

LDOE Summer Internship Positions 2025

Internships are work-based activities where students work with an employer for a specified period of time to learn about a particular occupation or industry. Below are the offices that will be hiring interns and their job tasks.

- Career and College Readiness
 - Compile a collection of 3-5 documented success stories on students who have participated in work-based learning programs
 - Develop a toolkit or communication package highlighting work-based learning programs for high school students
- Teaching and Learning (2 positions)
 - Create content analyses for anchor, independent reads and supplemental texts for all units in the 3-12 ELA Guidebooks
 - Create content analyses for anchor, independent reads and supplemental texts for all units in the 3-12 ELA Guidebooks
 - Review recent presentations and minutes from the 2025 ELA and Math Standards Review, analyze the effectiveness of agendas and stakeholder engagement, and summarize the work up to now while framing next steps and their connection to Career and Technical Education programming -OR-
 - Provide support with drafting post-legislative session documents
 - Provide support with follow-up assignments from Teacher Leader Summit
 - Research preliminary information on upcoming proposals directly impacting schools
 - Provide feedback on the current statewide AI work and its impact on Career and Technical Education
 - Support all teaching and learning divisions when appropriate
- Governmental Affairs
 - Perform an analysis of a piece of legislation, including those impacting Career and Technical Education and financial literacy to identify necessary action steps
 - Perform an analysis of a data set or set of survey results to identify trends, patterns, and highlights, including a summary statement or report summarizing the analysis
 - Draft of policy language in response to legislative or agency direction, including Career and Technical Education proposed policy
 - Provide organization and coordination of contributions to a guidance document in response to legislative or agency direction
- Public Affairs
 - Gather information from multiple sources on the teaching profession
 - Design a comprehensive communications plan on the teaching profession, including Career and Technical Education
 - Create media materials to inspire future teachers to enter the profession