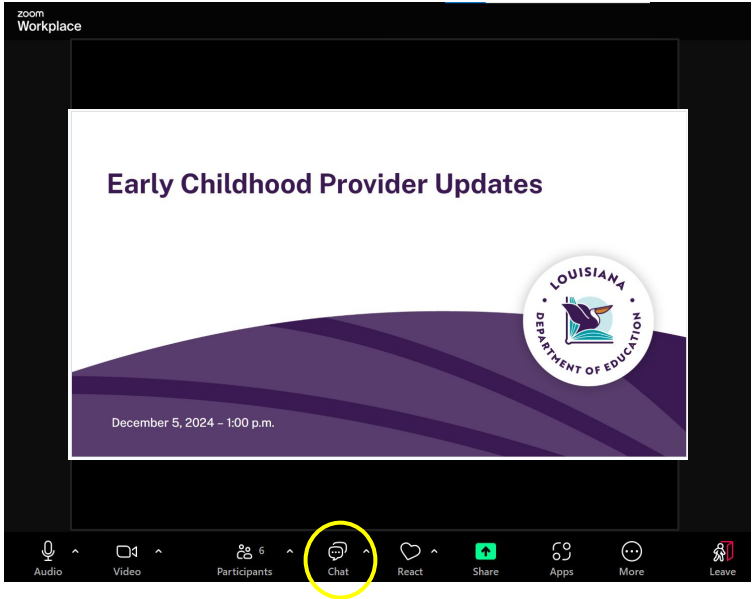
Questions During the Webinar

- Utilize the “Chat” feature during the webinar to share with the Department questions you may have.
- Please direct questions in the chat to “ASK QUESTIONS.”
- **Include your email address with your question**, so that we may follow up with you directly for some individual questions.



November 5, 2026 – 1:00 p.m.

Early Childhood Provider Updates

November 5, 2026 – 1:00 p.m.

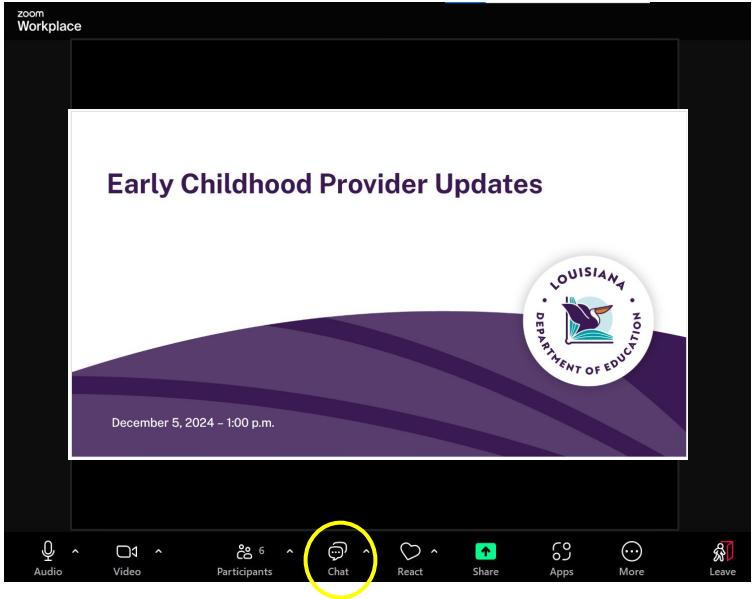
Welcome

Agenda

- Welcome
- Child Care Assistance Program (CCAP) Reminders & Updates
- Licensing Reminders & Updates
- Child Care Criminal Background Check (CCCBC) Reminders & Updates
- Teaching and Learning Reminders & Updates
- Announcements & Upcoming Events

Questions During the Webinar

- Utilize the “Chat” feature during the webinar to share with the Department questions you may have.
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Child Care Assistance Program (CCAP)

Reminders & Updates

General CCAP Reminders & Updates: For Voucher and B-3 Seats

Client Case Processing Reminders

Providers are encouraged to remind clients to timely submit their redetermination application.

