
The Role of School Counselors in Individual Graduation Planning (IGPs)

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Individual Graduation Plans (IGPs)

What is the purpose of an IGP?

- ❖ To ensure the student's plans for high school and beyond align with available options and future goal. The development of the IGP plan involves reviewing an interest inventory, school and state specific information, including high school graduation requirements, high school course options, and postsecondary education and training programs.
- ❖ An IGP connects a student's present academic progress and its relevance to future education and/or employment.
- ❖ Per Bulletin 741, IGPs must begin by the end of a student's 8th grade and must be reviewed, updated, and signed by the School counselors, students and families every year until the student graduates.

How can I introduce the IGP process to students and parents in a junior high school?

- ❖ Classroom Guidance Lessons
- ❖ Google Classroom Lessons
- ❖ Career Interest Inventories
- ❖ Field Trips to and from CTE programs and feeder high school
- ❖ Coffee w/Counselors (Parent Engagement)
- ❖ Future Focus Family Night
- ❖ Career Day
- ❖ Career Coach Presentations

How can I obtain signatures on the IGP in a junior high school?

- ❖ JPAMS Robo Calls
- ❖ JPAMS Robo Texts
- ❖ JPAMS Emails
- ❖ Informational Postcards
- ❖ Informational Flyers
- ❖ Personal Phone Calls
- ❖ Individual Conferences (pre-determined)

The Transition

8th Grade



9th Grade

Communication is



Starting the Conversation in High School

Each Fall - September/October

Daytime Grade Level meetings with students

Review:

- ❖ Diploma Pathways/Areas of Concentration
- ❖ LOSFA - TOPS, ACT, Financial Aid
- ❖ Career Exploration Opportunities
 - My Next Move; LOSFA-Unlock My Future; Occupational Outlook Handbook
- ❖ IGPs distributed with copy of transcript (if applicable); Students encouraged to return ASAP

Counselor “To-Do” List for Fall Student Meeting

❖ Prepare



❖ Communicate

❖ Present

❖ Follow-Up & Document

Continuing the Conversation

Early Spring - January

Night-time Grade Level Meetings

- ❖ Presentation-Scheduling for following school year;
- ❖ All students/parents invited - CREATE INCENTIVES;
- ❖ Students receive an individualized folder at door, containing:
 - IGP/Course Request Card;
 - Other documents needed to make well-informed course requests (including recommendations from counselor based on prior performance);
 - Presentation should include information about other topics to entice participation;
 - Babysitting, refreshments provided

Counselor "To-Do" List for Spring Meeting

(more extensive)

Transcript Review & IGP Mark-UP

Louisiana **→ ENG 1.B, Alg. 1.B, BIO. B, Gov. B**
 (Choose 2 to repeat during Summer School) **virtualacademy.stpeb.org**

INDIVIDUAL GRADUATION PLAN

BASIC INFORMATION
 High School: [Redacted]
 Address: [Redacted]
 Phone: [Redacted]

EDUCATIONAL GOALS
 Career Cluster: [Redacted]
 Career Specialty: [Redacted]

COURSE SELECTIONS FOR YOUR CHOSEN PATHWAY

Subject	9th	10th	11th	12th	Graduation Tracker
English	ENG 1.A	ENG 1.B	ENG 1.C	ENG 1.D	1.0
Math	MAT 1.A	MAT 1.B	MAT 1.C	MAT 1.D	1.0
Science	SCI 1.A	SCI 1.B	SCI 1.C	SCI 1.D	1.0
History	HIS 1.A	HIS 1.B	HIS 1.C	HIS 1.D	1.0
Art	ART 1.A	ART 1.B	ART 1.C	ART 1.D	1.0
Physical Education	PE 1.A	PE 1.B	PE 1.C	PE 1.D	1.0
Foreign Language	FL 1.A	FL 1.B	FL 1.C	FL 1.D	1.0
Music	MUS 1.A	MUS 1.B	MUS 1.C	MUS 1.D	1.0
Electives	ELE 1.A	ELE 1.B	ELE 1.C	ELE 1.D	1.0
Total Credits	1.0	1.0	1.0	1.0	4.0

EXTRACURRICULAR & EMPLOYMENT ACTIVITIES

ASSESSMENTS

Assessment	Course	9th	10th	11th	12th	Personnel	Score
LEAP 100	ALGEBRA I	85	80	85	80	Teacher	85
LEAP 100	ENGLISH I	85	80	85	80	Teacher	85

SIGNATURE APPROVAL

Student: [Redacted] **STUDENT**
 Parent: [Redacted] **PARENT**
 Counselor: [Redacted]

*** PLEASE SIGN, DATE, & RETURN TO MRS. THAMES**

Create Student Folders

Covington High School Course Selection - Diploma Requirements

Jumpstart 2.0 - Freshmen 2021 and After

Louisiana Department of Education
 BCL JUMP START CAREER DIPLOMA

Covington High School Course Selection Card 2023-2024

Sign & Date below on back! **Return to Mrs. Thames tomorrow!!**

Student Name: _____ Total Credits Earned to Date: _____

Homework Teacher: _____ Student Phone #: _____

Instructions:

- Check your chosen Diploma Pathway One (FOR - internal info).
- Fill in the short ballot with your chosen pathway to read, under the 12 semester courses you wish to schedule for the 2023-2024 school year. Use your IGP (see back), your current transcript, and consult the Course Selection based on the regional election. ("The final alternative election/selection sheet")
- Indicate type of course (e.g. Honors, D.E., AP, Renewal, Global) - Note: For Honors class placement, students must earn at least a B on this school year, and a LEAP2023 score of Honors or higher in the district before class subject.
- SHORT BALLOT - Be sure to sign in a signed Short Ballot.

