

Virtual Workplace Experience II Sample Pacing Guide



Virtual Workplace Experience (VWE) II is a workplace-based learning course that provides *all* students with a guided tour of Louisiana’s best-paying careers, while generating thousands of dollars in CDF funds for districts and schools. Below is a sample pacing guide to assist with planning for the year ahead.

Unit	Week	Activities
Getting Started	1	Overview of VWE II Curriculum; VWE II Pre-test; Successful Group Work; What is Nepris?
	2	21 st Century Skills Overview; Effective Interpersonal Communication; TED Talk Review/First Nepris Industry Chat
	3	Professional Digital Communication, Information Literacy, Portfolio Overview
	4	Unit 1 Post-test/Healthcare Pre-test

Unit	Week	Activities
Healthcare and Pharmacy	1	Healthcare and Pharmacy Intro Nepris Session, Education Pathways Exploration, Career Spotlight Project Assignment
	2	Conflict Management, Career Ladders Research Overview, Healthcare and Pharmacy Career Ladders Research and In-class Presentations
	3	Healthcare and Pharmacy Career Spotlight Presentations, Healthcare and Pharmacy Post-Test/Culinary Pre-Test

Unit	Week	Activities
Culinary	1	Culinary Introduction, Culinary Intro Nepris Session, Culinary Project Assignments
	2	Culinary Career Ladders Research and In-class Presentations, Pro-Start Overview
	3	Culinary Unit Project Presentations, Culinary Post-Test/Automotive Service Pre-Test
	4	Teamwork, Searching for a Job Part 1

Unit	Week	Activities
Automotive Service and Repair	1	Automotive Service and Repair Overview, Automotive Intro Nepris Session, Automotive Unit Project Assignments, Automotive Career Ladders Research and In-class Presentations
	2	NATE/ASE/Manufacturing Certifications, 21 st Century Skills w/in the Automotive Industry
	3	Automotive Service and Repair Unit Project Presentations, Unit Post-Test/Construction Crafts and HVAC Pre-Test

Unit	Week	Activities
Construction Crafts and HVAC	1	Construction Crafts and HVAC Sector Overview, Unit Project Assignments, Construction Crafts Intro Nepris Session
	2	Construction Crafts and HVAC Career Ladders Research/Presentations, Resume Writing 1
	3	Resume Writing 2, Construction Crafts and HVAC Unit Project Presentations
	4	Construction Crafts and HVAC Post-Test/IT Pre-Test

Unit	Week	Activities
Information Technology	1	IT Sector Overview, IT Unit Project Assignments, IT Sector Intro Nepris Session
	2	Responsible Digital Citizenship, IT Career Ladders Research and In-class Presentations
	3	Protecting Your Online Identity, Time Management and Planning
	4	IT Unit Project Presentations, IT Post-Test/Manufacturing Post-Test

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Unit	Week	Activities
Manufacturing	1	Manufacturing Sector Overview, Manufacturing Unit Project Assignments, Manufacturing Sector Intro Nepris Session, Manufacturing Career Ladders Research and In-class Presentations
	2	Workplace Values, Applying for a Job
	3	Resume Writing Part 3 w/ Peer Review, Manufacturing Unit Project Presentations
	4	Manufacturing Post-Test/Transportation and Logistics Pre-Test

Unit	Week	Activities
Transportation and Logistics	1	Transportation and Logistics Sector Overview, Unit Project Assignments, Transportation and Logistics Intro Nepris Session
	2	Transportation and Logistics Career Ladders Research and In-Class Presentations, Goal Setting
	3	Transportation and Logistics Unit Project Presentations, Unit Post-Test/Management and Business Pre-Test

Unit	Week	Activities
Business Management and Finance	1	Management, Business, and Finance Sector Overview, Unit Project Assignments, Management Intro Nepris Session
	2	Management, Business, and Finance Career Ladders and In-class Presentations
	3	FAFSA Overview/Pre-fill, School vs. Work Expectations
	4	Management, Business, and Finance Unit Presentations, Unit Post-Test/Customer Service and Sales Pre-Test

Optional	Week	Activities
Micro-Enterprise Complementary Credential	1	Micro-Enterprise Credential Intro, MEC Student Self-Assessment Intro, Self-Assessment Simulation Workbook 1
	2	Self-Assessment Simulation Workbook 2, Self-Assessment Essay
	3	Self-Assessment Presentation Intro, Self-Assessment Presentation Practice, Self-Assessment Presentations

Teachers must be certified in Micro-Enterprise before offering the Micro-Enterprise Complimentary Credential.

Optional	Week	Activities
Sales and Customer Service	1	Customer Service and Sales Sector Overview, Unit Project Assignments, Customer Service and Sales Intro Nepris Session
	2	Customer Service and Sales Career Ladder Research and In-class Presentations, Customer Service – What Is It?, Customer Service – Expectations and Decision Making
	3	Customer Service – Dress the Part, Junior Achievement – The Customer Service Game
	4	Customer Service Unit Project Presentations, Unit Post-Test, Final Exam

This pacing guide assumes a traditional bell schedule – schools on block scheduling would need to adjust accordingly.

Teachers have the flexibility to sequence units in any order you'd like, as long as you cover the "required" units: Introduction, Healthcare and Pharmacy, Culinary, Automotive Service and Repair, Construction Crafts and HVAC, Information Technology, Manufacturing, Transportation and Logistics, Business Management and Finance.

Micro-Enterprise and Sales and Customer Service are optional components.