- A renewal notice is mailed to the client (11RC) & provider (11RC-P) 45 days in advance of the certification period ending.
  - This notice will be sent to the last known mailing address the LDOE has on file from the family.
- Upon receiving the notice, clients should complete a renewal application before the end of the certification period listed on the notice.
  - All CCAP renewal applications, for all families served by child care subsidy, should be completed in Café at this time.
- All supporting verifications should be submitted with the renewal application (i.e., check stubs, birth certificates, current shot record for all children, etc.).
- If additional verifications are requested by the CCAP analyst, it is important that the documents are submitted by or before the due date on the notice.
  - Not submitting by the due date can result in the client's case closing.
    - A client whose case closes may reapply, and if determined eligible, be placed on the Waitlist.

CCAP Wait List Update

- The LDOE has begun contacting by phone and mail families who were certified to the CCAP Wait List in May, June, and July 2024, to certify families, still in need of care, for services.



Call #1: Verify Address



Call #2: Reminder to Complete & Submit Mailed Form



Call #3: Reminder to Complete & Submit Mailed Form

- Three attempted calls will be made to families to notify and assist them with completing and returning the Wait List Verification Form if services are still requested.
- **The LDOE has already mailed those eligible May, June, and July 2024 families a Wait List Verification Form.**

CCAP Wait List Update

- When received, families should review the Waitlist Verification Form and note any changes since submitting their original CCAP application.
  - Changes may include household contact information or household composition.
  - Families should check “Yes” if all information remains the same, sign the form, and return it to the LDOE as quickly as possible.
  - If there have been changes, the family should indicate the changes on the form and return it to the LDOE as quickly as possible.
- All families are required to list their provider information on the form to receive authorizations.
- Families on the waitlist may be required to submit updated or additional verification before being removed from the waitlist and considered for final eligibility.
  - This may include birth certificates, updated immunization records; a current state-issued ID or driver’s license; and updated documentation of wages, school enrollment, or training schedules.

Underutilization Monitoring

- Families who have not scanned their children in/out of care for 30 days are considered to be underutilizing participants.
- **This may result in termination of the family's CCAP benefits.**



Underutilization Monitoring

Families whose children have not been signed in and out using **KinderConnect** (or whose attendance has not been transmitted to KinderConnect via KinderBridge) will receive an underutilization notice by mail.

- Providers not submitting weekly attendance can cause family names to appear on the LDOE CCAP Underutilized Report and place the families in jeopardy of losing their CCAP certification, which includes both voucher and B-3 Seats.

- Families appearing on the CCAP Underutilized Report due to the provider not submitting weekly attendance may be referred to the Early Childhood Program Integrity and Compliance (ECPIC) unit for review of their case.
  - Cases referred to ECPIC relative to underutilization will be reviewed and/or reopened on a case by case basis.
  - After review, ECPIC will provide an update to the families regarding their case.

Quarterly Bonus Payments

Quarterly bonus payments for child care providers were calculated based on eligible child care payments received during the July 1–September 30, 2026 payment period:

- CCAP voucher bonus payments for eligible providers were processed on November 2, 2026
- CCAP B-3 bonus payments for eligible providers will be processed separately, on November 5, 2026

Providers should refer to the applicable payment and remittance information for each program to verify their payments.

CCAP Monthly Call for Providers

The Monthly Call for Providers reviews current trends and updates while supporting all provider types in their daily operations while they serve families with CCAP Voucher and/or B-3 Seats.

- **Webinar Date/Time:** Thursday, November 19 at 1 p.m.
- **Webinar Link:** CCAP Monthly Call for Providers
- **Phone Number:** 1 470 381 2552
- **Meeting ID:** 939 7378 5023
- **Passcode:** 082226

Note: CCAP New Provider Training will resume in January 2027. New Providers and current child care owners will receive an e-mail invitation for this essential training or can request assistance sooner by calling the Provider Help Desk at 225.250.7635 or 225.614.5917.

