

ProStart® National Certificate of Achievement
May 2021



Certifying Agency	National Restaurant Association Education Foundation (NRAEF) Louisiana Restaurant Association Education Foundation (LRAEF)
Description of Credential	<p>The ProStart National Certificate of Achievement (COA) is an industry-recognized certificate that signifies a strong foundation in the basic management and culinary skills considered critical to success by restaurant industry leaders.</p> <p>Emerging:</p> <ol style="list-style-type: none"> 1. IBC# 541 – ProStart National Certificate of Achievement (including ServSafe Food Handler) <p>Basic State:</p> <ol style="list-style-type: none"> 2. IBC# 253 – ProStart National Certificate of Achievement (including ServSafe Food Manager)
Graduation Pathway Inclusion	Jump Start 2.0: Hospitality and Tourism
	Jump Start 1.0: ProStart ; Hospitality, Tourism, Culinary and Retail
Certification Resources	ProStart FAQs Foundations of Restaurant Management & Culinary Arts: Table of Contents Student and Teacher Resources: Level 1 and Level 2 Work Experience Checklist
System Requirements	A computer with a secure internet connection. A student cannot test on a smartphone.
Testing Details	Exam FAQs Print Based Exams: Scheduling and Administering Online Exams: Scheduling and Administering 400 Hours of Work Experience Requirements
Test Accommodations & Language Access	Accessibility of Website and Digital Products Request for Exam Accommodation Language Access (NRA Examination Administration Handbook page 9)
Testing Methodology	Paper Exam Option: Yes Online Exam Option: Yes Hands-on Skills Assessment: Yes Work Experience Required: Yes Clinical Rotation Required: No
Test Proctoring and Security	Test security should be aligned to state and district policies, including but not limited to, Bulletin 118 §5305 Test Proctoring and Security (NRA Examination Administration Handbook pages 6-7)
Cost Details	Program Prices
Additional Details	Certificate of Achievement (COA) application paperwork must be submitted to the ProStart® State Coordinator.

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Instructor Certification Requirements	Bulletin 746, Chapter 5: All Louisiana teachers providing instruction in a course that leads to an IBC must hold the certification that they're teaching students to attain. Contact State Coordinator for ProStart Requirements for Instructors
For More Information	
Certifying Agency Contact Info	Louisiana Restaurant Association Education Foundation Rachel Lewis (State Coordinator) (504) 636-6691 rlewis@lra.org lraef@lra.org
LDOE Contact	jumpstart@la.gov

This document serves as a guide for school systems to implement IBCs. Always check with the certifying agency for latest updates.