

### Decision Matrix Template

Team Name: **Example 1**

A decision matrix can be used to help teams make decisions through the identification of criteria and constraints. List criteria and constraints across the X axis and ideas/products down the Y axis. Rank each of your ideas/products against each criteria/constraint. For example, if you have four ideas/products, you will rank each idea/product a 1, 2, 3, or 4 for each criteria/constraint. Calculate the total number of points for each idea/product. The top scoring ideas/products are those the group thinks are best.

Criteria and Constraints

Decision Matrix Template					
Ideas or Products listed below	Criteria/ Constraint #1: <b>Diversity</b>	Criteria/ Constraint #2: <b>Interest</b>	Criteria/ Constraint #3: <b>Flavor</b>	Criteria/ Constraint #4:	Total Points:
#1 <b>Tabasco Hot Sauce</b>	<b>3</b>	<b>1</b>	<b>1</b>		<b>5</b>
#2 <b>Zapps Potato Chips</b>	<b>2</b>	<b>3</b>	<b>2</b>		<b>5</b>
#3 <b>Tony Chachere</b>	<b>1</b>	<b>2</b>	<b>3</b>		<b>6</b>
#4					

Ideas and/or Products

#5					
#6					