CCAP B-3 Seats Reminders & Updates

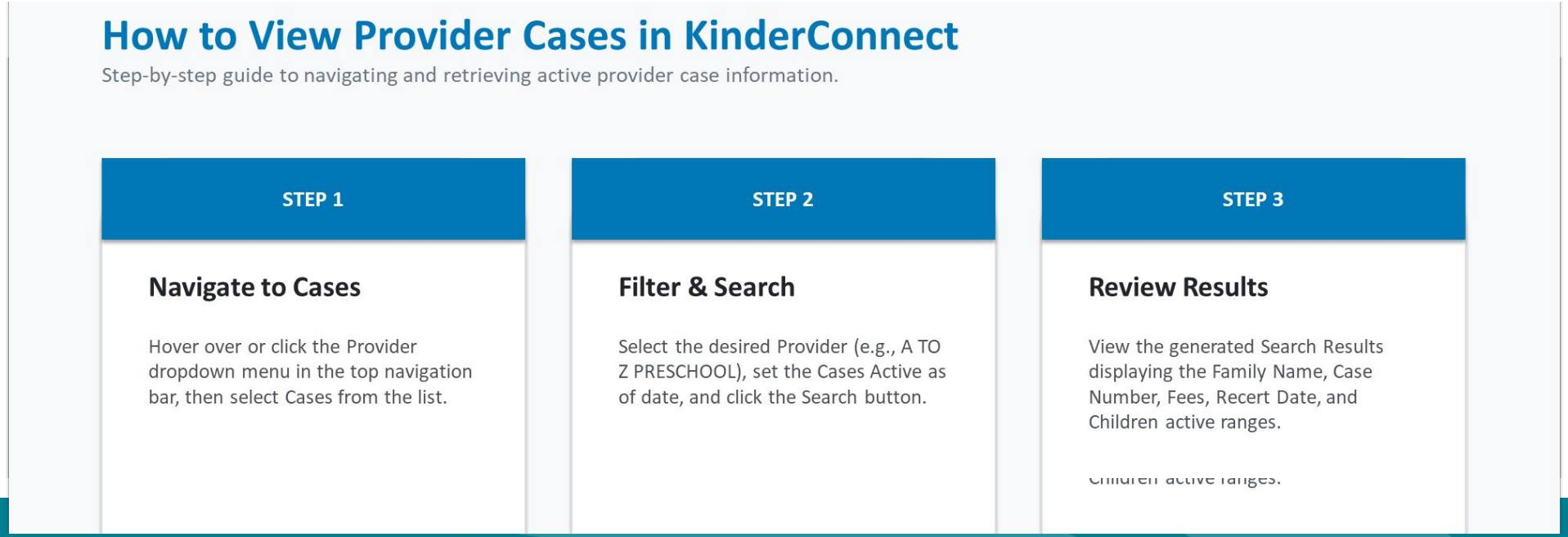
B-3 Redetermination

Families that are to be redetermined in November and December are encouraged to submit their redetermination application right away through the Café Customer Portal.

To ensure faster processing times, families should also be encouraged to submit all of the following at the time of their application:

- State ID or driver's license
- Updated immunization records for children needing care
- Last 4 consecutive checks stubs and/or detailed school schedule for the head of household and legal or non-legal spouse
- Verification of unearned household income if applicable, such as SSI or disability benefits
- Birth certificates for all children in the household

Providers can search their children's authorizations in KinderConnect under "Provider>Cases" to determine the end of the child's certification period:



B-3 Redetermination

CCAP B-3 Payments and Remittance Updates

LDOE is finalizing the transition of B-3 case information from the KinderSystems eligibility system to the CAPS eligibility system:

- Each case transferred has an additional review.
- Some families can expect to see additional verification requests during this transfer, sent to the Head of Household's last known address.
- To prevent potential closure, families should return requested verification even if their certification period has not expired.

This approach helps the LDOE maintain continuity of services, reduces the risk of eligibility or payment disruptions, and allows families and providers to continue using a familiar, established process while remaining FamilyCentral functionality is completed.

CCAP B-3 Payments and Remittance Updates

Depending on the child's system transfer status, providers **may** receive remittance information through one of two processes:

- **Remittance Process One–children already transitioned to and paid through CAPS:** Some B-3 children and siblings have been transitioned to CAPS and are now being paid through the same process used for CCAP Voucher. Providers will receive the associated remittance through the standard CCAP Voucher process for these children.
- **Remittance and Payment Process Two–children not yet transitioned to CAPS:** B-3 children and siblings who have not yet been moved to CAPS will continue to be paid through the current B-3 payment process until their transition is complete. Providers will receive a separate remittance from noreply@la.gov, which will be on the LDOE letterhead.

CCAP B-3 Payments and Remittance Updates

Please note:

- Providers **may** receive remittances **through both processes** depending on whether or not the B-3 children and siblings in their care have been transitioned into CAPS or not.
- A child not appearing on the remittance received from noreply@la.gov **does not necessarily indicate** the child has dropped from the B-3 program; instead, providers should check their CCAP Voucher remittances for that week.
- If a provider has checked **both remittances (CCAP Voucher and remittance received from noreply@la.gov)** and still does not see the child whom they believe to be eligible, the provider should e-mail ldoeb3@la.gov requesting updates to that child's case.

