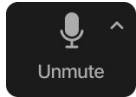
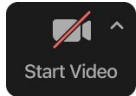


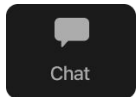
# Zoom Meeting Preparation



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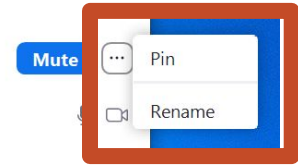
# Zoom Meeting Protocol

## Participant Naming Conventions

Please change your Zoom name to reflect your actual name and Community Network you represent.

D devon.camarota@la.gov (Me)

AP Amy Poirier (Host)



## Questions

During the presentation, please add any questions to the chat. Questions will be answered at the end of the webinar.

## Notice of AI Recording on Zoom

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# Community Network Lead Agency Office Hours



March 5, 2024

# Webinar Purpose and Objectives

**Purpose:** The Community Network Lead Agency (CNLA) Office Hours webinar provides CNLA administrators with information, updates, and reminders related to current LDOE Early Childhood Care and Education initiatives and events.

**Objectives:** Community Network Lead Agencies will:

- Receive reminders about upcoming deadlines
- Provide input regarding future office hours webinars
- Review available grant opportunities



# Agenda

- I. New Early Childhood Community Network Information and Updates
- II. Early Childhood Community Network Reminders
- III. Featured Topic: The Future of Office Hours
- IV. Upcoming Events and Deadlines



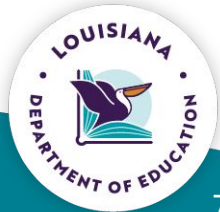
# Early Childhood Updates and Reminders



# Welcome!

**Mellynn Baker**

Assistant Superintendent of Early  
Childhood Education



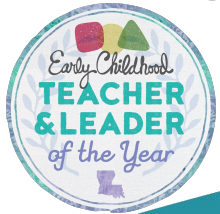
# Early Childhood Reminders & Updates

The LDOE is finalizing application reviews and will announce the Finalists by the end of March, 2024!

Community Network Lead Agencies are encouraged to provide additional support to finalists in their network as they transition into the interview round in April 2024, such as:

- practicing interview skills,
- testing Zoom, and
- reviewing their responses to past interview questions

Candidates that are not selected as finalists also deserve recognition and support. Please encourage those applicants to apply again next year, recognize them in network meetings, and support them in improving their future application.



Early Childhood Teacher and Leader of the Year

For questions about the Teacher and Leader of the Year Award Program, contact [shallan.jones@la.gov](mailto:shallan.jones@la.gov)





# Early Childhood Reminders & Updates

Family Child Care (FCC) educators currently in Academic Approval, or opt-in to Academic Approval by April 1, 2024, have the opportunity to participate in the Spring 2024 “Environmental Enhancement Grant” administered by Child Care Resource and Referral (CCR&R) agencies through June 30, 2024. Interested FCCs should [contact their CCR&R](#) for more information.

This grant is designed to provide FCCs in Academic Approval with the furnishings, materials, and in-class supports necessary to create and support high-quality early learning environments.

- FCCs that have never participated in the FCC Pilot and are in Academic Approval for 2023-2024 are eligible for up to \$5,000 worth of classroom furnishings and learning materials.
- FCCs that have previously participated in the FCC Pilot through the LDOE or had Academic Approval in a previous year and who currently have Academic Approval are eligible for \$1,875 worth of classroom furnishings and learning materials.

Family Child Care in Academic Approval

Please contact your Child Care Resource and Referral Agency for more information.



# Early Childhood Reminders & Updates

The [GOLD® Administrator Assurances List](#) is the list utilized as a point of contact by the LDOE Early Childhood Strategy Team.

- Please review the list at the beginning of each month and if there are any changes, please email [ECAssessment@la.gov](mailto:ECAssessment@la.gov) with corrections.
- This will ensure that the Early Childhood Strategy Team is able to reach GOLD® Administrators and OSEP Administrators with important information and updates.



# Early Childhood Reminders & Updates

Early Childhood Assessment has noticed an increase in duplicate teacher and child accounts in the Teaching Strategies GOLD® platform.

To reduce the number of duplicate teacher accounts, the Department is requesting that networks use the following naming conventions to add a new user: (e.g., amy.smith.ldoe.1 or amy.smith.ldoe.2) only if:

- the duplicate user error came as a mistake, or
- the user does not already have a GOLD® account

If you receive a message that a child portfolio already exists, do not create a new account for this child.

- Use the Child ID# provided to search for the child within your program or submit a transfer request for the child to be added to your program.

Teaching Strategies GOLD® Duplicate Accounts

Please email [ECAssessment@la.gov](mailto:ECAssessment@la.gov) with questions.



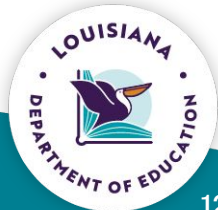
# Early Childhood Reminders & Updates

Because Early Childhood Assessment has noticed an increase in duplicate child accounts in the Teaching Strategies GOLD® platform, here is some information regarding transferring students.

- Transfer requests should be completed and submitted through the [TS GOLD Transfer Request Form](#).
- When completing a transfer request, please include a LASID (if available) and GOLD® ID.
- The individual making the transfer request must be recognized as a network or OSEP administrator and authorized by the superintendent of the school system to request a transfer of student data.
- The form can be submitted by the program the student is transferring to or the program that the student is transferring from.
- The person submitting the transfer request should also notify [ECAssessment@la.gov](mailto:ECAssessment@la.gov) that a transfer request has been submitted. *This email should not contain any identifying student information.*

Teaching Strategies GOLD® Transferring Students

Please email [ECAssessment@la.gov](mailto:ECAssessment@la.gov) with questions.



# Early Childhood Reminders & Updates

For support in Teaching Strategies GOLD<sup>®</sup>, refer to the following helpful links and references.

