

Name _____ Date _____ Period _____

OBJECTIVE

Students will apply their interpersonal communication skills, knowledge of professional dress, and job research skills to successfully complete a virtual job interview and reflection.

OVERVIEW

In this project students will research common interview questions for a chosen career in one of the covered career sectors. Students will then use that research to engage in a practice job interview, either with a fellow student or adult. You'll record this interview to present along with a reflection on the process. It is important to treat this virtual job interview as if it were the real thing, so in addition to the quality of your questions and answers, you'll also be graded on your dress and demeanor. As a part of your reflection and presentation to your class you'll include your tips for a successful job interview.

RESEARCH

Pick a career that interests you from one of the VWE II-aligned career sectors.

- NOTE: You'll need to get your teacher's approval before moving forward, so you may want to consult him/her along the way.

In researching this career you will need to include:

- Average salary
- Required education level(s)
- Common career ladders
- What previous job experience is required for this role?
- What are common jobs that this particular career leads into?
- Local, regional, and state-wide employers that hire for this position
- Common general job interview questions?
- Possible interview questions for this specific job/career?

It may be useful to use some of these guiding questions in your research:

- What personal characteristics are required to be successful in this career?
- What are three things that people in this career do?
- What changes to your career can you foresee in the future?

Please remember to keep extensive bibliographical notes as you will be responsible for a complete bibliography that includes sources for both your information and images.

NOTE: It may be beneficial to utilize archived Nepris sessions for your research.

INTERVIEW

Prepare a list of at least 10 questions that are appropriate for the job interview. You'll want to review these with your teacher and/or a professional in that career sector before actually conducting your virtual interview. Once you've prepared your questions you'll need to enlist another person to play the role of interviewer.

INTERVIEW

If the interviewer is not a professional from an aligned sector, he/she will pose as a representative of one of the companies you identified in your research; regardless, you should provide him/her with a brief description of the company you have chosen.

Your actual interview will need to be video recorded. Treat it like you would a real job interview!

- Dress the part, be aware of your non-verbal communication (posture, gestures, etc.), and impress them with your knowledge!
- Ensure that the interview recording is well lit, the audio is adequate, and captures you fully.

ALTERNATIVE/VIRTUAL INTERVIEW

With assistance from your teacher you can arrange a virtual interview with an industry professional. You will need to prepare (and send) a set of questions to present to the industry professional beforehand.

USING NEPRIS FOR A VIRTUAL JOB INTERVIEW

- **Plan:** Schedule the request three weeks in advance.
- **Share:** Request one professional to interview at least three students during the session. Be sure your teacher attaches questions from your research!
- **Prepare:** Make sure you and your classmates are thoughtfully prepared to answer the questions you sent to the professional.

REFLECTION

In 2-3 paragraphs reflect on the process of researching, completing, and presenting this project. Some things you may want to consider in writing your reflection include:

- Why did you choose this particular career?
- Did you have any obstacles you had to overcome?
- How did your research affect your own career interests?
- Did you struggle with anything in particular during your interview? What would you do the same? What would you do differently?
- What are some interview tips that you would pass on to your classmates that you learned during this process?

PRESENTATION

Share a brief 1-2 minute presentation to the class of what you learned in completing this project including:

- Any strengths or areas of improvement you identified
- 1-2 minute clip from the interview that highlights a strength you identified in your interview
- 2-3 tips you would want to pass on to your classmates to ensure they have successful job interviews in the future

NECESSARY PORTFOLIO COMPONENTS

Please include the following project components in your final course portfolio:

- Reflection
- Completed project rubric
- Bibliography
- Digital copy of interview