CCAP B-3 General Reminders

It is **critical** that providers are monitoring their e-mail for remittance statements, sent from noreply@la.gov, including monitoring the Spam folder in their e-mail box.

Provider notices may include the following:

- Information on payments for children
- Information on eligibility rejections of family applications
- Information on case certification periods for certified children needing care
- Family Case ID
- Date of Action

Licensing

Reminders & Updates

Hazards

A safe environment in an early learning center is essential. A hazard is anything that could potentially cause injury, illness, or harm to a child. Maintaining a hazard-free indoor and outdoor area helps children learn and play while reducing the risk of accidents and injuries.

Bulletin 137 requires the following:

- Construction, remodeling, and alterations of structures be done in a way that prevents hazards.
- Outdoor play spaces must be enclosed with a permanent fence or other barrier that protects children from traffic hazards.
- Crawlspaces and mechanical, electrical or other hazardous equipment must be inaccessible to children.
- Strings and cords must be inaccessible to children under age 4.
- No water beads or Orbeez on the center's premises.

Current E-mail Address

As a reminder, e-mail is an essential means of communication between the LDOE and early learning sites. Each early learning site is required to maintain a current e-mail address on file:

- Important information regarding renewal application deadlines, regulation changes, and other time-sensitive notifications may be communicated electronically.
- If your site's e-mail address changes, please update the notification e-mail address in EdLink to ensure that you continue to receive important LDOE communications.

Providers are encouraged to monitor their e-mail regularly, including junk and spam folders, to avoid missing important notices, updates, deadlines, and licensing-related information.

Annual Influenza Information

Influenza, also known as the “flu,” has arrived. Please ensure that the parents of all children are aware of these resources concerning influenza:

- Bureau of Infectious Diseases | Louisiana Department of Health
- Influenza (Flu) | Louisiana Department of Health
- Flu Facts
- Pandemic Flu
- Flu Symptoms & Complications (CDC)
- Similarities and Differences between Flu and Covid-19 (CDC)
- Benefits of the Flu Vaccine (CDC)
- Key Facts About Seasonal Flu Vaccine (CDC)

Maintaining the Center's CCCBC Roster

Bulletin 137 requires the documentation of each volunteer's and staff member's CCCBC-based determination of eligibility be available on the center's CCCBC roster at all times for inspection upon request by the LDOE.

To maintain compliance, providers should do all of the following:

- Regularly review the CCCBC roster for accuracy and completeness
- Verify the eligibility determination
- Remove former employees and volunteers when they are no longer associated with the center

By reviewing the roster regularly, verifying eligibility determinations, and updating personnel changes, early learning centers can remain in compliance with licensing regulations and be prepared for licensing inspections.

Child Care Criminal Background Check (CCCBC)

Reminders & Updates

Provisional Determination

A staff member may be employed provisionally only when all the following conditions are met:

- A request for a CCCBC-based determination of eligibility for child care purposes has been submitted.
- The LDOE has received a satisfactory fingerprint-based Louisiana or federal criminal history record while awaiting the remaining CCCBC results and a final eligibility determination.
- The individual's status is listed as **Provisional** in the CCCBC System.

Please note: An expired CCCBC does **not** qualify an individual for provisional status.

Provisional Determination

Directors should be familiar with the guidelines for provisionally-employed staff, including employment eligibility and monitoring expectations:

- **Pending Background Checks:** Provisional applicants often have a pending out-of-state background check. Response times vary by state. Because provisional requirements are met, applicants may work at the center and count toward classroom ratios.
- **Staff Monitoring:** Provisionally-employed staff must be monitored at all times.
- **Additional Basis for Provisional Status:** *Bulletin 137* §1804.A.3 allows provisional status in certain circumstances when a person is named in a deficiency under §1509, including §1509.8(a–b), regarding Behavior Management Policies.