- [Teaching Strategies GOLD<sup>®</sup> Support Portal](#)
- Louisiana GOLD<sup>®</sup> Technical Support Line: (866)248-2575
- Teaching Strategies GOLD<sup>®</sup> Support Email: [techsupport@teachingstrategies.com](mailto:techsupport@teachingstrategies.com)
- [TS GOLD<sup>®</sup> Guidance PDF](#)
- [TS GOLD<sup>®</sup> FAQ PDF](#)
- LDOE Early Childhood Support Email: [ECAssessment@la.gov](mailto:ECAssessment@la.gov)

Teaching Strategies GOLD<sup>®</sup> Support  
Please email [ECAssessment@la.gov](mailto:ECAssessment@la.gov) with questions.



# Featured Topic

The Future of Early Childhood Community Network Lead Agency Office Hours Webinar



# Making the Most of Office Hours

The Department is always exploring ways to improve communication with lead agencies and would like input on the following:

- Frequency of Office Hours
- Duration of Office Hours
- Office Hour Topics

We ask that you take a moment and participate in the following polls to help us understand how we can best support you through Office Hours.

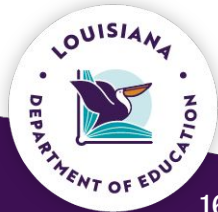


# Other Thoughts?



Please feel free to come off mute and share any other thoughts or ideas that you have about how the LDOE can make Office Hours better for you and your agency?

Thank you for sharing! We will compile your responses and share them during the next Office Hours Webinar.





# Upcoming Events



# Upcoming Events

CNLAs are encouraged to attend the monthly webinars for early childhood providers. These webinars will include important updates and reminders for all provider types.

Providers can access the next provider webinar using the information below:

**Date:** March 7, 2024

**Webinar Link:** <https://ldoe.zoom.us/j/93597745872>

**Phone Number:** 1-312-626-6799

**Meeting ID:** 935 9774 5872

**Passcode:** 641464

Monthly Provider Update Webinar

Please contact [earlychildhood@la.gov](mailto:earlychildhood@la.gov) with any questions.



# Upcoming Events

The LDOE team holds New Director webinars that focus on topics related to early childhood quality or operations while also helping to expand new directors' network of peers.

This month's topic is "*Understanding TS Gold*<sup>®</sup>". Participants will gain an understanding of TS Gold<sup>®</sup> and will learn how to implement TS Gold<sup>®</sup> in classroom.

Attendees can access the webinar using the information below:

**Date:** March 22, 2024 at 12:00 p.m.  
**Webinar Link:** <https://ldoe.zoom.us/j/92298578944>  
**Phone Number:** 1-346-248-7799  
**Meeting ID:** 922 9857 8944

Monthly Office Hours for New Directors  
Please contact [earlychildhood@la.gov](mailto:earlychildhood@la.gov) with any questions.



# Upcoming Events

The Teacher Leader Summit (TLS) 2024 will be held Tuesday, May 28 - Thursday, May 30 at the New Orleans Ernest N. Morial Convention Center.

- This year's Summit theme is "Leading the Next Level," and sessions will focus on educators' ability to lead the next level of the Department's vision for success.

[Regular registration](#) for the TLS 2024 is open and will close on **March 15, 2024**, or at sellout.

- Educators will use Cvent to register for the event. The LDOE strongly encourages the email address used for Cvent to be the participant's official professional email address.
- There will be no onsite registration, so all registrations **must** be completed in advance of arriving at the event.



Teacher Leader Summit 2024

Contact [events@emergentmethod.com](mailto:events@emergentmethod.com) with questions.



# Upcoming Events

New this year, the 2024 Early Childhood Conference will be held at two locations, with each location hosting a Saturday, one-day only, conference:

- Shreveport, LA event date: September 7th
- Baton Rouge, LA event date: October 5th

These changes will ensure that more educators and providers will have the opportunity to attend the conference.



**EARLY CHILDHOOD**

AN OFFICE OF  **LDoe**

Early Childhood Conference 2024

Contact [events@emergentmethod.com](mailto:events@emergentmethod.com) with questions.



# Upcoming Events

The Community Network Lead Agency and Ready Start Network Lead Agency RFA Informational Webinar is today. All networks should attend this webinar to learn about the requirements of the RFA.

Networks can access the webinar using the information below:

**Date:** March 5, 2024

**Time:** 3:30 - 4:00 p.m.

**Link:** <https://ldoe.zoom.us/j/96912330590>

**Meeting ID:** 969 1233 0590

**Passcode:** 420266

*\*Please note this is not the same Zoom as this current webinar, so all interested audience members will need to join the link above.*



# Events and Deadlines



**March 7:** [Early Childhood Provider Update Webinar](#)

**March 11:** LA4/NSECD/CCAP B-3 Attendance due

**March 12:** CNLA and RSN Intent to Apply email due to [earlychildhood@la.gov](mailto:earlychildhood@la.gov)

**March 15:** 2024 Teacher Leader Summit [Regular Registration](#) closes

**March 26:** CNLA and RSN RFAs due to [earlychildhood@la.gov](mailto:earlychildhood@la.gov)

**April 2:** No Office Hours due to most school systems' Spring Break

Contact [earlychildhood@la.gov](mailto:earlychildhood@la.gov) with questions



# Questions







# Thank You!

## The Early Childhood Strategy Leadership Team

**Devon Camarota**

Director of Access Strategies and  
Business Supports

[Devon.Camarota@la.gov](mailto:Devon.Camarota@la.gov)

**Brittney Cochran**

Director of Early Childhood  
Academics

[Brittney.Cochran@la.gov](mailto:Brittney.Cochran@la.gov)

