

2025-2026 Fast Forward Funding Guidance

This document covers the following funding sources:

- [MFP Career Development Funds \(CDF\)](#)
- [MFP Career and Technical Education \(CTE\) Weighted Funding](#)
- [MFP Supplemental Course Allocation \(SCA\) Also called: Course Choice](#)
- [TOPS Tech Early Start](#)
- [Carl D. Perkins Funding](#)
- [Registered Apprenticeship](#)
- [Work-based Learning Internship](#)

Funding Source	What is it?	How can the money be spent?	How and when will the funds be distributed?	Reporting Requirements
MFP Career Development Funds (CDF)	<ul style="list-style-type: none"> Each qualifying student course enrollment for grades 9 through 12 is provided 6% of the MFP State and Local Base Per Pupil. The FY2024-2025 amount is \$241. CDF qualifying courses Source Data: October 1 EdLink course data submission 	<ul style="list-style-type: none"> Teacher training or certification, including externship stipends, and course tuition Equipment and facilities aligned to pathways (includes the cost of student industry-based credentials, career awareness, and career counseling software and services) Licenses or other technology licenses/equipment necessary to implement CDF-qualifying courses Transportation to facilities where students will be taking a CTE course related to a Jump Start statewide credential 	<ul style="list-style-type: none"> In July, school systems and schools will receive an Initial total allocation of their CDF funding based on the greater of: <ul style="list-style-type: none"> minimum \$25,000/\$10,000 CDF allocation; or b) 75% previous year's CDF allocation. The balance of CDF funds will be distributed in the spring based on actual October 1 student course enrollments. Any overpayment of the CDF allocation will be reduced in the June MFP payment. Please email LDOEMFPHelpdesk@la.gov with any CDF questions. 	<ul style="list-style-type: none"> CDF Year-End Report due in August The account codes in which these funds should be reported in the AFR: Revenue from State Sources, State Unrestricted Grants-in-Aid, State Public School Fund (MFP), Acct Code 3110.

For complete information about Career Development Funds please see the updated version of [Guidelines for Use of CDF Allocation](#).

Funding Source	What is it?	How can the money be spent?	How and when will the funds be distributed?	Reporting Requirements
MFP Career and Technical Education (CTE) Weighted Funding	<ul style="list-style-type: none"> Each secondary career and technical education course unit per student for both the fall and spring semesters are provided a weight of 6%. Exact per pupil amounts vary by school system. Source Data: October 1 EdLink course data submission 	<ul style="list-style-type: none"> School systems or schools are required to expend the weighted student funds on personnel, professional services, instructional materials, equipment, and supplies for the unique courses that generate such funds. The MFP Team verifies that CTE funds are spent on CTE expenditures in the Weighted Student Funding Verification Process. 	<ul style="list-style-type: none"> The FY 2025-2026 state average per unit amount is \$158. The school system and school specific per unit amounts and allocations for FY2025-2026 will be available in the MFP Library under the FY 2024-2025 MFP Budget Letter section (FY 2025-2026 Weighted Student Funding Calculation). The CTE Allocation is included in the monthly MFP payment. Please email LDOEMFPHelpdesk@la.gov with any MFP questions. 	<ul style="list-style-type: none"> CTE expenditures must be reported in the Annual Financial Report (AFR) submitted each fall under the following Key Punch Codes: 16820-17280, 30215-30595, and 33665-34075. Contact school system business manager for more information. The account codes in which these funds should be reported in the AFR: Revenue from State Sources, State Unrestricted Grants-in-Aid, State Public School Fund (MFP), Acct Code 3110.

The MFP resolution, adopted by BESE, recognizes that the cost of providing materials and equipment, and teacher credentialing and training, for Career and Technical Education courses is above and beyond the cost of traditional academic education. Each secondary career and technical education course in which a student is scheduled, in both the fall and spring semesters, is provided a weight of 6%.

Only Career and Technical Education courses which can be taken for a high school Carnegie unit will receive a CTE weight. The school year 2024-2025 courses that qualify for the CTE weighted MFP formula will be identified as such in the master course list posted on the department's website.

Funding Source	What is it?	How can the money be spent?	How and when will the funds be distributed?	Reporting Requirements
TOPS Tech Early Start	<ul style="list-style-type: none"> The TOPS Tech Early Start award provides up to \$600 per academic year for any eligible 11th or 12th grade student attending a Louisiana PUBLIC high school who wishes to concurrently enroll for up to six credit hours per semester in order to pursue certification in an Eligible Program at a public or nonpublic college or an approved training provider. 	<ul style="list-style-type: none"> A TOPS-Tech Early Start Award may be used to fund any technical or applied course leading to an Industry-Based Certification, a Certificate of Applied Science, and a Certificate of Technical Sciences offered at a Louisiana Public or nonpublic postsecondary education institution or by any Louisiana training provider recognized by Louisiana Workforce and approved by the State Board of Elementary and Secondary Education when such certification or certificate is approved by the Workforce Investment Council. 	<p>TOPS Tech Early Start payment requests are submitted by the postsecondary school or approved provider and once processed, those funds are sent to the college or approved provider. Funds will be distributed after the school's census date. The fall billing deadline is October 15. The spring billing deadline is April 1. TOPS Tech Early Start is not available during the summer.</p> <p>In cases where the dates above fall on a weekend or declared a holiday, the deadline will be the next working day.</p>	<ul style="list-style-type: none"> Remain in “Good Standing” as an 11th or 12th grade student in a Louisiana public high school. Maintain a 2.00 GPA on a 4.00 scale on all high school courses attempted. Continue to pursue one or more courses leading to a credential in an Eligible Program. Remain in “Good Standing” with the public or nonpublic college or approved training provider. Maintain steady academic progress.

