



## National Certified Insurance & Coding (NCICS)

July 15, 2016

Certifying Organization	National Center for Competency Test (NCCT) <a href="https://www.ncctinc.com/">https://www.ncctinc.com/</a>											
Description of Credential	The National Certified Insurance & Coding credential indicates mastery of processes for medical billing and coding services to doctors' and medical specialty practices for services rendered. Individuals with this credential prepare and submit claims to insurance companies and prepare/send statements to patients. Insurance and Coding Specialists must be knowledgeable and possess skills in the areas of medical terminology, anatomy & physiology, diagnostic, and procedural coding, insurance claims processing, and medical billing procedures.											
Part of which Graduation Pathways <sup>1</sup>	<u>Integrated:</u> Health Sciences – Patient Care and Management											
<a href="#">Associated with what careers?</a>	<u>3 Star:</u> Medical Records and Health Information Technicians; Occupational Health and Safety Technicians											
Entry-Level Annual Salaries	\$20,280 - \$24, 640											
<b>Industry-Based Certification Requirements: Students</b>												
Standard/ Curriculum	Content Categories: For more information, click <a href="#">here</a> . <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">1. Medical Insurance and Billing</td> <td style="width: 50%;">2. Collections</td> </tr> <tr> <td>3. Claims Process</td> <td>4. Coding: ICD-10 and HCPC</td> </tr> <tr> <td>5. CPT</td> <td>6. Law and Ethics</td> </tr> </table>						1. Medical Insurance and Billing	2. Collections	3. Claims Process	4. Coding: ICD-10 and HCPC	5. CPT	6. Law and Ethics
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Testing Methodology	Paper?	No	Online?	Yes	Performance Exams / Tests?	No						
Re-Testing (if available)	Re-Testing Procedures	Yes with application and exam fee per retest			Max Attempts	3 times						
Testing Details (including any age requirements / accommodations)	<p>An online <a href="#">application</a> is required; the application is good for one year from date of submission of the application. For a detailed testing plan, click <a href="#">here</a> . Payment and required documents must be submitted 14 days prior to the anticipated test date. Test must be taken at assigned test sites. Call (800) 875-4404 for site and date information.</p> <p>The test is 3 hours with 100 scored items, 25 unscored items and the passing score for the exam is 70%. NCCT offers a variety of <a href="#">review materials</a>, and a <a href="#">practice test</a> is available online with creation of a user account/ID or by ordering a practice test. Other exam, certification, credit, and course <a href="#">FAQs</a> are available online. See the <a href="#">NCICS Exam Center</a> for more information.</p> <p>Americans with Disabilities Act (ADA) accommodations information is available <a href="#">here</a>.</p>											
<b>Industry-Based Certification Requirements: Teachers</b> <i>Bulletin 746, Chapter 5: All Louisiana teachers providing instruction in a course that leads to an IBC must hold the certification that they're teaching students to attain.</i>												
Instructor Certification Requirements (by certifying agency)	Experienced instructors may become certified through NCCT.											
Proctoring / Test Security (if any)	A <a href="#">Proctor Application</a> for NCCT is available.											

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Certification Tracking					
Credentialing Documentation	When a candidate has successfully completed all requirements including passing the certification exam, NCCT sends an official certificate and pocket card verifying the new status. A candidate can also <a href="#">verify a certification</a> online.				
Certification Tracking System	Online Tracking System?	Yes	Details	Employers can log on and check for current certification type.	
Other Details	Expiration Timeframe?	1 year; renewable by completing continuing education (CE) courses			
Certification Costs / Funding Sources					
Cost Details	A review book and practice test with answers cost \$37.95. The exam costs \$90. There is an additional \$10 fee for rescheduling an exam more than once.				
Re-test / Refund Policies	Test application is valid for one year. A refund is available within 3 business days of submission with a \$25.00 processing fee.				
Funding Sources <sup>2</sup>	CDF?	No	Perkins?	Yes	Alternative Source (other than General Funds)
For More Information					
Certifying Agency Contact Info	National Center for Competency Testing 7007 College Boulevard, Suite 705 Overland Park, KS 66211 Phone: (800) 875.4404 Phone: (913) 498.1000 Fax: (913) 498.1243  Louisiana sites testing: <a href="#">Learning Bridge Career Institute, Houma, LA</a>				
LDE Contact	<a href="mailto:JumpStart@La.Gov">JumpStart@La.Gov</a>				
Jump Start Regional Team Experts	TBD				

1 – This table may not include all the graduation pathways this credential appears in. Please check the [graduation pathway](#) you are working with if you have a question as to whether or not this credential is part of that pathway.

2 – CDF = [Career Development Fund](#)