**Sonia Fields-Gutierrez**

Director of Accountability and  
Workforce Supports

[Sonia.Fields-Gutierrez@la.gov](mailto:Sonia.Fields-Gutierrez@la.gov)

**Janet Grigg**

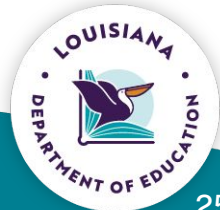
Director of Community Level  
Strategy

[Janet.Grigg@la.gov](mailto:Janet.Grigg@la.gov)

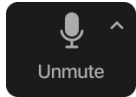
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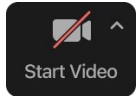
[Amy.Poirier@la.gov](mailto:Amy.Poirier@la.gov)



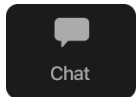
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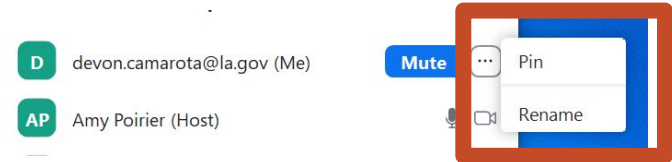
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# Community Network Lead Agency Office Hours



March 12, 2024

# Webinar Purpose and Objectives

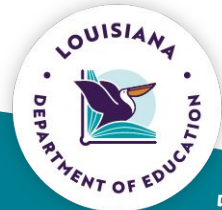


# Webinar Purpose and Objectives

**Purpose:** The Community Network Lead Agency (CNLA) Office Hours webinar provides CNLA administrators with information, updates, and reminders related to current LDOE Early Childhood Care and Education initiatives and events.

**Objectives:** Community Network Lead Agencies will:

- Receive new information and updates
- Learn about supporting early childhood language and literacy
- Review reminders about upcoming deadlines



# Agenda

- I. Early Childhood Community Network Updates
- II. Featured Topic: Supporting Early Childhood Language and Literacy
- III. Reminders
- IV. Upcoming Events and Deadlines



# Early Childhood Updates





# The Future of CNLA Office Hours

Results of the poll shared in last week's CNLA Office Hours:

What is your preferred frequency of Office Hours?

- Weekly - 36%
- **Every Other Week - 53%**
- Monthly - 10%

What is your preferred duration of Office Hours?

- **30 minutes - 78%**
- 45 minutes - 19%
- 60 minutes - 3%



# The Future of CNLA Office Hours

Major trends from last week's poll revealed the following trends that the EC Strategy team has bucketed into "Keep, Start, Stop."

## Keep:

- Regular updates about upcoming relevant events and deadlines
- Guidance on yearly milestones, i.e. Child Count and CLASS® Observations

## Start:

- Collaboration opportunities between Community Network Lead Agencies
- Sharing ideas for new family engagement activities and opportunities
- Collaboration on strengthening communication strategies between CNLAs and Child Care sites

## Stop:

- Reading slides word for word, verbalize the gist and other details



# The Future of CNLA Office Hours

The Department will utilize network feedback as they develop plans for future Office Hours and will keep networks updated.



# Featured Topic

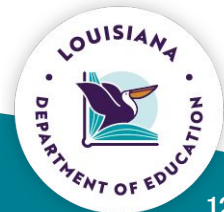
Supporting Early Childhood Language and Literacy



# Supporting Early Childhood Language and Literacy

March is National Reading Month!

The Department encourages early childhood networks across Louisiana to celebrate National Reading Month by motivating child care sites to engage in activities that support Early Childhood Language and Literacy.

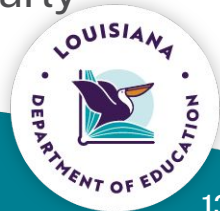


# Supporting Early Childhood Language and Literacy

CNLAs are encouraged to support the Early Childhood Community Networks they lead to support early childhood language and literacy development. Networks can:

- Share information with providers about activities that support language and literacy development for children birth through Pre K via network newsletter, email, network meetings, and other Early Childhood Community Network communication. (Information is included at the end of this deck)
- Share information with families and encourage providers to talk to parents about the importance of reading with children at home.
- Work with libraries within the network to gather information and disseminate information about library activities and events for young children.

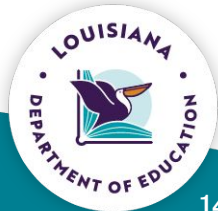
The Department has added information about ways providers can support early childhood language and literacy at the end of this deck.



# Supporting Early Childhood Language and Literacy

According to the National Commission on Reading, “The most significant factor in influencing a child’s early education success is an introduction to books and being able to read at home prior to beginning school.” The Department encourages everyone to use National Reading Month to be reminded that

- The joy of reading starts early, so read early and often.
- Reading with children from birth and beyond helps build a foundation for lifelong learning.

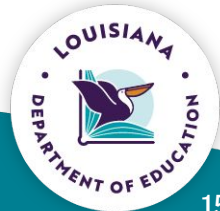


# Network Spotlights



Please feel free to come off mute and share any ways your network celebrates National Reading Month or activities, events, and initiatives that providers are doing or have done in the past that focus on early childhood language and literacy development.

Thank you for sharing!





# Reminders



# Reminders

All Community Network Lead Agencies, Ready Start Networks, and Child Care Resource and Referral Agencies that receive grant funding through eGMS must ensure timely reimbursement submissions for all allocations.

Reimbursement requests can take up to ten business days to approve, so CNLAs are encouraged to submit reimbursement requests as early as possible in the fiscal year.

Remember that there are two remaining Periodic Expense Reports for the 2023-2024 Fiscal Year, due April 15 and July 15.

At this time, no Early Childhood allocation will permit roll-over into the 2024-2025 Fiscal Year. Any funding not spent in 2023-2024 will be redistributed to other projects, or returned to Federal partners.



