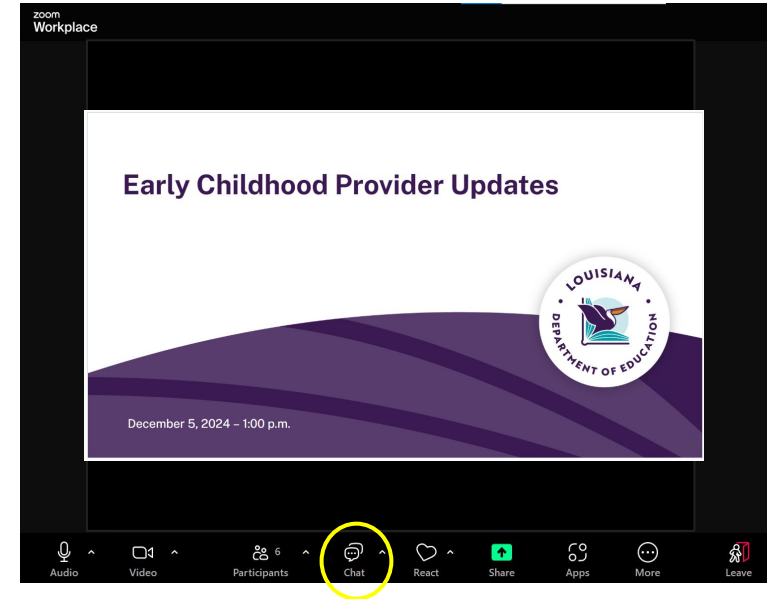


Questions During the Webinar

- Utilize the “Chat” feature during the webinar to share with the Department questions you may have.
- Please direct questions in the chat to “ASK QUESTIONS.”
- **Include your email address with your question**, so that we may follow up with you directly for some individual questions.



September 3, 2026 – 1:00 p.m.

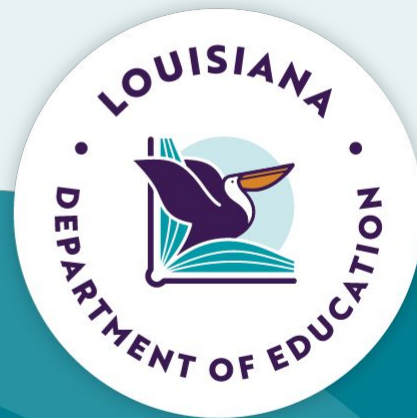


Early Childhood Provider Updates



September 3, 2026 – 1:00 p.m.

Welcome



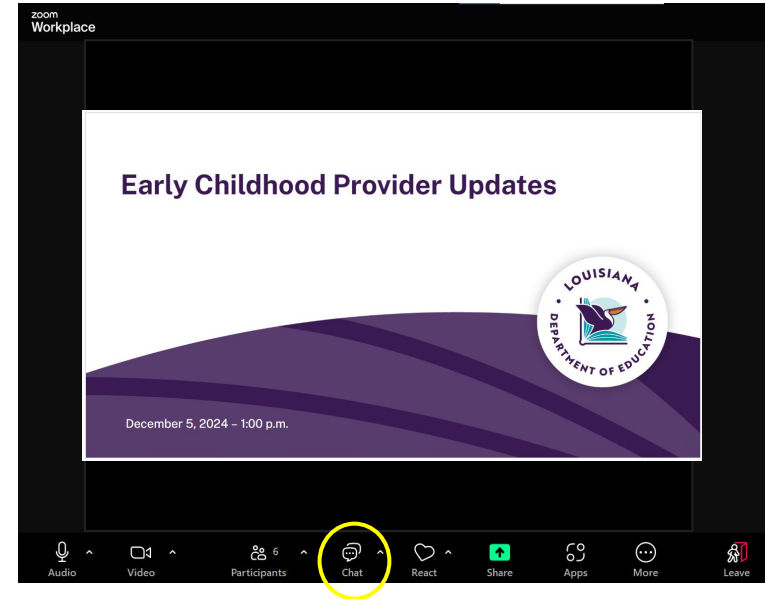
Agenda

- Welcome
- Child Care Assistance Program (CCAP) Reminders & Updates
- Licensing Reminders & Updates
- Child Care Criminal Background Check (CCCBC) Reminders & Updates
- Teaching and Learning Reminders & Updates
- Announcements & Upcoming Events



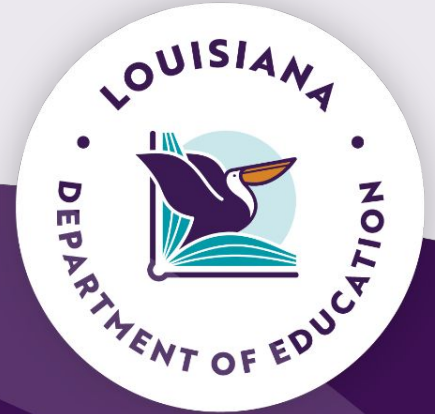
Questions During the Webinar

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- Please direct questions in the chat to “ASK QUESTIONS.”
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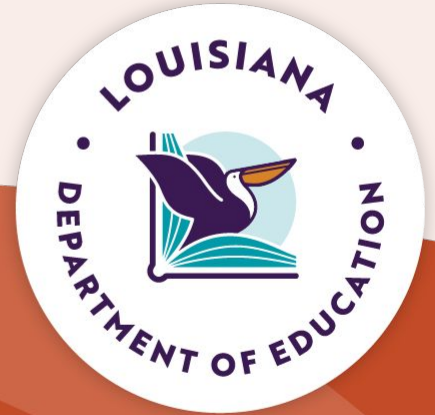


