

2018

JUMP START
CONVENTION

PATHWAYS
TO THE
FUTURE
for all students



JANUARY 23, 2018

Raising Cane's River Center

DEPARTMENT of
EDUCATION
Louisiana Believes



CTTIE Licensure

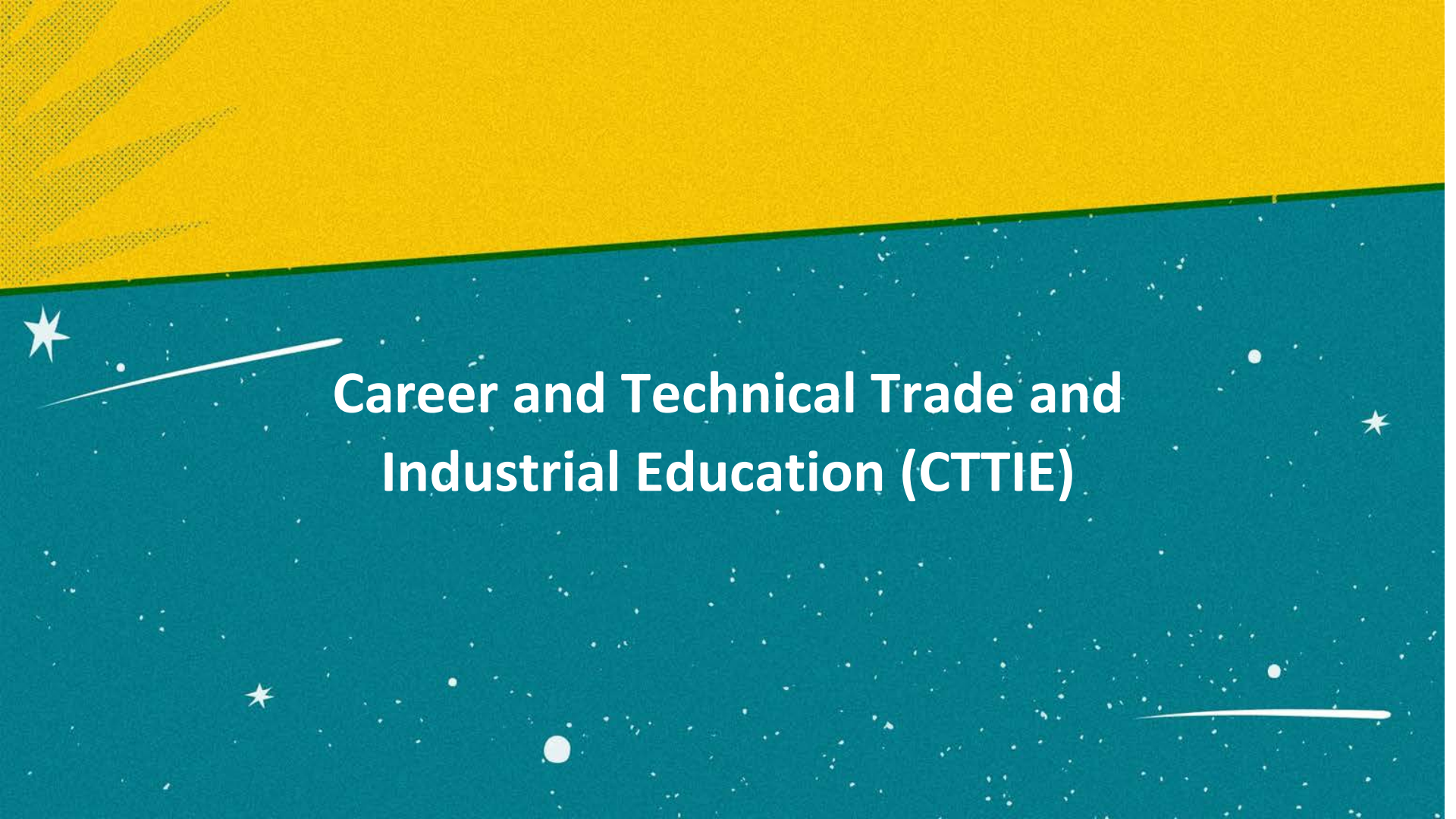
Objectives

Participants will:

- Understand the eligibility requirements for issuance and renewal of CTTIE 1 and 2 certificates
- Understand the process for reinstating a lapsed CTTIE certificate
- Explain the requirements of the New Teacher Workshop
- Understand the purpose of and expectations for approval of a New Teacher Workshop