# Reminders

The Early Childhood Strategy team shared information about the following activities at the March 5 CNLA Office Hours:

- Community Network Lead Agency and Ready Start Network applications due March 26 to [earlychildhood@la.gov](mailto:earlychildhood@la.gov).
  - Guidance Documents for both RFA processes are available on the [Lead Agency Library](#)
- Family Child Care (FCC) Environmental Enhancement Grant available through [Child Care Resource and Referral Agencies](#), CNLAs should encourage FCCs to contact their CCR&R to participate in this grant
  - FCCs that newly opt-in to Academic Approval are eligible for this funding



# Upcoming Events and Deadlines



# Upcoming Events

The Teacher Leader Summit (TLS) 2024 will be held Tuesday, May 28 - Thursday, May 30 at the New Orleans Ernest N. Morial Convention Center.

- This year's Summit theme is "Leading the Next Level," and sessions will focus on educators' ability to lead the next level of the Department's vision for success.

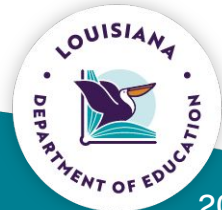
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- There will be no onsite registration, so all registrations **must** be completed in advance of arriving at the event.



Teacher Leader Summit 2024

Contact [events@emergentmethod.com](mailto:events@emergentmethod.com) with questions.



# Teaching and Learning Reminders & Updates

New this year, the 2024 Early Childhood Conference will be held at two locations, with each location hosting a Saturday, one-day only, conference:

- **September 7, 2024:** Shreveport Convention Center, Shreveport, LA
- **October 5, 2024:** Crowne Plaza, Baton Rouge, LA



**EARLY CHILDHOOD**

AN OFFICE OF  **LDoe**

Early Childhood Conference 2024

Contact [events@emergentmethod.com](mailto:events@emergentmethod.com) with questions.



# Upcoming Events

The LDOE team holds New Director webinars that focus on topics related to early childhood quality or operations while also helping to expand new directors' network of peers.

This month's topic is "*Understanding TS Gold®*". Participants will gain an understanding of TS Gold® and will learn how to implement TS Gold® in classroom.

Attendees can access the webinar using the information below:

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**Webinar Link:** <https://ldoe.zoom.us/j/92298578944>  
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Monthly Office Hours for New Directors  
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# Events and Deadlines



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**April 2:** No Office Hours due to most school systems' Spring Break

**April 9:** Next CNLA OH

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# Questions





# Thank You!

## The Early Childhood Strategy Leadership Team

**Devon Camarota**

Director of Access Strategies and  
Business Supports

[Devon.Camarota@la.gov](mailto:Devon.Camarota@la.gov)

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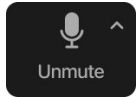
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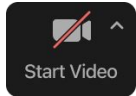
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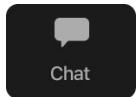
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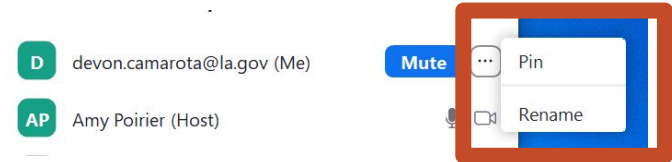
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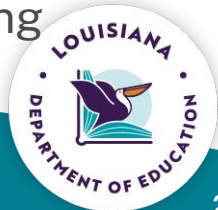


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# Community Network Lead Agency Office Hours



March 19, 2024

# Webinar Purpose and Objectives



# Webinar Purpose and Objectives

**Purpose:** The Community Network Lead Agency (CNLA) Office Hours webinar provides CNLA administrators with information, updates, and reminders related to current LDOE Early Childhood Care and Education initiatives and events.

**Objectives:** Community Network Lead Agencies will:

- Receive new information and updates
- Learn about different types of Conflict of Interest for CLASS® Observations
- Review reminders about upcoming deadlines



# Agenda

- I. Early Childhood Community Network Updates
- II. Featured Topic: Conflict of Interest for CLASS® Observations
- III. Reminders
- IV. Upcoming Events and Deadlines





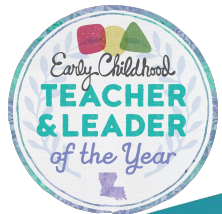
# Early Childhood Updates



# Early Childhood Teacher and Leader of the Year

Today the LDOE [announced](#) the top 5 Early Childhood Teacher of the Year Finalists.

Teacher Finalist	Parish	Site Name
Julie Cook	East Baton Rouge	Greater Bridge Academy
Montrellani Gordon	East Baton Rouge	Young Scholars Academy
Tasha Jones	Franklin	Franklin Parish Head Start
Yashica Murphy	West Baton Rouge	Port Allen Elementary Head Start
Nicole Williams	Jefferson	Carousel Preschool



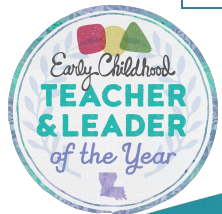
Early Childhood Updates  
Please contact [shallan.iones@la.gov](mailto:shallan.iones@la.gov) with questions about how to support Finalists.



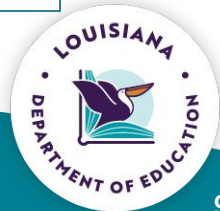
# Early Childhood Teacher and Leader of the Year

Today the LDOE [announced](#) the top 5 Early Childhood Leader of the Year Finalists.

Leader Finalist	Parish	Site Name
Ashley Beal	East Baton Rouge	Young Scholars Academy
Ava Hingle	Plaquemines	Kate & Allie's Child Care
Tiffany Comeaux	Vermillion	United Way of Acadiana Abbeville Early Learning Center
Michelle Queen	Rapides	Bright Beginnings
Rockeisha Walker	Iberville	Bright Star



Early Childhood Updates  
Please contact [shallan.iones@la.gov](mailto:shallan.iones@la.gov) with questions about how to support Finalists.

