

# Louisiana Evaluation System (LES)

Evaluation Data Platform - School Leaders



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# Introductions

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# Louisiana Evaluation System (LES)



Home Certification Info Evaluation Info My Educator Profile Evaluation Human Resources OTS 09/25/2024 teacher1 NoPermissions

## Louisiana Educator Portal

The Louisiana Educator Portal is the online resource for educator certifications. If this is your first visit here you will be required to register on the next page. If you have already registered, please continue to the next page and log in.



# Louisiana Evaluation System (LES)

LES is a comprehensive data system that will hold all evaluation data for an individual.

- Rosters pre-populate from EdLink.
- System-level contacts will have administrator access.
- Evaluators and evaluatees will enter data.
- Data will be entered throughout the school year.



# LES

LES has replaced the Compass Information System (CIS). Beginning with the 2024-2025 school year, data will be entered directly into the Louisiana Evaluation System (LES) data system throughout the year (no spreadsheet uploads) by both the evaluatee and the evaluator.



# Louisiana Evaluation System (LES)

The LES data system is a part of the larger data system called Louisiana Educator Portal (LEP). LES is a comprehensive data system that will hold all evaluation data.

Evaluators	Teachers	Counselors and School Leaders
Enter pre-conference dates, formal observation scores, EOY and MOY conference scores, reinforcement and refinement areas and evidence, post-conference dates	Enter self-assessment scores, reinforcement and refinement areas, and evidence	Enter self-assessment scores, reinforcement and refinement areas, and evidence
Enter informal observation dates	Link PGP/Coaching Plans	Link PGP/Coaching Plans
Accept and rate SLTs	Enter SLTs and report results	Enter SLTs and report results
Finalize evaluations		

# Access



# Access to LES/Login

Teachers will follow steps using the [guide](#) to create their EdLink Security Account. This must be done regardless if the school district has opted-in. All staff must have an active EdLink Security account.

Staff will then login to EdLink Security to access the LEP application. They will be prompted to enter their MyLa user credentials to log into EdLink Security (Security redirects to MyLa for this) but they should always go through the [EdLink Security page](#).

Once the User Profile is activated, the LEP application button will be in the user's application menu. The user will click the LEP button to log into LEP.





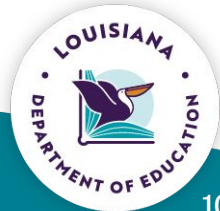
# LES Rostering Process



# LES Rostering Process

Staff rosters are derived from e360 site assignments.

If you are missing staff from your rosters, inform your LES system contact.



# Permissions and Roles



# LES Permissions and Roles

The **LES Updater role** is for users who will be making modifications to evaluations, those who assign evaluators and those who are required to see evaluation data. Examples: human resources department, district data coordinators, and potentially principals.

The **LES View role** is for users who need the ability to enter evaluations, verify evaluations being completed, and those that need to see evaluation data. This role is not a “read-only” type role. The view role does allow for evaluators to be able to enter evaluations.

Teachers do not need to request permission, but they must have an active EdLink Security account and be included in both the eScholar staff file and the EdLink 360 staff file extract.



# Designated Observers

Local systems may designate additional observers to help inform the evaluator of teacher performance.

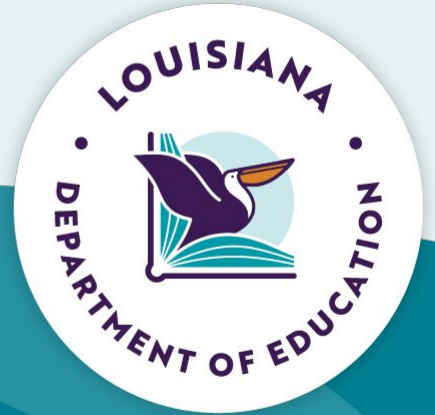
- Instructional coaches
- Content leaders
- Master teachers
- Mentor teachers

Designated observers must attend training and pass the certification assessment prior to observing.

All ratings must be entered into the data system by evaluators.



# Observations



# Entering Formal Observations

- Enter pre-conference date for announced formal observations
- Enter scores
- Enter reinforcement/refinement
- Enter Evidence
- Enter post-conference date





Select an evaluation year

- ✓ Evaluator(s)
- ✓ Observations
- ✓ Coaching Plan/PGP
- ✓ Student Learning Targets
- Value Added Model
- Final Evaluation

+ New Observation

Blank Observation Form



Start a new observation of this evaluatee.

Update Evaluation Max Score

Return To Assigned Evaluation





# Entering Observation Information

## Observation



### Rubric ⓘ

### Title ⓘ

### Class Description ⓘ

### Observer ⓘ

### Student Count ⓘ

### Observation Date ⓘ

### Course Category ⓘ

Observation was unannounced

### Grade(s) ⓘ

### Pre-Conference Date ⓘ

Cancel

Next



When the unannounced box is checked. Notice the pre conference date field is not displayed.



