passcode:** 760909



Monthly Office Hours for Active Coaching Sites

The LDOE team hosts webinars on a variety of topics focused on early childhood quality and strengthening child care sites' administrative and operational practices. Through engaging sessions and monthly guest speakers, these office hours are designed to support directors seeking training and to promote effective ECE leadership development.

The May focus area is “An Overview of Making the Most of Classroom Interactions (MMCI).” Participants will learn strategies to improve classroom interactions, boost engagement, and check for understanding in real time. Attendees can access the webinar using the information below:

- **Webinar Date/Time:** Wednesday, May 20, 2026, at 1:00 p.m.
- **Webinar Link:** <https://ldoe.zoom.us/j/98038985498>
- **Phone Number:** 1-470-250-9358
- **Meeting ID:** 980 3898 5498
- **Passcode:** 989833



Family Child Care (FCC) Office Hours

Current Academically-Approved FCC providers are encouraged to join monthly office hours. This is a dedicated time to check in, ask questions, and receive ongoing support.

FCC providers can access this webinar using the information below:

- **Webinar Date/Time:** May 14, 2026 at 12:00 p.m.
- **Webinar Link:** <https://ldoe.zoom.us/j/98287474795>
- **Phone Number:** 1-312-616-6799
- **Meeting ID:** 982 8747 4795
- **Passcode:** 210212

Announcements & Upcoming Events

Please contact brandee.david@la.gov with any questions.



Family Child Care (FCC) Outreach Webinar

Those interested in learning more about becoming an Academically-Approved FCC provider are encouraged to attend the FCC Outreach Webinar.

- **Webinar Date/Time:** May 14, 2026 at 4:00 p.m.
- **Webinar Link:** <https://ldoe.zoom.us/j/97672208680>
- **Phone Number:** 1-312-616-6799
- **Meeting ID:** 976 7220 8680
- **Passcode:** 108320

Announcements & Upcoming Events

Please contact brandee.david@la.gov with any questions.



Monthly Provider Webinar

Providers can access the next provider webinar using the information below:

- **Webinar Date/Time:** Thursday, June 4, 2026 at 1 p.m.
- **Webinar Link:** <https://ldoe.zoom.us/j/93597745872>
- **Phone Number:** 1 470 250 9358
- **Meeting ID:** 935 9774 5872
- **Passcode:** 641464

Announcements & Upcoming Events

Please contact earlychildhood@la.gov with any questions.



Provider Webinar Slides

This month's webinar slides will be available early next week in the [Quality Providers Library](#) on the [LDOE website](#).



Announcements & Upcoming Events

Please contact earlychildhood@la.gov with any questions.



Contact Information



Child Care Licensing

- Call 225-342-9905
- E-mail ldelicensing@la.gov or e-mail licensing consultants directly

Child Care Assistance Program (CCAP)

- Call 225-250-7635 or 225-614-5917
- E-mail ldeccap@la.gov or enter a [ticket](#) at the Provider Help Desk

Child Care Provider Certification

- E-mail providercertification@la.gov

Child Care Criminal Background Checks (CCCBCs)

- Call 225-342-2716 or 225-342-5311 or e-mail ldcCCCBCprocessing@la.gov

General Early Childhood Support

- E-mail earlychildhood@la.gov