Child Care Assistance Program (CCAP)

Reminders & Updates



General CCAP Reminders & Updates: For Voucher and B-3 Seats



Provider Help Desk (PHD) Support

Providers may contact the Provider Help Desk to schedule the following:

- Request an appointment/call with a PHD regional Program Specialist to discuss an urgent issue/concern.
- Schedule Technical Assistance Training (on topic of provider's choice).
- Request New Provider or other specified training.
- Review findings of a provider issue researched by a Regional Specialist.

To schedule an appointment or additional training, contact the Provider Help Desk at 225-614-5917 or 225-250-7635.



Provider Help Desk (PHD) Ticket System

It is important that **all** CCAP provider queries are placed in the [Provider Ticket System](#). This system is specifically designed to assist providers with queries and concerns that affect their daily operation and care for children and families.

- Findings and resolutions for each ticket request are placed within the ticket **after** thorough research is completed.
- **Providers should not upload any documents into the Provider Ticket System** (i.e., Change Reports, SAls, attendance logs, eligibility verifications, Provider Certification documents, training certificates, etc.)
 - Payment documents (SAls, attendance logs) should be faxed to 225-376-6056 or e-mailed to CCAPPayments@la.gov for processing.
 - Other CCAP documents should be faxed to 225-376-6060 or e-mailed to LDECCAP@la.gov for processing.
- Please do not submit duplicate tickets of the same issue.



Provider Help Desk (PHD) Ticket System

- When submitting a Provider Help Desk ticket, the following details must be included:
 - Selection of a “Help Topic”
 - A clear description of the issue or concern
 - Parent and child name(s)
 - Case ID number
 - Relevant date(s) or timeline of the issue
- Providers receive a confirmation email after submitting a ticket and another email once a ticket is resolved.
- All provider issues are a priority; therefore, tickets are addressed in the order received.



New Provider Agreement

CCAP Provider Certification will release a New Provider Agreement on Friday, September 4, for all certified providers to review and sign. Changes in the new agreement will ensure providers remain in compliance with CCAP requirements at the federal and state levels and with *Bulletin 139-Louisiana Child Care and Development Fund Programs*, which governs the Child Care Assistance Program (CCAP):

- Providers will receive an e-mail from EdLink directing them to thoroughly read and sign the new agreement.
- Due to the updated information, the Provider Agreement will be a separate document to review apart from the annual certification renewal.
- Failure to review and sign the Provider Agreement timely may result in CCAP ineligibility as a certified provider.



Client Case Processing Reminders

Providers are encouraged to remind clients to timely submit their redetermination application.

- A renewal notice is mailed to the client (11RC) & provider (11RC-P) 45 days in advance of the certification period ending.
 - This notice will be sent to the last known mailing address we have on file.
- Upon receiving the notice, clients should complete a renewal application before the end of the certification period listed on the notice.
 - All CCAP renewal applications, for all families served by child care subsidy, should be completed in Café at this time.
- All supporting verifications should be submitted with the renewal application (i.e., check stubs, birth certificates, current shot record for all children, etc.).
- If additional verifications are requested by the CCAP analyst, it is important that the documents are submitted by or before the due date on the notice.
 - Not submitting by the due date can result in the client's case closing.
 - A client whose case closes may reapply, and if determined eligible, be placed the Waitlist.

Child Care Assistance Program Reminders & Updates

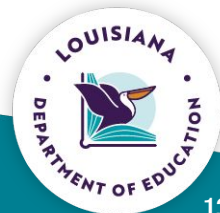
For questions, contact LDECCAP@la.gov



Redetermination Requirements

Due to recent legislative changes ([Act 351 \(2025\)](#)), the following documents should be submitted by clients during the redetermination and initial intake review, to continue to be eligible to receive child care assistance:

- Current Identification Card for the head of household (e.g., state identification card, passport, driver's license)
- Copy of Birth Certificates for all household members



Underutilization Monitoring

The LDOE is preparing to process the August Underutilization Report. Families whose children have not been signed in and out using **KinderConnect** will receive an underutilization notice by mail.

- Providers not submitting weekly attendance can cause family names to appear on the LDOE CCAP Underutilized Report and place the families in jeopardy of losing their CCAP certification, which includes both voucher and B-3 Seats.
- Families appearing on the CCAP Underutilized Report due to the provider not submitting weekly attendance may be referred to the Early Childhood Program Integrity and Compliance (ECPIC) unit for review of their case.
 - Cases referred to ECPIC relative to underutilization will be reviewed and/or reopened on a case by case basis.
 - After review, ECPIC will provide an update to the families regarding their case.

