Autodesk AutoCAD® Certified User

October 30, 2016

Certifying Organization	Certiport http://www.certiport.com
Description of Credentials	Career and technical education programs across the United States equip students with marketable 2D and 3D design skills by teaching them to use state-of-the-art Autodesk® design software. Autodesk Certified User certification confirms students have developed the entry-level skills needed to effectively use AutoCAD software. Knowledge demonstrated includes creating or plotting drawings, editing objects, working with layouts, etc.
Part of which Graduation Pathways [1]	<u>Integrated</u>: Information Technology; Technology Specialist; Manufacturing, Construction Crafts and Logistics
<u>Associated with Which Careers?</u>	<u>4 Star</u>: Mechanical Drafters; Mechanical Engineering Technicians; Architectural and Civil Drafters; Surveying and mapping Technicians
Entry-Level Annual Salaries	$21,569 - $39,224

Industry-Based Certification Requirements: Students					

| Standard / Curriculum | Certiport makes Autodesk AutoCAD® certification easier with a unique three-step pathway:
1. LEARN (or review) how to use Autodesk AutoCAD® software with content-rich textbooks, online courseware, video resources, and more.
2. PRACTICE by using interactive exam-preparation tools and practice exams. Build the confidence you need to take the Autodesk AutoCAD® Certified User Exam.
3. CERTIFY and validate your skills by passing the exam and receiving your official certificate.
For a complete listing of Autodesk AutoCAD® Certified User Skills, click here . | | | | |

Testing Methodology	Paper?	No	Online?	Yes	Performance Exams / Tests?	Yes

Re-Testing (if available)	Re-Testing Procedures	If a student does not achieve a passing score on any Autodesk AutoCAD® exam the 1st time, the student must wait (24 hours) before retaking the exam. After 2nd time not passing, student must wait 5 days. A five-day waiting period will be imposed for each subsequent exam retake. This policy applies to both voucher-based and site-license-based Certiport Centers. If a retake option was purchased with the voucher, a retake voucher is sent by email after a failed exam. Retake vouchers must be used within the specified time allotted including in the email.	Max Attempts	No Limit

Testing Details (including any age requirements / accommodations)	The Autodesk AutoCAD® Certified User Exam includes multiple-choice and performance-based questions. Following are some examples of software aspects covered in the exam: • Creating, organizing, annotating, and plotting drawings • Manipulating, altering, and hatching objects • Working with layouts • Dimensioning • Working with reusable content • Creating additional drawing objects Before you take the Autodesk AutoCAD® Certified User exam, it is recommended that a student complete a 3D design course at a secondary institution and get 50 hours of hands-on experience with Autodesk AutoCAD®. For a free student version of the Autodesk AutoCAD® software, click here .

Industry-Based Certification Requirements: Teachers
Bulletin 746, Chapter 5: All Louisiana teachers providing instruction in a course that leads to an IBC must hold the certification that they're teaching students to attain.

Instructor Certification Requirements (by certifying agency)	*Autodesk Certified Instructors (ACI) are globally recognized as technical experts who have mastered the requirements to provide Autodesk training. For complete information, click here .* To get certified: 1. Pass the Autodesk Professional Certification exam. 2. Submit an online application. 3. Complete the ACI Teacher Training e-Course with a passing score of 70 points or higher. 4. Complete the certification process through an onsite ACI Workshop or be evaluated via video submission online. In both cases, a candidate is assessed on instructional skills and the ability to deliver lessons. To be eligible for the ACI program, a candidate must : 1. Pass the current Autodesk Professional Certification exam. 2. Have at least one-year experience teaching. 3. Clearly understand the content framework in the Industry Standards documents of ACI.
Proctoring / Test Security (if any)	Exam policy, proctoring and security information are available on the Certiport website: http://www.certiport.com

Certification Tracking

Credentialing Documentation	Certiport maintains all documentation. Students create their own Certiport account and can track AutoDesk AutoCAD certification online. Students can print out copies of the certifications they have earned or have the certifications mailed to them. *Teachers can track the certification results of their students using the student Certiport test candidate ID used for the exam.* *Schools will not be able to track the results of students who take the exam at a public testing center without the cooperation /disclosure by the student.*

Certification Tracking System	Online Tracking System?	Yes	Details	N/A
Other Details	Expiration Timeframe?	The Autodesk AutoCAD® certification is valid for three years.		

Certification Costs / Funding Sources

Cost Details	The cost of an exam may vary from center to center, so please contact your Certiport Authorized Testing Center (CATC) before purchasing anything. If the CATC instructs you to bring your own voucher number, you can purchase a voucher that is good at any center in the US by following the below instructions. From the MyCertiport page you can access the Certiport online store through the **Purchase an exam voucher** button. Please take note some vouchers are also available with a retake option. Retake vouchers are not sold separately.			
Re-test / Refund Policies [2]	Please see above.			
Funding Sources[2]	CDF?	Yes	Perkins?	Yes	Alternative Source (other than General Funds)

For More Information	
Certifying Agency Contact Info	Darryl A. Barnes Territory Manager, Certiport Darryl.Barnes@pearson.com Direct Line: 801.847.31.98
LDE Contact	JumpStart@la.gov
Jump Start Regional Team Experts	Jessica Vallelungo - St. Bernard Parish School Board jessica.vallelungo@sbpsb.org

1 – This table may not include all the graduation pathways this credential appears in. Please check the graduation pathway you are working with if you have a question as to whether or not this credential is part of that pathway.

2 – CDF = Career Development Fund