Teaching and Learning

Reminders & Updates

Early Childhood Curriculum Update

The LDOE Instructional Materials Review (IMR) team is conducting ongoing new curriculum reviews:

- A new Tier I Curriculum List for ECE is being published on the IMR webpage "Early Childhood Instructional Materials" dropdown and is being populated on an ongoing basis as further reviews are completed.
- Currently, 9 curricula have completed the IMR process and have been approved as Tier I:
  - **NEW: Teaching Strategies, LLC - The Creative Curriculum for Toddlers (2024)**
  - **NEW: Teaching Strategies, LLC - The Creative Curriculum for Preschool (2026)**
  - **NEW: Teaching Strategies, LLC - The Creative Curriculum for Pre-K (2024)**
  - Teacher Created Materials, Inc. Explore & Learn, Ages 4-5 (2025)
  - AppleTree Institute for Education Innovation-Every Child Ready, Pre-K 3-4 (2024)
  - Great Minds PBC - Eureka Math Squared, Level PK - ECE, Ages 4-5
  - Frog Street Press, LLC - Frog Street Preschool Louisiana, Threes
  - Frog Street Press, LLC-Frog Street Infant: Joyful Beginnings, Louisiana
  - Frog Street Press, LLC - Frog Street Pre-K Louisiana, ECE Ages 4-5

Early Childhood Curriculum Update

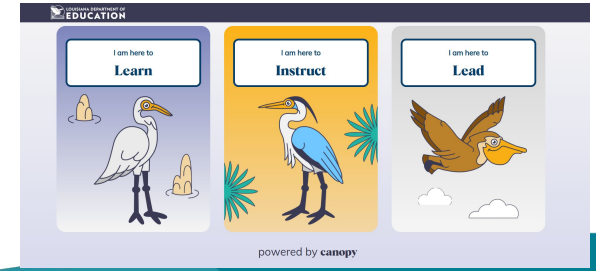
- Currently, two curricula are in the review stage of the IMR process. Those currently in review include the following:
  - Teaching Strategies, LLC - The Creative Curriculum for Infants (2024)
  - CELEBRATE Successful Early Learning-FOUNDATIONS, Ages 3-4 (2022)

Early Childhood *Science and Art of Reading (SoR)* Training

The Early Childhood *Science and Art of Reading* professional learning series aims to equip educators with a shared understanding of the knowledge and skills needed to implement scientifically-based literacy instruction.

This professional development series is housed in the LDOE's Louisiana Professional Learning Platform.

- The course code for Part 1, Modules 1-3, is **C100N1N9.**
  - *Part 1 (Modules 1-3) should be completed prior to moving to Part 2 (Modules 4-6).*
- The course code for Part 2, Modules 4-7, is **730A16U6.** *Part 2 (Modules 4-7) are now available.*



Teaching and Learning Reminders & Updates

Please contact caitlyn.robinson@la.gov with questions.

Coming Soon: *EC Learn* Numeracy Courses

- Several new courses are in development on *EC Learn* that include numeracy best practices, providing engaged instructional support, and numeracy foundations:
  - Numeracy Best Practices in Early Childhood Settings: B-3 (2026)
  - Numeracy Foundations: Infants and Toddlers (2026)
  - Numeracy Foundations: 3 and 4 Year Olds (2026)
  - Providing Engaging Numeracy Instructional Support for Learning (2026)

  Note: These courses will be available in EC Learn in the winter.

Early Childhood Observation System

All Community Network Lead Agencies (CNLAs), Program Partners, and observers have transitioned to the new Early Childhood Observation System (ECOS).

ECOS is integrated within the Louisiana Educator Portal (LEP). All users are required to have a MyLA ID and an active EdLink Security User Profile to access ECOS.

Teachers must have an active Louisiana Educator Portal (LEP) Profile and have validated their SSN before they can be added to classrooms in ECOS. Providers must request the appropriate user role through EdLink security.

Early Childhood Observation System

All teachers and assistants should follow these steps to ensure they are in ECOS for scheduling observations:

- To create MyLa credentials, access MyLa and complete the required fields.
- To create an EdLink User Profile, sign into EdLink Security with your MyLa credentials.
- User Type "I am interested in Early Childhood"

Once users create an EdLink User Profile, they will need to validate their SSN on the Educator Profile page within the Louisiana Educator Portal (LEP). A copy of the user's SSN card is required.

School Readiness Tax Credits (SRTCs) are now Workforce Child Care Tax Credits (WCCTCs)

Please note the following changes that became effective January 1, 2026:

- School Readiness Tax Credits (SRTCs) have been renamed in statute: they are now called Workforce Child Care Tax Credits (WCCTCs).
- The change was enacted through Act 454 of the 2025 Regular Legislative Session.
- Act 454 (2025) retains the existing tax-credit structure but makes additional changes to business-supported child care provisions.