Agenda

- CTTIE 1 Certificate
- CTTIE 2 Certificate
- Process for Reinstating Lapsed CTTIE Certificates
- New Instructor Workshop



Career and Technical Trade and Industrial Education (CTTIE)

Career and Technical Trade and Industrial Education (CTTIE)

- The CTTIE certificates authorize full-time or part-time employment for instructors of Career and Technical Education (CTE) courses.
- CTTIE-1 and CTTIE-2 certificates are issued to instructors who teach CTTIE courses listed on the Teach Louisiana website.
- Individuals seeking certification can access the application and certification area codes by following this link:

<http://www.teachlouisiana.net>



Career and Technical Trade and Industrial Education (CTTIE) by Dates of Issuance

Career and Technical Certificate Types Issued Before September 1, 2014

Career and Technical Certificate Types Issued Prior to July 1, 2006:

Vocational Technical Industrial Education (VTIE) Certificates—Issued prior to July 1, 2004

1. Vocational Temporary (VT)—valid for one year; renewable annually while holder completes required coursework
2. Vocational Permanent (VP)—lifetime certificate for continuous service

Career and Technical Certificate Types issued between July 1, 2004, and June 30, 2006.

1. CTTIE Temporary Certificate (CT)—valid for one year; renewable annually while holder completes required coursework
2. CTTIE Permanent Certificate (CP)—lifetime certificate for continuous service

Career and Technical Certificate Types Issued between July 1, 2006 and September 1, 2014

CTTIE-1 Certificate: valid for one year; renewable for a maximum of five years, but must successfully meet the standards of effectiveness for renewal while holder completes the requirements to transition to a CTTIE-2 certificate

CTTIE-2 Certificate: valid for five years initially and may be renewed thereafter for a period of five years at the request of the employing LEA

- For renewal of the CTTIE-2 certificate, candidates must successfully meet the standards of effectiveness for at least three years during the five-year initial or renewal period.
 - To qualify for this certificate, an individual must meet requirements for a CTTIE-1 certificate and have earned the appropriate CTTIE coursework.

Career and Technical Certificate Types Issued between July 1, 2006 and September 1, 2014

- All educators holding CTTIE-2 certificates shall meet the criteria by September 1, 2019.
 - To allow time to meet new eligibility requirements, CTTIE-2 certificates set to expire before September 1, 2019 may be renewed up to but not beyond September 1, 2019 if the candidate successfully meets the standards of effectiveness for at least three years during the five-year initial or renewal period.

Career and Technical Certificate Types Issued after September 1, 2014

CTTIE-1 Certificate:

- Valid for one year; renewable for a maximum of five years while holder completes requirements for a CTTIE-2 certificate and,
- When required, new instructor workshop, and
- Candidates must successfully meet the standards of effectiveness for the renewal of this certificate pursuant to Bulletin 130.

Career and Technical Certificate Types Issued after September 1, 2014

CTTIE-2 Certificate:

- Is valid for five years initially and may be renewed thereafter for a period of five years at the request of the employing LEA.
- For renewal of the CTTIE-2 certificate, candidates must successfully meet the standards of effectiveness for at least three years during the five-year initial or renewal period.
- Applicants are not required to hold a CTTIE-1 certification prior to issuance of a CTTIE-2 certificate if they meet the requirements.



CTTIE 1 Certificate

CTTIE-1 Certificate Eligibility Requirements: Issued after September 1, 2014

In order to ensure that teachers of career and technical classes have the skills and knowledge needed to effectively lead these classes they must meet the following eligibility requirements for issuance of a CTTIE I license:

- Hold a high school diploma or have passed an equivalency test approved by the Department of Education.
- Have a minimum of four years of full time work experience or 7,680 hours of experience in the selected career and technical field.
- Complete a new instructor workshop, if necessary.
- In addition to CTTIE certification, a current license must be held when a state or national license is required in the workplace. A state or national license will be recognized as an industry-based certification.

CTTIE-1 Certificates Renewal Guidelines for certificates initially issued prior to September 1, 2014

If a teacher needs to renew a CTTIE-1 certificate that was initially issued prior to September 1, 2014, he/she must meet specific renewal requirements. These requirements include:

- Earning at least three semester hours or 45 contact hours in approved coursework each year until a minimum number of required semester hours or contact hours have been completed. The coursework must be earned from the listed of approved courses.
- If a state or national license is required in the workplace, a current license must be held.

A state or national license will be recognized as an industry-based certification.