Child Care Assistance Program Reminders & Updates

For questions, contact LDECCAP@la.gov.



CCAP Monthly Call for Providers

The Monthly Call for Providers reviews current trends and updates while supporting all provider types in their daily operations while they serve families with CCAP Voucher and/or B-3 Seats.

- **Webinar Date/Time:** Thursday, September 17 at 1 p.m.
- **Webinar Link:** [CCAP Monthly Call for Providers](#)
- **Phone Number:** 1 470 381 2552
- **Meeting ID:** 939 7378 5023
- **Passcode:** 082226

Child Care Assistance Program Reminders & Updates

For questions, contact LDECCAP@la.gov.



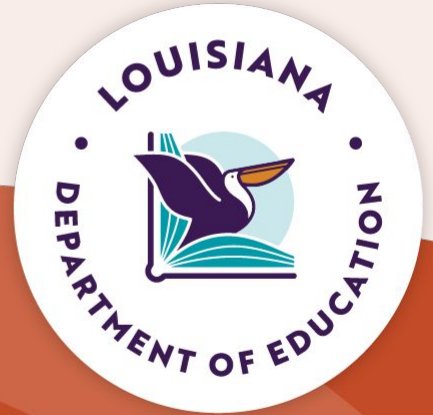
CCAP New Provider Training

Providers can access the next CCAP New Provider Training using the information below:

- **Webinar Date/Time:** Thursday, September 24 at 1 p.m.
- **Webinar Link:** [CCAP New Provider Training](#)
- **Phone Number:** 1 470 250 9358
- **Meeting ID:** 973 3264 6864



CCAP B-3 Seats Reminders & Updates



CCAP B-3 Payments and Remittance Updates

As LDOE continues preparing for the full CCAP system transition, B-3 families currently served through the FamilyCentral process will temporarily transition to the established CAPS eligibility process:

- This approach helps the LDOE maintain continuity of services, reduces the risk of eligibility or payment disruptions, and allows families and providers to continue using a familiar, established process while remaining FamilyCentral functionality is completed.

The LDOE is transferring all B-3 children and their siblings from the FamilyCentral-linked system to the legacy CAPS (eligibility and payment) system:

- Each case transferred will have an additional review.
- This transition will be completed in September.
- Please note: families may still receive notifications in the Family Central portal, as well.



CCAP B-3 Payments and Remittance Updates

Depending on the child's system transfer status, providers **may** receive remittance information through one of two processes:

- **Remittance Process One—children already transitioned to and paid through CAPS:**
Some B-3 children and siblings have been transitioned to CAPS and are now being paid through the same process used for CCAP Voucher. Providers will receive the associated remittance through the standard CCAP Voucher process for these children.
- **Remittance and Payment Process Two—children not yet transitioned to CAPS:**
B-3 children and siblings who have not yet been moved to CAPS will continue to be paid through the current B-3 payment process until their transition is complete. Providers will receive a separate remittance from noreply@la.gov, which will be on the LDOE letterhead.



CCAP B-3 Payments and Remittance Updates

Please note:

- Providers **may** receive remittances **through both processes** depending on whether or not the B-3 children and siblings in their care have been transitioned into CAPS or not.
- A child not appearing on the remittance received from noreply@la.gov **does not always indicate** the child has dropped from the B-3 program; instead, providers should check their CCAP Voucher remittances for that week.
- If a provider has checked **both remittances (CCAP Voucher and remittance received from noreply@la.gov)** and still does not see the child who they believe to be eligible, the provider should e-mail ldoeb3@la.gov requesting updates to that child's case.



Updates to Rates

As of the July 6, 2026, payment run, CCAP B-3 payments are based on the applicable state maximum CCAP reimbursement rate and the child's actual age at the time payment is issued.

Only children with approved, active records are eligible to receive CCAP B-3 payments.

- If you are not receiving payment for a child you believe has remained eligible for the CCAP B-3 program, please contact ldoeb3@la.gov and provide specific details regarding the child's case for review.



Child Care Copayments

As of the July 6, 2026, payment run, the LDOE began deducting family fees (i.e., copayments) from CCAP B-3 payments.

- The LDOE-required copayment is the family's portion of the state maximum CCAP rate, as determined by the [sliding fee scale](#).
- LDOE pays the provider the applicable portion of the state maximum CCAP rate after the required family copayment is deducted.
- The parent/guardian is responsible for paying the LDOE-required co-payment directly to the provider.



Child Care Copayments

Family fees/Copayments are:

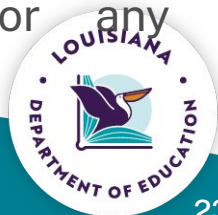
- identified on the family certification notice
- determined by participants' household size and the household monthly gross income
- applied to the daily child care rate
- the responsibility of the participant (parent/guardian) to pay to the provider

In response to provider request, beginning September 1, 2026, providers are allowed to charge the parent/guardian any payment not covered by the LDOE to the provider.

- The LDOE encourages you to work with your families to prepare them for any changes to their fees.

Child Care Assistance Program Reminders & Updates

Please contact LDOEB3@la.gov for support.