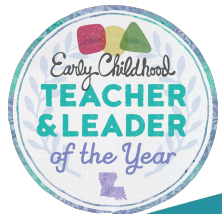


# Early Childhood Teacher and Leader of the Year

Community Network Lead Agencies are encouraged to provide additional support to finalists in their network as they transition into the interview round in April 2024, such as:

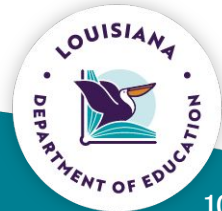
- practicing interview skills,
- testing Zoom, and
- reviewing their responses to past interview questions

Candidates that are not selected as finalists also deserve recognition and support. Please encourage those applicants to apply again next year, recognize them in network meetings, and support them in improving their future application.



Please contact [shallan.ionnes@la.gov](mailto:shallan.ionnes@la.gov) with questions about how to support Finalists.

Early Childhood Updates



# Featured Topic

Conflict of Interest for CLASS® Observations





# CLASS<sup>®</sup> and Conflict of Interest

- CLASS<sup>®</sup> is singular in its importance to the early childhood accountability system
- Local observations must provide a reliable snapshot of care
- Specific scenarios of conflict of interest must be avoided, as codified in *Bulletin 140*

Conflict of Interest for CLASS<sup>®</sup> Observers

Please contact [robert.jones4@la.gov](mailto:robert.jones4@la.gov) with questions.



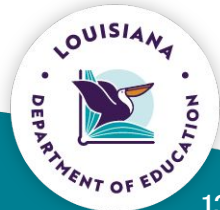
# CLASS® Conflict of Interest Requirements

*Bulletin 140 §503.C* states, “No observer shall conduct an observation in which the observer is an immediate family member of a teacher in the classroom being observed or an immediate family member of an individual who supervises or provides training or technical assistance to a teacher in the classroom being observed or has a direct financial interest in the site where the classroom is being observed.”

Immediate family member refers to parents, children, siblings and their spouses, spouses, and the parents of a spouse.

Conflict of Interest for CLASS® Observers

Please contact [robert.jones4@la.gov](mailto:robert.jones4@la.gov) with questions.



# Immediate Family Member of the Teacher

A CLASS® reliable observer **cannot** conduct an observation if the observer is an immediate family member of the teacher in the classroom.

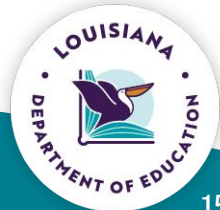
Conflict of Interest	No Conflict of Interest
<ul style="list-style-type: none"><li>• A toddler classroom taught by Christine Brown was observed by her mother</li><li>• Ms. Brown was observed by Stuart Brown, her brother who does not work at the center</li></ul>	<ul style="list-style-type: none"><li>• An infant classroom taught by Marquita Dunham was observed by Blaire Winston, the director of the child care center (provided that she verifies that she is not an immediate family member of Dunham or anyone who has a direct financial interest in the site)</li></ul>



# Supervisor or Coach for the Teacher

A CLASS® reliable observer **cannot** conduct an observation if the observer is an immediate family member of the person who supervises or provides training to any teacher in that classroom.

Conflict of Interest	No Conflict of Interest
<ul style="list-style-type: none"><li>• A pre-K classroom taught by Kynisha Munson was observed by her instructional coach</li><li>• Ms. Munson was observed by Marvin Jones, the coach's son</li></ul>	<ul style="list-style-type: none"><li>• A family child care provider coached by Jessica George was observed by Neveah Jennings, a program manager at the CCR&amp;R (provided that she is not an immediate family member of the provider, Ms. George or anyone who has a direct financial interest in the site)</li></ul>

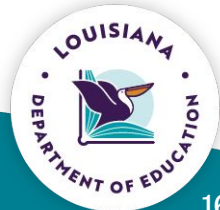


# Direct Financial Interest in the Site

A CLASS® reliable observer **cannot** conduct an observation if the observer has a direct financial interest in the site.

*Because owners of child care centers are eligible for the School Readiness Tax Credit, they are not eligible to observe teachers in their centers.*

Conflict of Interest	No Conflict of Interest
<ul style="list-style-type: none"><li>• An infant classroom taught by Andrea King was observed by Gloria Fernandez, the owner of the child care center</li><li>• Ms. King was observed by Joseph Fernandez, the husband of Mrs. Fernandez</li></ul>	<ul style="list-style-type: none"><li>• An infant classroom taught by Lisa Green was observed by Brooke Rogers, the center director who is unrelated to Green or anyone who provides her coaching</li></ul>



# Conflict of Interest Next Steps

CNLAs should refer to their local coordinated observation plan to review the following:

- What protocols are in place to ensure that observations are conducted in a manner that eliminates conflicts of interest?
- In instances where the conflicts are identified, what protocols are in place to adjust observer schedules and inform observers and sites?



# Reminders



# eGMS Submissions

All Community Network Lead Agencies, Ready Start Networks, and Child Care Resource and Referral Agencies that receive grant funding through eGMS must ensure timely reimbursement submissions for all allocations.

Reimbursement requests can take up to ten business days to approve, so CNLAs are encouraged to submit reimbursement requests as early as possible in the fiscal year.

Remember that there are two remaining Periodic Expense Reports for the 2023-2024 Fiscal Year, due April 15 and July 15.

At this time, no Early Childhood allocation will permit roll-over into the 2024-2025 Fiscal Year. Any funding not spent in 2023-2024 will be redistributed to other projects, or returned to Federal partners.

Reminders

Please contact [earlychildhood@la.gov](mailto:earlychildhood@la.gov) with questions.