Upon successful completion of the required hours, and upon written request, certificates for all holders of VTIE, CTTIE, and CTTIE-1 certificates who are completing the required hours will be converted to five year CTTIE-2 certificates upon written request.



CTTIE 2 Certificate

CTTIE-2 Certificate Eligibility Requirements

In order to receive a CTTIE-2 certificate which is valid for five years, teachers must:

1. Hold a current, appropriate and recognized industry instructor certificate aligned with the Louisiana Workforce Investment Council IBC list, if applicable as determined by the LDE, or a bachelor's degree from a regionally accredited college or university.
2. Complete a new instructor workshop, if necessary.

Applicants with at least three years of effective K-12 teaching experience as defined by Bulletin 130 or three years of post-secondary teaching experience are not subject to this requirement.

Process for Reinstating Lapsed CTTIE-2 Certificates

1. If a teacher is not employed as a teacher for five consecutive calendar years, their certificate will lapse for disuse.
2. A CTTIE-2 certificate may be reinstated if the teacher is able to present evidence that he/she meets the requirements for a CTTIE-2 license.

(see CTTIE-2 license requirements)

The background is split into two main color sections: a bright yellow top section and a teal bottom section. The teal section is filled with numerous small white dots representing stars. There are several larger white stars of varying sizes and shapes scattered throughout. Two white streaks, resembling meteors or comets, are positioned diagonally across the teal section. The overall aesthetic is clean and modern, typical of a professional presentation slide.

New Instructor Workshop



New Instructor Workshop Requirements

CTTIE teachers have in depth knowledge skills around their industry or trade. However, they have not had training on how to effectively convey that knowledge to students. In order to ensure that they are effective teachers to K-12 students, CTTIE teachers are required to complete a minimum of 45 contact hours (or an equivalent three-credit hour university course) of new instructor training.

The workshop must:

- train CTTIE teachers in the pedagogical knowledge and skills required to teach a specific career and technical subject to Louisiana students; and
- provide workshop participants with opportunities to practice those skills.

Current Approved Programs

There are currently three [providers](#) in the state that have open trainings.

Provider	Training Structure	Training Dates/Fees
Bossier Parish Public Schools	5 day face to face	TBD for 2018
Livingston Parish Public Schools	5 day face to face	TBD for 2018
Northwestern State	Four week online, one face to face	TBD for 2018

Workshop Content

1. Prepares CTTIE teachers to [meet the expectations of Compass](#)* by placing equal emphasis on each of the components of the [Compass Teacher Performance Evaluation Rubric](#) and on [setting goals for student growth](#) (see [sample goals](#)):

- Planning and preparation: setting instructional outcomes
- The classroom environment: managing classroom procedures
- Instruction: using questioning and discussion techniques
- Instruction: engaging students in learning
- Instruction: using assessment in instruction

*See additional resources in [the Compass library](#).



Workshop Content

2. Includes training on how to work with students with and without exceptionalities, students from diverse language and learning backgrounds, students designated as high achieving, and students at risk of failure.

3. Includes training on the effective use of reading and writing instruction in CTTIE courses**

**See standards and/or curriculum frameworks provided by the national certifying agencies of the Industry-Based Credentials that are aligned to CTE courses for further detail about applicable reading and writing standards.

Application

1. Take 5 minutes to review the [application](#).
2. Turn and talk with a neighbor about the questions below:
 - a. What structures or professional development do you already offer that align to the requirements of this course?
 - b. What changes/additions would you need to make to existing professional development to ensure you are meeting the specific needs of CTTIE teachers?
 - c. What staff members would be best positioned to help you design this course?
 - d. How great is the need in your school or district for offering this course?
 - e. What challenges might you face in establishing a New Instructor Workshop in your district/school?

Rubric for Approval

Review the Rubric for workshop approval

- What are the major components of the rubric?
- If applying for approval, how would you use the rubric?
- What questions do you have about the rubric?

Submission and Timeline

Those interested in seeking approval to offer this course must submit an electronic copy of a proposal with the submission form to BelieveAndPrepare@la.gov. The Department will notify providers of the approval decision according to the timelines outlined below.

Date proposal received for review	Review of proposal
Submit by May 1 st (for summer workshops)	2-3 weeks after receipt of proposal
Submit 60 days in advance for workshops delivered during the school year	2-3 weeks after receipt of proposal

Questions/Contact Information

Please contact BelieveandPrepare@la.gov with any questions regarding the New Instructor Workshop for CTTIE teachers.

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