Full-Time Payments for Children Aging Up

Effective August 17, 2026, children previously in the B-3 Seats program and now age four years old and up have been transitioned to part-time payments.

- If you have one of those children in your care who is still attending full-time, please have the **family** contact the B-3 inbox at ldeeb3@la.gov and state in writing the schedule adjustment that is being requested or have the **families** submit a [change report](#) to ldeccap@la.gov.



Back Payments

The LDOE is aware that some providers are owed corrective payments due to various circumstances. The LDOE is actively working to resolve outstanding payment amounts.

- Outstanding payments will be issued, as applicable, once the necessary adjustments are completed.



CCAP B-3 Eligibility Determination Updates

Providers were contacted on June 3 and June 5, 2026 (via e-mail and telephone) to assist specific families in submitting documentation verifying completion of CCAP B-3 applications (that would have been submitted between the months of May and October 2025).

Children without a verified authorized application and active schedule were removed from the B-3 payment file effective July 6, 2026, if either of the following occurred:

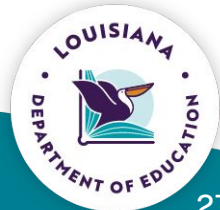
- Submitted documentation resulted in an ineligible determination for the family
- Required documentation was not submitted by the deadline
 - Note: Rejection notices are not being sent to these families, as families never created cases (in KinderTrack).

The LDOE is currently completing eligibility review for the remaining families that submitted documentation by the deadline. Temporary payment delays may occur while reviews are completed. Child care providers serving eligible families will receive retroactive payments, including for eligible siblings, back to the date of interruption.

CCAP B-3 Seats Determinations & Changes

For families with a child being served in a CCAP B-3 Seats program slot:

- If there is a new sibling that needs to be added to care since the family submitted their re-determination application, please have that family member submit a completed and signed [change report](#).
- Change Reports can be submitted via e-mail to ldeccap@la.gov, by fax to 225-376-6060, or by mail to CCAP Eligibility, P.O. Box 260037, Baton Rouge, LA 70826.



CCAP B-3 Attendance Drop Reporting

Providers should submit all attendance drops through the Provider Help Desk ticket system.

1. Providers submit a ticket via the [Provider Help Desk](#).
2. The Provider Help Desk reviews and processes the request.
3. The Provider Help Desk makes necessary updates.
4. Providers receive a confirmation from the Provider Help Desk once a ticket is resolved.



CCAP B-3 Attendance Drop Reporting

When submitting a child attendance drop ticket to the [Provider Help Desk](#), the following details must be included:

- Choose the Help Desk ticket dropdown “No Longer Attending”
- A clear description of the issue or concern
- Parent and child(ren)’s names
- Case ID number
- Relevant date(s) or timeline of the issue

Please do not submit duplicate tickets of the same issue.

PLEASE NOTE: If providers experience any technical issues with the Provider Help Desk Ticket System, please call the Provider Help Desk at 225-614-5917 or 225-250-7635.

Child Care Assistance Program Reminders & Updates

Please contact LDOEB3@la.gov for support.



CCAP B-3 General Reminders

It is **critical** that providers are monitoring their e-mail for rejection and certification notices as well as remittance statements, sent from noreplyccap@la.gov, including monitoring the Spam folder in their e-mail box.

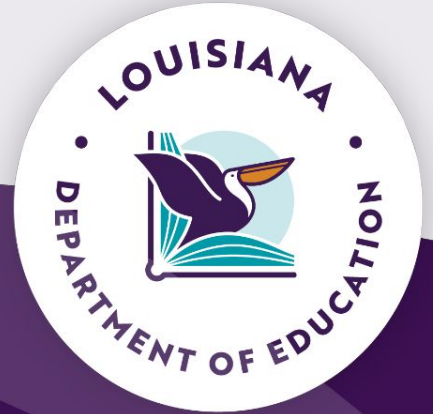
Provider notices may include the following:

- Information on payments for children
- Information on eligibility rejections of family applications
- Information on case certification periods for certified children needing care
- Family Case ID
- Date of Action



Licensing

Reminders & Updates



Act 893 (2026) Lead Risk Assessment

During the 2026 Regular Session, the Louisiana Legislature passed [Act 893](#), which establishes lead risk assessment requirements, effective **August 1, 2026**, for certain newly-licensed early learning centers.

- A lead risk assessment evaluates the facility and surrounding grounds for the presence of lead-based paint, lead-contaminated dust, and lead-contaminated soil.
- If the risk assessment identifies lead hazards, operations shall not begin until appropriate lead hazard control measures have been implemented and the Louisiana DEQ has verified that the hazards have been properly addressed.
- Note: Additional lead testing may be required if the owner or operator undertakes major renovations or remodeling.