Course Name	FIRST SEMESTER		SECOND SEMESTER	
	1	2	3	4
1. _____				
2. _____				
3. _____				
4. _____				

Spring Meeting Counselor "To-Do" List

(continued)

COORDINATE!

- Administration
- Faculty Members
- Recruiters
- PTO or PTA

ADVERTISE!

Juniors' Scheduling Night

Tuesday, January 24, 2023

6 o'clock sharp to 7:45 PM - CHS Auditorium

Please park in Junior & Senior Parking Lots by the Auditorium

Parents encouraged to attend!

(Babysitting & Light Refreshments provided)

It's Time to Plan for Senior Year!

Be sure to come and get the latest information about:

Next year's Core & Elective Class Offerings

Internship Opportunities

Short Day

ACT

Dual Enrollment

CLEP Testing

A.P. Classes

FAFSA & How to pay for College

Senior Pictures

Senior Celebration

Senior Trip



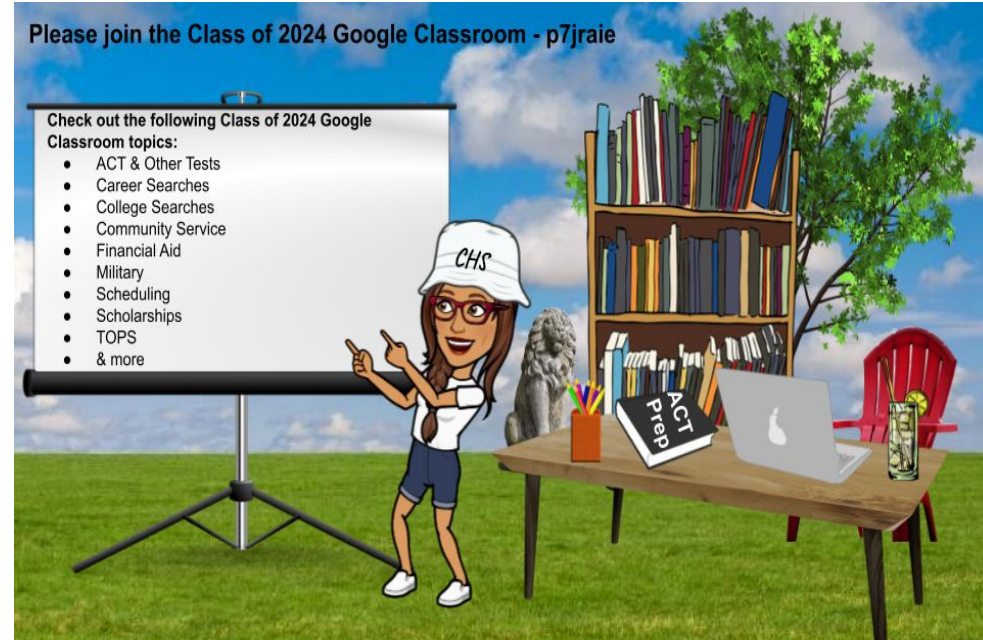
- ☞ Ring Ceremony & Senior Supply questions? **JOSTENS** will be here!
- ☞ Interested in the military? LA National Guard & US Marine Corp representatives will be here!
- ☞ Questions about colleges? Admissions Counselors from Northshore Technical Community College, LSU, Southeastern and UNO will be here!

PLUS... we'll also be scheduling your senior classes!

Please join the Class of 2024 Google Classroom - p7jraie

Check out the following Class of 2024 Google Classroom topics:

- ACT & Other Tests
- Career Searches
- College Searches
- Community Service
- Financial Aid
- Military
- Scheduling
- Scholarships
- TOPS
- & more



Covington High School

Families Employees

29	30	31	1	2	3	4
	<p>Alg I and Geo LEAP 360 Interim</p> <p>HOME Lady Lions JV/V Bball vs. Hannan ⌚ 5:00 PM - 7:00 PM</p>	<p>Alg I and Geo LEAP 360 Interim</p> <p>HOME Girls JV Soccer Blue vs. Gold ⌚ 3:45 PM - 4:45 PM</p> <p>Lady Lions JV/V Bball @ Hammond ⌚ 5:00 PM - 7:00 PM</p> <p>Class of '24 Informational Senior Night (Class of 2024 Seniors) ⌚ 6:00 PM - 7:30 PM</p> <p>Men's V Bball @ Hammond ⌚ 7:00 PM - 8:00 PM</p>	<p>Alg I and Geo LEAP 360 Interim</p> <p>HOME Lady Lions JV/V Bball vs. SCC ⌚ 5:00 PM - 7:00 PM</p>	<p>Alg I and Geo LEAP 360 Interim</p> <p>Twelfth Night ⌚ 7:00 PM - 9:00 PM</p>	<p>Alg I and Geo LEAP 360 Interim</p> <p>HOME Lions Baseball V Scrimmage vs Rummel ⌚ 5:00 PM - 7:30 PM</p> <p>Lady Lions V Bball @ SHS ⌚ 6:00 PM - 7:00 PM</p> <p>Men's V Bball @ SHS ⌚ 7:00 PM - 8:00 PM</p> <p>Twelfth Night ⌚ 7:00 PM - 9:00 PM</p>	<p>Boys Soccer @ MHS ⌚ 7:00 PM - 8:30 PM</p> <p>Men's JV Bball Tourney @ FHS ⌚ 7:00 PM - 9:00 PM</p>

Follow up!

Other opportunities to collect IGPs/signatures . . .

- ❖ Individual counseling sessions
- ❖ Attending IEPs/IAPs
- ❖ Small Group or Classroom counseling visits
- ❖ Parent/Teacher Conferences
- ❖ Contact Parents – Electronic signatures
- ❖ Other

Discussion / Questions?