Workforce Child Care Tax Credits (WCCTCs)

Early childhood educators must have a valid Early Childhood Ancillary Certificate (ECAC) by December 31, 2026, to qualify for certain levels of tax credits.

- Administrators and staff members with an expiring ECAC must submit a renewal application at least four to six weeks before expiration, via the Louisiana Educator Portal (LEP).
- Incomplete applications or applications submitted after November 1 may not be processed by the LDOE Certification Team before the deadline and thus may not qualify for re-leveling and a potential increase in tax credits for tax year 2026.

Workforce Child Care Tax Credits (WCCTCs)

For re-leveling on the Louisiana Pathways Career Ladder, new credentials and certifications should be submitted via e-mail to cowanj@nsula.edu or via mail to Louisiana Pathways before December 31, 2026, at the address below:

Louisiana Pathways
Attention: Career Development
1800 Warrington Place
Shreveport, LA 71101-4425

Workforce Child Care Tax Credits (WCCTCs)

In order to be eligible for WCCTCs, early childhood educators must show proof of employment at an eligible child care site:

- **If the employing center changes ownership or moves to a new location OR if the Pathways member changes employment, it is the responsibility of the Pathways member to submit the following to Louisiana Pathways:**
  - Update Contact Information Form
  - New Employment Verification Form

It is imperative that Louisiana Pathways has the most up-to-date information on file in order to process WCCTCs in a timely manner.

Announcements & Upcoming Events

LDOE Market Rate Survey

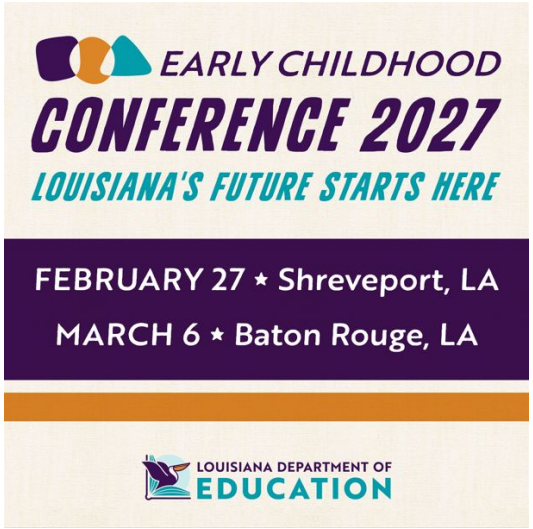
WE NEED YOUR VOICE!

The Child Care Market Rate Survey is conducted every 3 years and asks what child care centers and family child care homes charge as well as personnel and facilities costs for early learning sites:

- Be on the lookout for an e-mail invitation from Tulane University's Early Childhood Policy Research Lab, with link to the survey, in early December.
- The survey will take 15-20 minutes and will inform Louisiana CCAP subsidy rates.
- Consequently, we need to hear from you: Accurate data means that rates can be set using a true updated picture of your current market.

Save the Date: Early Childhood Conference 2027

The 2027 Early Childhood Conferences will be held on Saturdays in two locations again this year. This year's theme is "***Louisiana's Future Starts Here***."



Registration Information:

Date and Location	Registration Link	Regular Registration $55.00
Shreveport **February 27** Shreveport Convention Center 400 Caddo Street	Shreveport Early Childhood Conference Registration Link	**Registration Opened** November 1 **Registration Closes** January 22
Baton Rouge **March 6** Raising Cane's River Center 275 S. River Road	Baton Rouge Early Childhood Conference Registration Link	

Early Childhood Teacher and Leader of the Year

The Early Childhood Teacher and Leader of the Year Application is now open!

- If you were nominated, take the next step and complete your application.
- If you know someone who would be a strong candidate, share the application with them.
- Interested in applying? You are encouraged to submit an application, even if you were not nominated.



Early Childhood Teacher and Leader of the Year Application Support Calls

Early Childhood Teacher and Leader of the Year Application Webinars

- Applicants may attend one of the following calls if they have additional questions regarding their application for Early Childhood Teacher and Leader of the Year.