Act 893 (2026) Lead Risk Assessment

The owner, operator, or governing authority of any proposed licensed early learning center that is subject to federal child care licensing requirements and is **first placed into operation on or after August 1, 2026** must comply with the following requirements:

- [DEQ's Lead Risk Assessment Notification Form](#) must be submitted to LDOE, Louisiana DEQ, and LDH to complete the initial LDOE Licensing application process.
 - Risk assessments must be completed by a currently [accredited lead risk assessor](#).
 - Facilities constructed after 1978 require proof of facility construction date.
 - See page 3, #7, #8, and #9 of [DEQ's Lead Risk Assessment Notification Form](#) for information regarding where to send the form.
- For more information about risk assessments, contact DEQ-LeadNotificationActivity@LA.GOV.
 - Note: Facilities constructed prior to 1978 may or may not require a [lead risk assessment](#). See Section II of the [DEQ's Lead Risk Assessment Notification Form](#) for more information.



Summer Sun and Playground Safety Tips

Here are a few tips to continue to keep children safe during the warmer months:

- Staff members should ensure children are protected from the sun and hot surfaces between the hours of 10 a.m. and 4 p.m.
- Staff members are strongly encouraged to closely monitor children while on the playground to ensure shoes are being worn.
- Limit sun exposure between 10 a.m. and 4 p.m. when there is a heat index at or above 90°F.



Summer Sun and Playground Safety Tips

- Use play areas that have shade
- Check temperatures of and around playground equipment, including:
 - metal swings and slides
 - rubber and plastic material
 - concrete and pea gravel surfaces
- Encourage families to dress children in cool clothing
- Apply sunscreen at least 30 minutes before going outdoors
- Hold regularly-scheduled water breaks
- Ensure children wear shoes for outdoor play



Emergency Preparedness

As a reminder, providers are required to develop, practice, train on, and follow a written multi-hazard emergency and evacuation plan to protect children in the event of emergencies.

The plan, at a minimum, has to address the following types of emergency situations:

- Any potential disaster related to the area in which the center is located
- Procedures for sheltering-in-place
- Lockdown
- Evacuation to a predetermined site for potential threats to the safety, health, and well-being of children in care
- Communication and reunification with families

To support providers in preparation for possible emergency situations and in compliance with federal regulations, the LDOE will be sending out an e-mail soon regarding updates to the Emergency Preparedness and Recovery Resources on the LDOE website.

Licensing Reminders & Updates

Contact your [Licensing Consultant](#) with questions.



Motor Vehicle Checks

As temperatures rise outside, it is imperative that vehicles are adequately inspected for children before staff exit the vehicle. A staff person must physically walk through the vehicle and inspect the following:

- all seat surfaces
- under all seats
- all enclosed spaces and recesses of the vehicle interior

For field trips, each vehicle must have a face-to-name count conducted in addition to the visual passenger check at the following times:

- prior to leaving the center for the destination
- upon arrival at and prior to departure from each destination
- upon return to the center

A staff member must record the time of the visual passenger check and sign the log indicating that no child was left in the vehicle.

Staff Records and Personnel Files

Bulletin 137 now requires that the following information be maintained in the LDOE electronic system, EdLink:

- All current staff names
 - *Note: When employees leave, please update employees to “inactive” status in EdLink.*
- Hire date
- First day onsite working with children
- Initial and annual mandatory reporter training documentation

Child Neglect and Abuse Mandatory Reporter Training

Bulletin 137 §1727 notes that documentation of the completed Child Neglect and Abuse Mandatory Reporter training course must be submitted by providers, for all staff, in the LDOE electronic system, EdLink, no later than September 30 of each calendar year:

- Please note: Act 409 (2025) requires the LDOE to publish on its website the completion rates of all child care staff at each early learning site who have and have not complied with this training requirement within the specified timeframe.
- Documentation of the completed training must also be available for on-site inspection, whether as hard copies or electronic form.

Licensing Consultant Update

Each licensed center has an assigned Licensing Consultant:

First Letter of the Center's Name	Licensing Consultant
H, M, T, Q	alicia.bourgeois2@la.gov
L, X	alicia.brown@la.gov
D, J, K	autumn.sullivan@la.gov
A, N, U, V, W	curieni.jackson2@la.gov
B, E, F	nyshekita.travis@la.gov
G, R, P	phyllis.politz@la.gov
O, S, Y, Z	renee.wood@la.gov
C, I	tvquencia.johnson@la.gov

Licensing Reminders & Updates

Contact your [Licensing Consultant](#) with questions.



Child Care Criminal Background Check (CCCCBC)

Reminders & Updates



CCCBC Application Corrections and Notifications

To help ensure CCCBC applications are processed as efficiently as possible, providers should regularly monitor for notifications regarding any corrections or additional information needed. When an application requires a correction, the CCCBC team will notify the provider and clearly identify the information or documentation that needs to be addressed.

Providers are notified of needed corrections in two ways:

1. **E-mail Notification:** Providers will receive an e-mail identifying the correction(s) needed on the application.
2. **CCCBC System Notification Log:** Providers can also view notifications and correction requests by logging into the [CCCBC System](#) and reviewing the Notification Log.

Correction notifications may include requests to:

- Upload missing or required attachments
- Update or correct applicant information
- Provide additional information needed to complete the application

Please review and address correction requests promptly. Providing the requested information as soon as possible helps prevent delays in processing the CCCBC application.



