

Name:	
Date:	
Class/Section:	

Performance Task Description:

Statistics on the manufacturing industry indicate that the field does not attract candidates from diverse populations. In this task, the human relations department of a company has asked your team to redesign the company website in order attract potential clients and/or future employees. Before you start the project your team will determine group roles and responsibilities and develop a team contract.

Goals:

- Work with a team to manage competing ideas and develop a shared idea of success.
- Determine roles and responsibilities across your team.
- Hold yourself and peers accountable for contributing to the team’s success.
- Develop teams whose members have diverse perspectives and strengths in order to generate creative solutions for complex problems.
- Communicate effectively using verbal and nonverbal techniques with members of a team.

Essential Questions:

- How can my knowledge of myself including my strengths and leadership style help me to achieve my goals and those of a team?
- How does verbal and **nonverbal communication** contribute to the success of a team?
- How do I identify and apply my strengths to become an effective team member?
- How do I understand the potential strengths and roles of each team member to collaborate for the benefit of the team?

Directions:

Step 1: Review the Draft Contract

- Reflect on the traits of high-performing teams. Review the draft team contract.
- Discuss the roles and responsibilities of each team member.
- Finalize each person’s role and responsibilities in the group.

Step 2: Develop a List of Criteria and Constraints for the Team

- Brainstorm with your team the types of values and ideas in each section.
- Record ideas the team generates.
- Discuss which ideas the group members have in common.
- Write a statement that captures the group’s ideas for each section of the draft team contract.

Step 3: Finalize the Team Contract

- Complete all sections of the team contract.
- Sign the team contract in the provided space to affirm your commitment.

Resources:

- Team Contract Template



Team Contract Template

Team Name

These are the terms of group conduct and cooperation that we agree on as a team.

Participation: We agree to...

Communication: We agree to...

Meetings: We agree to...



Conduct: We agree to...

Conflict: We agree to...

Deadlines: We agree to...

Team Member Signatures	

