

## Non-public Carryover Request

School Year \_\_\_\_\_

Funds allocated to an LEA for educational services and other benefits to eligible private school children, their teachers, and their families must be obligated in the fiscal year for which the funds are received by the LEA. (ESEA section 1117(a)(4)(B)). The purpose of this requirement is to ensure that an LEA obligates the funds available under ESEA to provide equitable services in the fiscal year for which the funds are appropriated so that eligible students, teachers and other educational personnel, and families receive the services to which they are entitled in a timely manner. This provision reinforces the requirement that an LEA conduct timely consultation with private school officials to design appropriate equitable services so that those services can begin at the beginning of the school year for which the funds are appropriated. If an LEA is providing equitable services as required and meeting the obligation of funds requirement in ESEA section 1117(a)(4)(B), it generally should not have any, and certainly not significant, carryover. The ESEA, however, does not prohibit carryover of funds for equitable services and, in most cases, requires it.

**Directions:** Complete the information below and upload document to the Super App Non- public consultation page and notify ombudsman via email.

**CONTACT INFORMATION**

LEA Name \_\_\_\_\_

LEA Contact \_\_\_\_\_

Email \_\_\_\_\_ Phone # \_\_\_\_\_

Non-public School Name \_\_\_\_\_  
                                   \_\_\_ pooling \_\_\_ school by school    other (list) \_\_\_\_\_

Non-public School Contact \_\_\_\_\_

Email \_\_\_\_\_ Phone # \_\_\_\_\_

**I. Equitable Services Carryover Request**

Check participating program(s) for equitable services Carryover Request	Total allocation for the current school year	Carryover amount requested
___ Title I, Part A		
___ Title I, Part C Migrant		
___ Title II, Part A		
___ Title III, Part A English Learner		
___ Title III, Part A Immigrant		
___ Title IV, Part A		
___ Title IV, Part B 21st Century		

**II. Justification for Carryover Request (Check extenuating circumstances for equitable services carryover.)**

- |  |   |
|--|---|
| <input type="checkbox"/> Closure of non-public school  | <input type="checkbox"/> New/changes in LEA/non-public administration             |
| <input type="checkbox"/> Closure of LEA  | <input type="checkbox"/> Allocation lower than anticipated                        |
| <input type="checkbox"/> LEA delayed access to program funds (state reason)  | <input type="checkbox"/> Non-public informal/formal complaint delayed services    |
| <input type="checkbox"/> LEA delay in retaining staff  | <input type="checkbox"/> Natural disaster (flood, tornado, hurricane, fire, etc.) |
| <input type="checkbox"/> LEA delay in providing equipment, supplies, etc. for equitable services                                       |   |
| <input type="checkbox"/> LEA/non-public delay in designing, planning and implementing equitable services                               |   |
| <input type="checkbox"/> Non-Public professional development activities and/or pre-planned equitable services cancelled or rescheduled |   |
| <input type="checkbox"/> Other (provide detail information) _____  |   |

**III. Provide and/or attach specific detail for selected extenuating circumstances and meaningful consultation documentation.**

**IV. Attach Needs Assessment with activities/programs non-public school will use to expend carryover amount.**

**V. Check status of the Non-public Carryover Request below.**

Carryover Request Status:

- Carryover Request approved  Carryover Request not approved (provide detail below)

Additional detailed information needed: \_\_\_\_\_

**VI. The LEA and non-public school official should sign and indicate whether each party agrees or disagrees with the carryover request.**

\_\_\_\_\_  
LEA Signature Date  agree  disagree

\_\_\_\_\_  
Non-public Signature Date  agree  disagree

**DOCUMENTATION/NOTES:**