CCCBC Application Corrections and Notifications

To avoid processing delays or requests for corrections, please review all documentation thoroughly prior to submitting a CCCBC application.

Ensure the following information corresponds exactly to the applicant's official identification:

- Applicant's Name: Enter the name precisely as it appears on official identification, omitting all spaces and apostrophes.
- Date of Birth
- Social Security Number

Verify that all submitted information is accurate and complete. Should a correction be required post-submission, please adhere to the following protocol:

- Direct your e-mail to ldcccbcprocessing@la.gov.
- Include the Application ID and a clear description of the required correction in the subject line.
- Provide a telephone number to facilitate follow-up communication if clarification is necessary.

Following the submission of the application, the applicant must [schedule](#) a fingerprinting appointment. Please utilize the appropriate service code for CCCBC processing:

- **27N4H8:** Early Learning Centers
- **27N6NF:** In-Home and Family Child Care providers

Failure to use the correct service code may prevent the the CCCBC team from successfully receiving the applicant's fingerprint results.

Child Care Criminal Background Check (CCCBC) Reminders & Updates

For questions contact ldcccbcprocessing@la.gov.



Locked Accounts and Password Resets

If a CCCBC System account is locked or a password reset is needed:

- Do not create a new account. Use the existing CCCBC account.
- Wait 30 minutes for the account to unlock and a password reset e-mail to be received.
 - Check the e-mail account Spam or Junk folder for the password reset e-mail.
 - If the password reset e-mail is not received after 30 minutes,
 - Confirm the e-mail address associated with the CCCBC account
 - e-mail cccbcpasswordreset@la.gov for assistance.
- Multiple unsuccessful login attempts may lock the account. Avoid repeatedly entering an incorrect password.
- Select “Forgot Password” on the CCCBC login page to request a password reset.



Teaching and Learning

Reminders & Updates



Early Childhood Curriculum Update

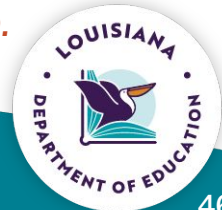
The LDOE Instructional Materials Review (IMR) team is conducting ongoing new curriculum reviews:

- A new Tier I Curriculum List for ECE is being published on the [IMR webpage](#) “Early Childhood Instructional Materials” dropdown and is being populated on an ongoing basis as further reviews are completed.
- Currently, 6 curricula have completed the IMR process and have been approved as Tier I:
 - **NEW: Teacher Created Materials, Inc. Explore & Learn**
 - AppleTree Institute for Education Innovation-Every Child Ready, Pre-K 3-4 (2024)
 - Great Minds PBC - Eureka Math Squared, Level PK - ECE, Ages 4-5
 - Frog Street Press, LLC - Frog Street Preschool Louisiana, Threes
 - Frog Street Press, LLC - Frog Street Pre-K Louisiana, ECE Ages 4-5
 - Frog Street Press, LLC - Frog Street Infant: Joyful Beginnings, Louisiana

Please note: newly-approved Frog Street curriculum now has “Louisiana” in the title. All previous versions will be archived.

Early Childhood Academics Updates and Reminders

Please contact caitlyn.robinson@la.gov with questions.



Early Childhood Curriculum Update

- Currently, four curricula are in the review stage of the IMR process. Those currently in review include the following:
 - Teaching Strategies, LLC -The Creative Curriculum for Pre-K (2024)
 - Teaching Strategies, LLC -The Creative Curriculum for Preschool (2026)
 - Teaching Strategies, LLC -The Creative Curriculum for Toddlers (2024)
 - Teaching Strategies, LLC -The Creative Curriculum for Infants (2024)

Additional curricula reviewed and currently being updated include the following:

- CELEBRATE Successful Early Learning-FOUNDATIONS, Ages 3-4 (2022)-Under Construction

Early Childhood Curriculum Purchasing

The LDOE has Preschool Development Grant (PDG) funding available through December 30, 2026, to provide FREE Tier I early childhood curricula and professional learning for eligible child care providers.

How to Access Funding:

- Prior to purchasing, child care providers (including Family Child Care providers with Academic Approval) should contact their Child Care Resource and Referral Agency (CCR&R).
- Work with your CCR&R to:
 - Select an approved Tier I curriculum that best meets your program's needs
 - Complete any required purchase request or funding documentation
 - Register staff for associated curriculum training and professional learning
- All curriculum must be received by the site with all paperwork submitted to the CCR&R by December 30, 2026 (or earlier if local funding is fully committed).

As a reminder, please contact your CCR&R to confirm local deadlines.

Teaching and Learning Reminders & Updates

Please contact caitlyn.robinson@la.gov with questions.



NEW: *EC Learn* Literacy Courses

EC Learn is the early childhood free online training and learning resource where educators can enroll in and access continuing education courses.

- Several new courses, that include language and literacy best practices, providing engaged instructional support, and language and literacy foundations, are now live on the platform:
 - Language and Literacy Best Practices in Early Childhood Settings: B-3 (2026)
 - Language and Literacy Foundations: 3 and 4 Year Olds (2026)
 - Language and Literacy Foundations: Infants and Toddlers (2026)
 - Providing Engaged Instructional Support for Learning (2026)

NEW: At-Home Learning Activities

New family resources are now available on the [Early Childhood Family Resources](#) page on the LDOE website!