Funding Source	What is it?	How can the money be spent?	How and when will the funds be distributed?	Reporting Requirements
Carl D. Perkins Funding	<ul style="list-style-type: none"> It is a Federal grant. Perkins Funding is a long-standing source of CTE funds with substantial administrative requirements. LCTCS is the fiscal agent. 	<ul style="list-style-type: none"> All expenditures for Perkins funding must be identified in the comprehensive local needs assessment (CLNA). There are 6 required uses of funds. Current year allocations can be used on any program of study in the 3 regional clusters or 4th system-specific cluster. Prior year reallocations may be used on any approved Perkins clusters and programs of study specific to the school system's region. Work-Based Learning can be funded as long as fiscal, application, and eligibility requirements are met. A flow chart has been created to help determine if expenses are allowable. 	<ul style="list-style-type: none"> A description of how awards are determined for Secondary allocation are on the LEA GANs. Funds are distributed using a federal formula. The Perkins allocation is included in the eGMS Super App. 	<ul style="list-style-type: none"> Systems are required to submit the Perkins budget and CLNA in eGMS for approval and any subsequent amendments as needed for award amount changes or changes in the original approved budget. Systems are required to submit Quarterly Periodic Expenditure Reports (PERs) in eGMS. These are required no later than 15 days after each following PER date: 9/30, 12/31, 3/31 and 6/30. Systems should submit the Reimbursement Claim at least once quarterly; however, it is recommended these are submitted on a monthly basis in eGMS.

The United States Department of Education has published a Notice of Interpretation regarding the Personal Responsibility and Work Opportunity Reconciliation Act (PRWORA), reminding grantees and subgrantees of their obligations to verify the eligibility of participants for federal benefits in CTE programs under the Carl D. Perkins Career and Technical Act (Perkins V) and adult education programs under Title II of the Adult Education and Family literacy Act (AEFLA) and Work Force Innovation and Opportunity Act (WIOA). Subgrantees should take all appropriate actions to align such programs with the purposes of PRWORA by enhancing eligibility verification systems to the maximum extent possible to ensure taxpayer-funded benefits exclude any ineligible alien who entered the United States illegally or is otherwise unlawfully present in the United States.

Funding Source	What is it?	How can the money be spent?	How and when will the funds be distributed?	Reporting Requirements
<u>Registered Apprenticeship</u>	<ul style="list-style-type: none"> For the 2025-2026 fiscal year, each city, parish, or other public school system or school shall receive an allocation based on the number of students reported in either fall or spring semester in an eligible apprenticeship. If a school system or school is defined as rural by the United States Census Bureau, an allocation of \$3,500 shall be provided times the number of students enrolled in eligible apprenticeship programs. If a school system or school is identified as non-rural, an allocation of \$2,500 shall be provided times the number of students enrolled in eligible apprenticeship programs. 	<ul style="list-style-type: none"> The allocation shall be utilized to support all of the costs associated with delivery of the apprenticeship services to the students. 	<ul style="list-style-type: none"> Allocations for eligible-enrolled students will be distributed in January and June for the 2025-2026 fiscal year once eligibility has been confirmed via reporting. The fall reporting window will close October 31, 2025; the spring reporting window will close March 7, 2026. 	<ul style="list-style-type: none"> Reporting occurs via the Course Choice portal. School systems report the student LASID and the correlating apprenticeship course code in to receive the funding in the fall and spring. School systems will document the expenditure by documenting eligible categories and the corresponding amounts spent on each. The account codes in which these funds should be reported in the AFR are: Revenue from State Sources, State Restricted Grants-in-Aid, Other Restricted Revenues, Acct code 3290.

Funding Source	What is it?	How can the money be spent?	How and when will the funds be distributed?	Reporting Requirements
<u>Work-based Learning Internships</u>	<ul style="list-style-type: none"> For the 2025-2026 fiscal year, each city, parish or other public school system or school shall be eligible to receive an allocation of \$1,000 per each eligible student reported as participating in an internship program. 	<ul style="list-style-type: none"> The allocation shall be utilized to support all of the costs associated with delivery of internship programs. 	<ul style="list-style-type: none"> Allocations for eligible-enrolled students will be distributed in January and June for the 2025-2026 fiscal year once eligibility has been confirmed via reporting. 	<ul style="list-style-type: none"> School systems will report the student LASID via the Course Choice portal and choose the correlating work-based learning internship course code in which the student is enrolled to receive the funding in the fall and spring. School systems complete an attestation having on file the student employment certificate, the training memorandum, skill competency records, evaluations, teacher visit logs, and IGP documentation. The account codes in which these funds should be reported in the AFR are: Revenue from State Sources, State Restricted Grants-in-Aid, Other Restricted Revenues, Acct code 3290.