Webinar Information	
• **Webinar Date:** December 2 at 3:00 p.m. • **Webinar Link:** https://ldoe.zoom.us/j/97511094667 • **Phone Number:** 1-312-626-6799 • **Meeting ID:** 975 1109 4667	• **Webinar Date:** December 14 at 6:00 p.m • **Webinar Link:** https://ldoe.zoom.us/j/95598162634 • **Phone Number:** 1-312-626-6799 • **Meeting ID:** 955 9816 2634

** Please note: Both webinars cover the same information. You only need to attend one.*

2026 Louisiana Child Care Parent Poll

The Louisiana Policy Institute for Children, in partnership with the Louisiana Department of Education, is administering its annual survey to help further understand the child care needs of Louisiana families with children under the age of 5:

- The 2026 Louisiana Child Care Parent Poll opened Wednesday, October 28, and can be shared in English, in Spanish, or in Vietnamese.
- This survey is for any parent, guardian, or caregiver raising children under the age of 5, not just for moms and dads.
- Participation in this survey is entirely voluntary and will not affect families' eligibility for child care or any other services. Families do not need to complete this survey to continue participating in any public program, including the Child Care Assistance Program (CCAP).
- All answers will be kept confidential, and participants can answer the survey without giving their name.
- The survey will take less than 15 minutes to complete.

2026 Louisiana Child Care Parent Poll

Please share the Louisiana Child Care Parent Poll with families in one of the following ways:

- Download printable flyers (available in English, Spanish, and Vietnamese) with the survey link and post them on a parent information board.
- Share the survey on Facebook and/or Twitter:
    - This social media toolkit has several templates and graphics for Facebook posts and Twitter posts to help promote the survey.
- Send a letter about the Parent Poll home to families.
    - E-mail the content of the Parent Poll letter to families.

The poll closes November 11.



Provider Shout Out!

During the Early Childhood Provider Update webinar each month, the Early Childhood team would like to celebrate providers and highlight the great work that is happening across Louisiana in early childhood sites.

If you would like to receive a visit from the Early Childhood team, please fill out the Provider Shout Out Google Form and include the following information:

- Director and site name and address
- Best month(s) to visit your site (please select 3)
- Reason you would like the team to visit your site

KinderSystems Webinar

Learn about CenterTrack, a Child Care Management System (CCMS) free to Louisiana child care providers! Interested participants can access the webinar using the information below:

- **Webinar Date/Time:** Wednesday, November 18 at 12:00 p.m.
- **Webinar Link:** CenterTrack Webinar
- **Webinar ID:** 160 165 2409

Please note that attendees need to register for the webinar prior to attending.

Family Child Care (FCC) Office Hours

Family Child Care providers with current Academic Approval are encouraged to join LDOE monthly Office Hours. This month's topic, "**Partnering With Families: Simple Ways to Strengthen Communication and Engagement**," will focus on ways to communicate and partner with families.

Providers are also invited to **"Bring a Friend"** who may be interested in learning more about Academic Approval. Join us to ask questions, receive updates, and connect with available supports. Participants will earn .5 training hours for attending.

FCC providers can access this webinar using the information below:

- **Webinar Date/Time:** Wednesday, November 18 at 6:00 p.m.
- **Webinar Link:** https://ldoe.zoom.us/j/99528370372
- **Phone Number:** 1-312-626-6799
- **Meeting ID:** 930 2915 2858

Monthly Provider Update Webinar

Providers are encouraged to attend the LDOE monthly provider webinars for important early childhood updates and reminders for all provider types.

Providers can access the next provider webinar using the information below:

- **Webinar Date/Time:** Thursday, December 3 at 1 p.m.
- **Webinar Link:** https://ldoe.zoom.us/j/93597745872
- **Phone Number:** 1 470 250 9358
- **Meeting ID:** 935 9774 5872
- **Passcode:** 641464

Provider Webinar Slides

This month’s webinar slides will be available early next week in the Quality Providers Library on the LDOE website.





Contact Information

Child Care Licensing

- Call 225-342-9905
- E-mail ldelicensing@la.gov or e-mail licensing consultants directly

Child Care Assistance Program (CCAP)

- Call 225-250-7635 or 225-614-5917
- E-mail ldeccap@la.gov or enter a ticket at the Provider Help Desk

Child Care Provider Certification

- E-mail providercertification@la.gov

Child Care Criminal Background Checks (CCCBCs)

- Call 225-342-2716 or 225-342-5311 or e-mail ldeCCCBCBprocessing@la.gov

General Early Childhood Support

- E-mail earlychildhood@la.gov