These resources are designed as follows:

- For **young children**: infants, toddlers, and preschoolers
- For **easy use at home**: everyday items and familiar routines
- For **playful learning**: build language, early literacy, and early math skills
- To be **quick & practical**: simple activities families can do together in just a few minutes

The [At-Home Learning Activities](#) include the following:

- Read Aloud Tips & Tricks
- Grab & Go Family Engagement Activities for Language, Literacy, and Mathematics

Early Childhood Academics and Reminders
Please contact earlychildhood@la.gov with questions.



Early Childhood Observation System

All Community Network Lead Agencies (CNLAs), Program Partners, and observers have transitioned to the new Early Childhood Observation System (ECOS).

ECOS is integrated within the [Louisiana Educator Portal \(LEP\)](#). All users are required to have a [MyLA ID](#) and an active [EdLink Security](#) User Profile to access ECOS.

Teachers must have an active Louisiana Educator Portal (LEP) Profile and validated their SSN before they can be added to classrooms in ECOS. Providers must request the appropriate user role through EdLink security.

Teaching and Learning Reminders & Updates

For support, email alicia.franklin@la.gov or sonia.fields-gutierrez@la.gov



Early Childhood Observation System

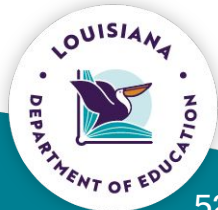
All directors should follow these steps in EdLink Security to access ECOS:

1. Click the *Permission Request* tab on the registration screen
2. Permission Request Type: “General User Access”
3. Organization Selection: “Early Childhood”
4. Application Selection: “Louisiana Education Portal”
5. Location Filter: “Local (Site)”
6. Location Selection: “Site Name”
7. Role Selection: “ECOS”
8. Permission Selection: “Admin”
9. Click *Submit*

*For additional support, refer to page 19 of the [EdLink New Account Set-up and Existing User Access Guide for Providers \(2025\)](#).

Teaching and Learning Reminders & Updates

For support, email alicia.franklin@la.gov or sonia.fields-gutierrez@la.gov



Early Childhood Observation System

All teachers should follow these steps to ensure they are in ECOS for scheduling observations:

- To create MyLa credentials, access [MyLa](#) and complete the required fields.
- To create an EdLink User Profile, sign in to [EdLink Security](#) with your MyLa credentials.
- User Type "I am interested in Early Childhood".

Once users create an EdLink User Profile, they will need to validate their SSN on the Educator Profile page within the [Louisiana Educator Portal \(LEP\)](#). A copy of the user's SSN card is required.

School Readiness Tax Credits (SRTC)s are now Workforce Child Care Tax Credits (WCCTCs)

Please note the following changes that became effective January 1, 2026:

- School Readiness Tax Credits (SRTC)s have been renamed in statute: they are now called Workforce Child Care Tax Credits (WCCTCs).
- The change was enacted through [Act 454](#) of the 2025 Regular Legislative Session.
- Act 454 retains the existing tax-credit structure but makes additional changes to business-supported child care provisions.

Teaching and Learning Reminders and Updates

Please contact earlychildhood@la.gov with questions.



Workforce Child Care Tax Credits (WCCTCs)

Early childhood educators must have a valid Early Childhood Ancillary Certificate (ECAC) by December 31, 2026, to qualify for certain levels of tax credits.

- Administrators and staff members with an expiring ECAC must submit a renewal application at least four to six weeks before expiration, via the [Louisiana Educator Portal](#) (LEP).
- Incomplete applications or applications submitted after November 1 may not be processed by the LDOE Certification Team before the deadline and thus may not qualify for re-leveling and a potential increase in tax credits for tax year 2026.

Teaching and Learning Reminders & Updates

Submit certification questions at <https://teachercerthelp.doe.louisiana.gov/hc/en-us>.



Workforce Child Care Tax Credits (WCCTCs)

For re-leveling on the Louisiana Pathways Career Ladder, new credentials and certifications should be submitted via e-mail to cowanj@nsula.edu or via mail to Louisiana Pathways before December 31, 2026, at the address below:

Louisiana Pathways
Attention: Career Development
1800 Warrington Place
Shreveport, LA 71101-4425

Teaching and Learning Reminders & Updates

For questions contact cowanj@nsula.edu.



Workforce Child Care Tax Credits (WCCTCs)

In order to be eligible for WCCTCs, early childhood educators must show proof of employment at an eligible child care site:

- **If the employing center changes ownership or moves to a new location or if the Pathways member changes employment, it is the responsibility of the Pathways member to submit the following to Louisiana Pathways:**
 - [Update Contact Information Form](#)
 - [New Employment Verification Form](#)

It is imperative that Louisiana Pathways has the most up-to-date information on file in order to process WCCTCs in a timely manner.

Announcements & Upcoming Events



2028 Early Childhood Teacher & Leader of the Year Nominations Are Open

Nominations for the 2028 Early Childhood Teacher & Leader of the Year Program are now open!