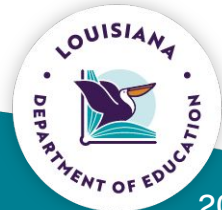


# Reminder: FCC Environmental Enhancement Grant

Community Network Lead Agencies should encourage all Family Child Care sites (FCCs) in their community to opt-in to Academic Approval if they have not already done so, to offer additional high-quality child care options. FCCs in Academic Approval are eligible for a grant opportunity to enhance their learning environment.

- Family Child Care (FCC) Environmental Enhancement Grant available through [Child Care Resource and Referral Agencies](#), CNLAs should encourage FCCs to contact their CCR&R to participate in this grant
  - FCCs that newly opt-in to Academic Approval are eligible for this funding

Please contact [felicia.jackson3@la.gov](mailto:felicia.jackson3@la.gov) with any questions.



# Upcoming Events and Deadlines



# Monthly Office Hours for New Directors

CNLAs are asked to share this information with new directors. The LDOE team conducts webinars that focus on topics related to early childhood quality or operations.

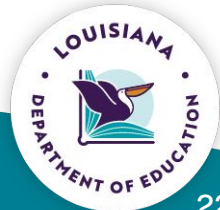
This month's topic is "*Understanding TS Gold*<sup>®</sup>". Participants will gain an understanding of TS Gold<sup>®</sup> and will learn how to implement TS Gold<sup>®</sup> in classroom.

Attendees can access the webinar using the information below:

**Date:** March 22, 2024 at 12:00 p.m.  
**Webinar Link:** <https://ldoe.zoom.us/j/92298578944>  
**Phone Number:** 1-346-248-7799  
**Meeting ID:** 922 9857 8944

Upcoming Events and Deadlines

Please contact [earlychildhood@la.gov](mailto:earlychildhood@la.gov) with any questions.





# Monthly Provider Webinar

CNLAs are encouraged to attend the monthly webinars for early childhood providers. These webinars will include important updates and reminders for all early childhood provider types.

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**Date:** Thursday, April 4, at 1 p.m

**Webinar Link:** <https://ldoe.zoom.us/j/93597745872>

**Phone Number:** 1-312-626-6799

**Meeting ID:** 935 9774 5872

**Passcode:** 641464

Upcoming Events

Please contact [earlychildhood@la.gov](mailto:earlychildhood@la.gov) with any questions.



# Reminder: Publicly Funded Program Attendance

All Community Network Lead Agencies that have received LA4, NSECD, and CCAP B-3 Seats must submit complete and submit attendance by or before the 10th of the subsequent month.

Please reach out to the respective program manager of each program if there is an anticipated barrier preventing timely submission.

LA4 and NSECD - [kishia.grayson@la.gov](mailto:kishia.grayson@la.gov)

CCAP B-3 Seats - [devon.camarota@la.gov](mailto:devon.camarota@la.gov)

# Pre-K Eligibility Determinations Office Hours

CNLAs and anyone responsible for making LA 4 and NSECD eligibility determinations are asked to attend this webinar. This webinar will provide participants with key information to successfully complete the eligibility determination process for each LA 4 and NSECD program applicant.

Attendees can access the webinar using the information below:

- Date:** April 17, 2024 at 10:00 a.m.  
**Webinar Link:** <https://ldoe.zoom.us/j/98293663068>  
**Phone Number:** 1-346-248-7799  
**Meeting ID:** 982 9366 3068

Upcoming Events and Deadlines

Please contact [earlychildhood@la.gov](mailto:earlychildhood@la.gov) with any questions.



# Early Childhood Conference 2024

New this year, the 2024 Early Childhood Conference will be held at two locations, with each location hosting a Saturday, one-day only, conference:

- **September 7, 2024:** Shreveport Convention Center, Shreveport, LA
- **October 5, 2024:** Crowne Plaza, Baton Rouge, LA



**EARLY CHILDHOOD**

AN OFFICE OF  **LDoe**

Upcoming Events and Deadlines

Please contact [events@emergentmethod.com](mailto:events@emergentmethod.com) with questions.



# Upcoming Events and Deadlines

**March 22:** New Director Office Hours

**March 26:** CNLA and RSN RFAs due

**April 2:** No Office Hours due to most school systems' Spring Break

**April 4:** Monthly Provider Webinar

**April 7:** Pre-K Eligibility Determination Office Hours

**April 9:** Next CNLA Office Hours

**April 10:** LA4/NSECD/CCAP B-3 Attendance due

**April 15:** Periodic Expense Report due in eGMS

**April 17:** Pre-K Eligibility Determination Office Hours



Please contact [earlychildhood@la.gov](mailto:earlychildhood@la.gov) with questions.



# Questions





# Thank You!

## The Early Childhood Strategy Leadership Team

**Devon Camarota**

Director of Access Strategies and  
Business Supports

[Devon.Camarota@la.gov](mailto:Devon.Camarota@la.gov)

**Brittney Cochran**

Director of Early Childhood  
Academics

[Brittney.Cochran@la.gov](mailto:Brittney.Cochran@la.gov)

**Sonia Fields-Gutierrez**

Director of Accountability and  
Workforce Supports

[Sonia.Fields-Gutierrez@la.gov](mailto:Sonia.Fields-Gutierrez@la.gov)

**Janet Grigg**

Director of Community Level  
Strategy

[Janet.Grigg@la.gov](mailto:Janet.Grigg@la.gov)

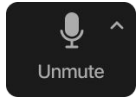
**Amy Hook-Poirier**

Executive Director of  
Early Childhood Strategy

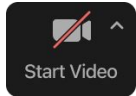
[Amy.Poirier@la.gov](mailto:Amy.Poirier@la.gov)



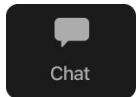
# Zoom Meeting Preparation



- Please make sure your phone or computer is muted to minimize background noise.
  - To do this, hover over the bottom left-hand side of your screen and click “Mute.”