Print Delete T2 Testing 2 - MR

### Observation

Rubric ⓘ  
Louisiana Educator Rubric

Title ⓘ Class Description ⓘ

Observer ⓘ Student Count ⓘ  
Evaluator2 NoPermissions

Observation Date ⓘ Course Category ⓘ  
09/25/2024

Observation was unannounced

Grade(s) ⓘ

Cancel Next

# Scoring Domains

Observation ×

Start **Instruction** Planning Environment Professionalism Complete

Instruction	Weight: 75%	Score
Standards and Objectives		☆☆☆☆☆ 0
Motivating Students		☆☆☆☆☆ 0
Presenting Instructional Content		☆☆☆☆☆ 0
Lesson Structure and Pacing		☆☆☆☆☆ 0
Activities and Materials		☆☆☆☆☆ 0
Questioning		☆☆☆☆☆ 0
Academic Feedback		☆☆☆☆☆ 0
Grouping Students		☆☆☆☆☆ 0
Teacher Content Knowledge		☆☆☆☆☆ 0
Teacher Knowledge of Students		☆☆☆☆☆ 0
Thinking		☆☆☆☆☆ 0
Problem-Solving		☆☆☆☆☆ 0

**Evidence (Optional):**

Cancel Save Submit



Observation



Start **Instruction** Planning Environment Professionalism Complete

Instruction	Weight: 75%	Score
Standards and Objectives		★ ★ ★ ★ ☆ (3)
Motivating Students		★ ★ ★ ★ ★ (4)
Presenting Instructional Content		★ ★ ★ ★ ☆ (3)
Lesson Structure and Pacing		★ ★ ★ ★ ☆ (2)
Activities and Materials		★ ★ ★ ★ ☆ (1)
Questioning		★ ★ ★ ★ ☆ (1)
Academic Feedback		★ ★ ★ ★ ★ (4)
Grouping Students		★ ★ ★ ★ ★ (4)
Teacher Content Knowledge		★ ★ ★ ★ ☆ (2)
Teacher Knowledge of Students		★ ★ ★ ★ ★ (5)
Thinking		★ ★ ★ ★ ★ (5)
Problem-Solving		★ ★ ★ ★ ☆ (2)

**Evidence (Optional):**

You are able to rate each domain. Stars are highlighted based upon the rating that you select.

Cancel Save Submit



## Observation



Start

Instruction

Planning

Environment

Professionalism

Complete

**Reinforcement**

**Refinement**

**Evidence**

**Evidence**

**Notes (Optional)**

**Next Steps (Optional)**

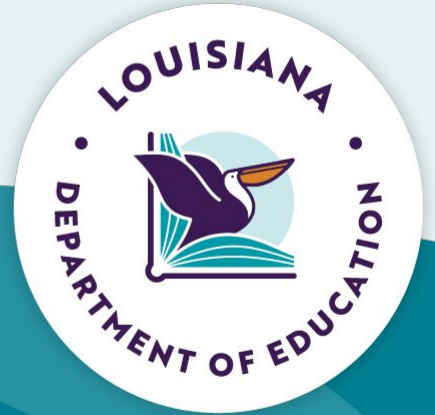
Cancel

Save

Submit



# Self Assessment



# Self Assessment

## Self-Assessment



<b>Start</b>	Instruction	Planning	Environment	Professionalism	Complete
<b>Title</b> ⓘ	<input type="text" value="test"/>		<b>Class Description</b> ⓘ	<input type="text" value="Testing 101"/>	
<b>Observer</b> ⓘ	<input type="text" value="Evaluator1 NoPermissions"/>		<b>Student Count</b> ⓘ	<input type="text" value="2"/>	
<b>Observation Date</b> ⓘ	<input type="text" value="09/25/2024"/>		<b>Course Category</b> ⓘ	<input type="text" value="Algebra"/>	
<b>Pre-Conference Date</b> ⓘ	<input type="text" value="06/27/2024"/>		<b>Grade(s)</b> ⓘ	<input type="text" value="PRESCHOOL (AGES 3-5, SPEC.ED)"/>	



## Self-Assessment



Start **Instruction** Planning Environment Professionalism Complete

Instruction	Weight: 75%	Score
Standards and Objectives		☆☆☆☆☆ (0)
Motivating Students		☆☆☆☆☆ (0)
Presenting Instructional Content		☆☆☆☆☆ (0)
Lesson Structure and Pacing		☆☆☆☆☆ (0)
Activities and Materials		☆☆☆☆☆ (0)
Questioning		☆☆☆☆☆ (0)
Academic Feedback		☆☆☆☆☆ (0)
Grouping Students		☆☆☆☆☆ (0)
Teacher Content Knowledge		☆☆☆☆☆ (0)
Teacher Knowledge of Students		☆☆☆☆☆ (0)
Thinking		☆☆☆☆☆ (0)
Problem-Solving		☆☆☆☆☆ (0)
<b>Evidence (Optional):</b> <input type="text"/>		