- Now is the time to nominate outstanding educators and leaders who inspire children, families, and communities through exceptional dedication and service.
- The LDOE is proud to recognize and celebrate the early childhood professionals making a difference across Louisiana.

NOMINATE A TEACHER OR LEADER TODAY!

<https://forms.gle/1jn2PhWQbKe3evDf9>

Nominations are open September 1–September 30.



Announcements & Upcoming Events

Please contact earlychildhood@la.gov with any questions.



Provider Shout Out!

During the Early Childhood Provider Update webinar each month, the Early Childhood team would like to celebrate providers and highlight the great work that is happening across Louisiana in early childhood sites.

If you would like to receive a visit from the Early Childhood team, please fill out the [Provider Shout Out Google Form](#) and include the following information:

- Director and site name and address
- Best month(s) to visit your site (please select 3)
- Reason you would like the team to visit your site



Announcements & Upcoming Events

Please contact earlychildhood@la.gov with any questions.



KinderSystems Webinar

Learn about CenterTrack, a Child Care Management System (CCMS) free to Louisiana child care providers! Interested participants can access the webinar using the information below:

- **Webinar Date/Time:** Wednesday, September 23 at 12:00 p.m.
- **Webinar Link:** [CenterTrack Webinar](#)
- **Webinar ID:** 160 165 2409

Please note that attendees need to register for the webinar prior to attending.



Family Child Care (FCC) Office Hours

Family Child Care providers with current Academic Approval are encouraged to join LDOE monthly Office Hours. This month's topic, "**Intentional Interactions: Strengthening Everyday Practice Through the CLASS® Framework**," will focus on practical ways to strengthen everyday interactions with children.

Providers are also invited to "**Bring a Friend**" who may be interested in learning more about Academic Approval. Join us to ask questions, receive updates, and connect with available supports. Participants will earn .5 training hours for attending.

FCC providers can access this webinar using the information below:

- **Webinar Date/Time:** Wednesday, September 9 at 6:00 p.m.
- **Webinar Link:** <https://ldoe.zoom.us/j/93029152858>
- **Phone Number:** 1-312-626-6799
- **Meeting ID:** 930 2915 2858

Announcements & Upcoming Events

Please contact brandee.david@la.gov with any questions.



Monthly Young Children with Disabilities Community of Practice

The LDOE early childhood strategy team conducts a monthly Community of Practice on various topics related to young children with disabilities. The next YCWD Community of Practice webinar topic will be “**Guidelines for Working with Students who are Deaf and Hard of Hearing B-5.**”

Attendees can access the webinar using the information below:

- **Webinar Date/Time:** Tuesday, September 22 at 3 p.m.
- **Webinar Link:** <https://ldoe.zoom.us/j/99301224453>
- **Phone Number:** 1-312-626-6799
- **Meeting ID:** 993 0122 4453
- **Passcode:** 497464

Upcoming Events and Deadlines

Please contact emily.coussou@la.gov with questions.



Monthly Office Hours for New Directors

The LDOE team hosts New Director webinars that provide practical support on early childhood quality and operations while giving new directors an opportunity to connect, learn, and build a supportive network of peers.

The September focus area is “**The New Director Roadmap: From Transition to Leadership.**” Participants will develop practical routines that strengthen program management, support staff well-being, guide decision-making, build accountability, and promote program quality.

Attendees can access the webinar using the information below:

- **Webinar Date/Time:** September 25 at 12 p.m.
- **Webinar Link:** <https://ldoe.zoom.us/j/98824530491>
- **Meeting ID:** 988 2453 0491
- **Passcode:** 760909

Upcoming Events and Deadlines

Please contact earlychildhood@la.gov with questions.



Monthly Provider Update Webinar

Providers are encouraged to attend the LDOE monthly provider webinars for important early childhood updates and reminders for all provider types.

Providers can access the next provider webinar using the information below:

- **Webinar Date/Time:** Thursday, October 1 at 1 p.m.
- **Webinar Link:** <https://ldoe.zoom.us/j/93597745872>
- **Phone Number:** 1 470 250 9358
- **Meeting ID:** 935 9774 5872
- **Passcode:** 641464

Announcements & Upcoming Events

Please contact earlychildhood@la.gov with questions.



Provider Webinar Slides

This month's webinar slides will be available early next week in the [Quality Providers Library](#) on the [LDOE website](#).



Announcements & Upcoming Events

Please contact earlychildhood@la.gov with any questions.



Contact Information



Child Care Licensing

- Call 225-342-9905
- E-mail ldelicensing@la.gov or e-mail licensing consultants directly

Child Care Assistance Program (CCAP)

- Call 225-250-7635 or 225-614-5917
- E-mail ldeccap@la.gov or enter a [ticket](#) at the Provider Help Desk

Child Care Provider Certification

- E-mail providercertification@la.gov

Child Care Criminal Background Checks (CCBCs)

- Call 225-342-2716 or 225-342-5311 or e-mail ldcCCBCBprocessing@la.gov

General Early Childhood Support

- E-mail earlychildhood@la.gov