- Please make sure you have turned off your camera to save bandwidth and prevent any connectivity issues.
  - To do this, hover over the bottom left-hand side of your screen and click “Stop Video.”



- Please submit questions during the presentation in the “Chat” function located on the bottom of your screen.

If you require an interpreter or have other accessibility needs for future LDOE meetings, please contact [LDOEcommunications@la.gov](mailto:LDOEcommunications@la.gov).

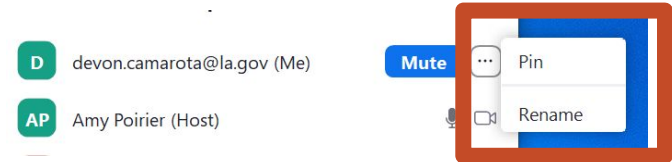




# Zoom Meeting Protocol

## Participant Naming Conventions

Please change your Zoom name to reflect your actual name and Community Network you represent.



## Questions

During the presentation, please add any questions to the chat. Questions will be answered at the end of the webinar. If you enter a question in the chat, please include your email.

## Notice of AI Recording on Zoom

Please be advised that LDOE does not permit artificial intelligence (AI) meeting recorders to join online meetings and does not consent to having this meeting recorded or transcribed.



# Community Network Lead Agency Office Hours



March 26, 2024

# Webinar Purpose and Objectives



# Webinar Purpose and Objectives

**Purpose:** The Community Network Lead Agency (CNLA) Office Hours webinar provides CNLA administrators with information, updates, and reminders related to current LDOE Early Childhood Care and Education initiatives and events.

**Objectives:** Community Network Lead Agencies will:

- Receive new information and updates
- Learn ways to troubleshoot duplicate child records in TS GOLD®
- Review reminders about upcoming deadlines



# Agenda

- I. Early Childhood Community Network Updates
- II. Featured Topic:  
Troubleshooting TS GOLD®:  
Duplicate Child Records
- III. Reminders
- IV. Upcoming Events and Deadlines



# Early Childhood Updates



# Welcome!

**Mellynn Baker**

Assistant Superintendent of Early  
Childhood Education



# Community Network Lead Agency Office Hours Schedule Update

Starting with Office Hours on April 9, 2024, the LDOE will transition to an every-other-week cadence of office hours. The meetings will remain 30 minutes. This means, the next four office hours dates are:

- April 9
- April 23
- May 7
- May 21

The LDOE will provide additional scheduling updates as needed throughout this transition, including an updated calendar invitation with an updated Zoom link after Office Hours on April 9.

Early Childhood Updates

Please contact [EarlyChildhood@la.gov](mailto:EarlyChildhood@la.gov) with questions.





# Featured Topic

Troubleshooting Teaching Strategies GOLD®: Duplicate Child Records



# Teaching Strategies GOLD® Duplicate Child Records

To help identify duplicate child records, functionality was added to the Teaching Strategies GOLD® platform to prevent duplicate child records.

- In the event of a duplicate, a message will populate notifying the user that a child record already exists.
- If this message appears, do not create a new record for this child.
- Use the Child ID provided in the message to search for the child within the program or submit a transfer request for the child to be added to the program.
- Only GOLD® Administrators can submit a [transfer request](#).

## Duplicate Child

This child matches the child profile associated with ChildID ##### in GOLD®. To make changes to this child profile before adding the child, select Make Changes.

Make Changes

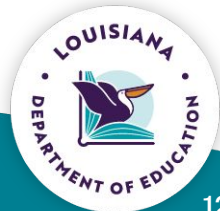
Troubleshooting Teaching Strategies GOLD®: Duplicate Child Records

Please contact [ECAssessment@la.gov](mailto:ECAssessment@la.gov) with questions.



# Transferring Child Records in Teaching Strategies GOLD®

- Transfer requests are completed and submitted through the [TS GOLD® Transfer Request Form](#).
- When completing a transfer request, please include only the GOLD® ID.
- The individual making the transfer request must be recognized as a network or OSEP administrator and authorized by the superintendent of the school system to request a transfer of student data.
- The form can be submitted by the program the student is transferring to or the program that the student is transferring from.
- When contacting [ECAssessment@la.gov](mailto:ECAssessment@la.gov) for assistance with a child profile, this email should not contain any identifying student information.



# Merging Teaching Strategies GOLD® Records

The Early Childhood Assessment Team has received many requests for assistance with merging duplicate child records. While the Early Childhood Assessment Team is available to support this process, it is the responsibility of the network GOLD® Administrator to merge duplicate child records.

Teaching Strategies GOLD® has a [support article](#) that explains how to merge duplicate records. After the documentation has been moved to the original account, the duplicate records can be removed.

The following slides provide guidance on how to troubleshoot duplicate child records.



# Merging Teaching Strategies GOLD® Records

Step	Task	Description
Step 1	Moving Records	<ul style="list-style-type: none"><li>In order to merge duplicate child records in <i>MyTeachingStrategies</i>®, first make sure that both child records are active and move them to the same class.</li></ul>
Step 2	Rename One Child Record	<ul style="list-style-type: none"><li>While working with the duplicate child records, temporarily rename the child record that will be deleted. Renaming the duplicate record will help differentiate between the two child records.</li></ul>

Troubleshooting Teaching Strategies GOLD®: Duplicate Child Records

Please contact [ECAssessment@la.gov](mailto:ECAssessment@la.gov) with questions.



