



Automobile Student Excellence (ASE)

October 1, 2019

Certifying Organization	National Institute for Auto Service Excellence (ASE) https://www.ase.com/Home.aspx					
Description of Credential	The National Institute for Automotive Service Excellence (ASE) Entry-Level certification tests are designed to indicate a satisfactory level of practical knowledge-based readiness for the workforce in candidates seeking a career in the automotive service industry. ASE Entry-Level certification tests are available for the Automobile, Collision Repair/Refinish and M/H Truck segments (series). ASE Entry-Level certification is the first step in building career credentials as an automotive service professional. There are 10 ASE Student Credentials in Automobile approved in Louisiana.					
Part of which Graduation Pathways ¹	<u>Statewide:</u> Automobile Service					
Associated with Which Careers?	<u>5 Stars:</u> Compliance Officers; First line Supervisors of Mechanics; Installers; and Repairers <u>4 Stars:</u> Automotive Service Technicians and Mechanics; Bus and Truck Mechanics and Diesel Engine Specialists					
Entry-Level Annual Salaries	\$21,350 - \$36,640					
Industry-Based Certification Requirements: Students						
Standard / Curriculum	<p>There are 10 ASE Entry-Level Certification credentials in Automobile approved in Louisiana:</p> <ul style="list-style-type: none"> a) IBC# 120 Engine Repair b) IBC# 116 Automatic Transmission and Transaxle c) IBC# 123 Manual Drive Train and Axles d) IBC# 124 Steering and Suspension e) IBC# 117 Brakes f) IBC# 118 Electrical/Electronic Systems g) IBC# 121 Heating and Air Conditioning h) IBC# 119 Engine Performance i) IBC# 122 Maintenance and Light Repair j) IBC# 047 Automobile Service Technology k) IBC# 125 Three or more ASE Certifications (advanced) <p>Technical Requirements ASE User Manual – contains important information Frequently Asked Questions School Site Enrollment Form</p>					
Testing Methodology	Paper?	No	Online?	Yes	Performance Exams / Tests?	Yes
Re-Testing (if available)	Retesting Procedures	Retests – The seat license entitles one candidate (student) one retest attempt per academic year for each test assignment in a series (Automobile, Collision Repair/Refinish, or M/H Truck) with an academic year (July 1 through the following June 30). Beginning in SY2019-2020, the instructor is provided the option to enable a candidate (student) a third attempt at any or all test(s) in a series (Automobile, Collision, or M/H Truck) by using another seat license/credit at additional cost. Retest attempt must be scheduled 30 days or more from test completion date of the last attempt. Retest attempts must be completed on or			Max Attempts	1 Retest during academic year

		before the last day of the academic year (June 30) in which the first attempt was completed.		
Testing Details (including any age requirements / accommodations)	ASE Testing Policies ASE Specific Testing Task Lists for each Certification ASE Specific Testing Task Lists for Maintenance and Light Repair and Automobile Service Technology Sample Test Questions ASE Testing Study Guide – Tips/Test Descriptions/Sample Questions Testing Dates: Tests can be administered anytime during an academic year, beginning on July 1st and continuing through the following June 30th. For administrative purposes only , the two testing windows per academic year are defined as follows: Fall Test Window: July 1 – December 31 Spring Test Window: January 1 – June 30 There are no work experience requirements for Entry-Level certification; the student simply needs to pass the Entry-Level certification test. Students with special needs (i.e. students with Individual Education Plans) may receive reasonable accommodations, as defined and provided by the school, for their special needs as long as those accommodations do not compromise test integrity. For more information, click ASE Testing Policies			
Industry-Based Certification Requirements: Teachers				
<i>Bulletin 746, Chapter 5: All Louisiana teachers providing instruction in a course that leads to an IBC must hold the certification that they're teaching students to attain.</i>				
Instructor Certification Requirements (by certifying agency)	All secondary and post-secondary entry-level automotive training programs may use the ASE Entry-Level Certification program, regardless of their accreditation status or involvement with ASE or SkillsUSA. However, in Louisiana, all teachers must hold the certification that they're teaching students to attain.			
Proctoring / Test Security (if any)	All tests are administered at the school through a secure computer-based testing (CBT) platform delivered via the Internet. A proctor, who is a staff person other than an automotive instructor, enables the exam for students and monitors their test sessions. Certification			
Certification Tracking				
Credentialing Documentation	The school can download a completion certificate. Picture of ASE Student Certificate			
Certification Tracking System	Online Tracking System?	Yes	Details	The instructor and school administration can access the CBT platform www.ASE.com/Entry-Level site to retrieve student information
Other Details	Expiration Timeframe?	The certification expires in 2 years and during the two years, the student must complete two years of work experience and take a regular professional test that is more hands-on versus theory in the student test.		
Certification Costs / Funding Sources				
Cost Details	A single fee allows a candidate (student) to take any or up to all tests in a test series twice within an academic year. Effective July 1, 2018, the price is \$40 per student enrolled in an ASE-accredited program and \$45 per person for other schools. Site licenses are also available. Site licenses are also available in 30-, 50-, 100-, and 200-user packages at reduced pricing. For complete pricing information visit www.ASE.com/Entry-Level			
Re-test / Refund Policies	Retests – The seat license entitles one candidate (student) one retest attempt per academic year for each test assignment in a series (Automobile, Collision Repair/Refinish, or M/H Truck) with an academic year (July 1 through the following June 30). Beginning in SY2019-2020, the instructor is provided the option to enable a candidate (student) a third attempt at any or all test(s) in a series			

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Funding Sources ²	CDF?	Yes	Perkins?	Yes	Alternative Source (other than General Funds)
For More Information					
Certifying Agency Contact Info	National Institute for Auto Service Excellence Attn: Brittany Miller 703.669.6629 Entry-Level@ASE.com				
LDOE Contact	JumpStart@la.gov				
Jump Start Regional Team Experts	TBD				

1 – This table may not include all the graduation pathways this credential appears in. Please check the [graduation pathway](#) you are working with if you have a question as to whether or not this credential is part of that pathway. Always check with certifying agency for latest updates.

2 – CDF = [Career Development Fund](#)