# Merging Teaching Strategies GOLD® Records

Step	Task	Description
<b>Step 3</b>	<b>Keeping One Child Record</b>	<ul style="list-style-type: none"><li>• To decide which child record to keep, determine which child record has the most documentation and checkpoint data.</li><li>• Use the filter on the <i>View Documentation</i> page to determine which child record contains the most data.</li><li>• Use the <i>Individual Child Report</i> to determine which child record has the most checkpoint data across all previous checkpoint periods.</li><li>• Add relevant checkpoint data from the duplicate child record to the record that will be kept.</li></ul>



# Merging Teaching Strategies GOLD® Records

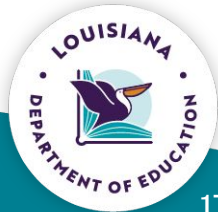
Step	Task	Description
Step 4	Moving Documentation Data	<p>When moving documentation data, follow these steps:</p> <ul style="list-style-type: none"><li>• In <i>View Documentation</i>, choose <b>Select&gt;Children&gt;Child Record&gt;Apply</b></li><li>• Choose <b>Select All&gt;Checkpoint</b> (Fall, Winter, or Spring)&gt;<b>Apply</b></li><li>• All available documentation for the child record to be deleted will be shown.</li><li>• Select a documentation item to edit the item.</li><li>• Choose <b>ADD CHILDREN TO ASSESS&gt;Select the child&gt;Deselect the child record to delete&gt;Save.</b></li><li>• Repeat these steps for each documentation item until there are zero remaining documentation items for the child record to delete</li></ul>

**Note:** GOLD® administrators can emulate the teacher to access documentation. The GOLD® administrator has the authority to discern what documentation data should be moved during the merge process.



# Merging Teaching Strategies GOLD® Records

Step	Task	Description
Step 5	<b>Add and Finalize Checkpoint Ratings</b>	<ul style="list-style-type: none"><li>Use the saved copy of the <i>Individual Child Report</i> for the duplicate child record (from step 3) as a reference to add and finalize any missing checkpoint ratings to the child record to keep.</li></ul>
Step 6	<b>Delete the Duplicate Child Record</b>	<ul style="list-style-type: none"><li>Once Steps 1–5 are complete, delete the duplicate child record.</li></ul>





# Reminders



# eGMS Reimbursements

All Community Network Lead Agencies, Ready Start Networks, and Child Care Resource and Referral Agencies that receive grant funding through eGMS must ensure timely reimbursement submissions for all allocations.

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Reminders

Please contact [EarlyChildhood@la.gov](mailto:EarlyChildhood@la.gov) with questions.



# Early Childhood Teacher and Leader of the Year Finalists Announced

On Tuesday March 19, the LDOE [announced](#) Finalists for the Early Childhood Teacher and Leader of the Year Award.

Community Network Lead Agencies and Child Care Resource and Referral Agencies of these finalists should prepare to support them in their interview process by:

- practicing interview skills,
- testing Zoom, and
- reviewing their responses to past interview questions



Reminders

Please contact [shallan.jones@la.gov](mailto:shallan.jones@la.gov) with questions.

# Community Network Lead Agency and Ready Start Network Applications

Community Network Lead Agency and Ready Start Network Lead Agency applications for the 2024-2026 term were released Wednesday, March 6.

Community Network Lead Agency and Ready Start Network Lead Agency applications are **due today, March 26**, to [EarlyChildhood@la.gov](mailto:EarlyChildhood@la.gov).

- Guidance Documents for both RFA processes are available on the [Lead Agency Library](#)
- Please ensure the application for Community Network Lead Agency and Ready Start Network Lead Agency are separate files.

Reminders

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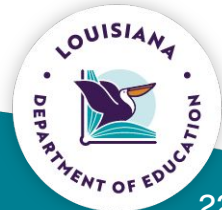
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Please reach out to the respective program manager of each program if there is an anticipated barrier preventing timely submission.

LA4 and NSECD - [kishia.grayson@la.gov](mailto:kishia.grayson@la.gov)

CCAP B-3 Seats - [devon.camarota@la.gov](mailto:devon.camarota@la.gov)



# Upcoming Events and Deadlines



# Monthly Provider Update Webinar

CNLAs are encouraged to attend the monthly webinars for early childhood providers. These webinars will include important updates and reminders for all early childhood provider types.

Attendees can access the webinar using the information below:

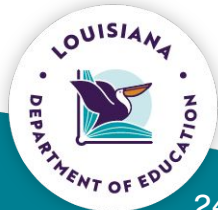
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**Phone Number:** 1-312-626-6799

**Meeting ID:** 935 9774 5872

**Passcode:** 641464



# Pre-K Eligibility Determinations Office Hours

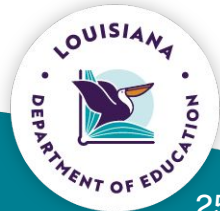
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Upcoming Events and Deadlines

Please contact [earlychildhood@la.gov](mailto:earlychildhood@la.gov) with any questions.





# Monthly Office Hours for New Directors

CNLAs are asked to share this information with new directors. The LDOE team holds New Director webinars that focus on topics related to early childhood quality or operations while also helping to expand new directors' network of peers.

This month's topic is "*An Overview of Bulletin 137*". Participants will gain an understanding of Bulletin 137 and will learn how to avoid being cited for common deficiencies.

Attendees can access the webinar using the information below:

**Date:** April 26, 2024 at 12:00 p.m.  
**Webinar Link:** <https://ldoe.zoom.us/j/92298578944>  
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Upcoming Events

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Upcoming Events

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# Events and Deadlines



**March 26:** CNLA and RSN RFAs due

**April 2:** No Office Hours due to most school systems' Spring Break

**April 4:** Monthly Provider Webinar

**April 9:** Next CNLA Office Hours

*Please share invitation to this office hours with internal Fiscal Operations or Business Office Team members who utilize eGMS.*

**April 10:** LA4/NSECD/CCAP B-3 Attendance due

**April 15:** Periodic Expense Report due in eGMS

**April 17:** Pre-K Eligibility Determination Office Hours

Please contact [EarlyChildhood@la.gov](mailto:EarlyChildhood@la.gov) with questions.



# Questions





# Thank You!

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