Cancel Save Submit





## Self-Assessment



Start

Instruction

Planning

Environment

Professionalism

Complete

**Reinforcement**

**Refinement**

**Evidence**

**Evidence**

**Notes (Optional)**

**Next Steps (Optional)**

Cancel


Save

Submit



Wednesday, September 25, 2024

Print 

Delete 

## Test MB T3S1

Score

4.00



Self-Assessment

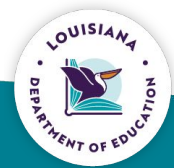
4.15



Course Category: Biology

Grade Placement: ELEVENTH

 Evaluator1 NoPermissions EVALUATOR



# View of Ratings

Domain: Instruction

Weight: 75%

Target Area	Evaluator	Self-Assessment
Standards and Objectives	4.00	5.00
Motivating Students	5.00	4.00
Presenting Instructional Content	4.00	3.00
Lesson Structure and Pacing	3.00	4.00
Activities and Materials	4.00	5.00
Questioning	5.00	4.00
Academic Feedback	4.00	3.00
Grouping Students	3.00	4.00
Teacher Content Knowledge	4.00	5.00
Teacher Knowledge of Students	5.00	4.00
Thinking	4.00	3.00
Problem-Solving	3.00	4.00
<b>Evaluator Evidence</b>	<b>Self-Assessment Evidence</b>	

# Post-Conference



# Bulletin 130 Post-Conference Plan Requirements

Each observation shall include a prescriptive post-observation conference not more than **five** school days following the date of the observation.

The evaluator will share feedback. Recommendations will be used to develop the professional growth plan.

- Reinforcement
- Refinement



# Entering Post-Conference

**Observation** ✕

Start   Instruction   Planning   Environment   Professionalism   **Complete**

<b>Reinforcement</b> <input type="text"/>	<b>Refinement</b> <input type="text"/>
<b>Evidence</b> <input type="text"/>	<b>Evidence</b> <input type="text"/>
<b>Notes (Optional)</b> <input type="text"/>	<b>Next Steps (Optional)</b> <input type="text"/>



# Entering Post-Conference

The observation can be saved and edited until the post conference date is entered and observation is complete.

A refinement and reinforcement area have to be selected from the drop down list.

Place evidence in the field boxes. Notes and Next steps are optional.



# Coaching Plan/PGP





After the principal submits the teacher's observation, then click the Coaching Plan/PGP tab.



# Adding the Formal Observation to the Coaching Plan

Coaching Plan/PGP Not Complete



+ Add Formal Observation

**Directions:** Insert the link to your Coaching Plan/Professional Growth Plan (PGP) in the space provided. When conducting informal observations for the Coaching Plan follow-up, insert the date. You may also enter notes and add additional informal observations if needed.

Link to Coaching Plan:

<https://lep.edlink.la.gov>

Edit

file

## Add a Formal Observation

 Select an Observation ▾

Select an existing observation for this coaching plan.

Cancel

Submit

Plan  
e. You

## Coaching Plan/PGP

**Directions:** Insert the link to your Coaching Plan/Professional Growth Plan (PGP) in the space provided. When conducting informal observations for the Coaching Plan follow-up, insert the date. You may also enter notes and add additional informal observations if needed.

**Link to Coaching Plan:** ⓘ

<https://qwerty.com>


# Adding Informal Observations to Coaching Plan

**Directions:** Insert the link to your Coaching Plan/Professional Growth Plan (PGP) in the space provided. When conducting informal observations for the Coaching Plan follow-up, insert the date. You may also enter notes and add additional informal observations if needed.

**Link to Coaching Plan:**

<https://lep.edlink.la.gov>

## Formal Observation » Steve Test

**Refinement:** Lesson Structure and Pacing 

**Notes:** test

[+ Add Informal Observation](#)

## Add an Informal Observation

---

Date

Refinement Area

Notes (Optional)

---

Cancel

Submit



# Student Learning Targets



## Adding SLT 9



SLT

Scoring

### SLT Title

Enter Student Learning Target Title

### Student Learning Target

### Interval of Instructions

--Select an Instruction Interval--

### Student Count

0

### Course Category

--Select a Course Category--

### Grade(s)

--Select a Grade--

### Student Assessment Name

--Select a Student Assessment

I have met with my Evaluator

Cancel

Save

Submit





SLT

Scoring

## Rationale

## Baseline Data

## Scoring Categories

**Ineffective (1 point)**

Demonstrated an insufficient impact on student learning by falling far short of the target.

**Emerging (2 points)**

Demonstrated some impact on student learning, but did not meet the target.

**Proficient (3 points)**

Demonstrated a considerable impact on student learning by meeting the target.

**Highly Effective (4 points)**

Demonstrated an outstanding impact on student learning by surpassing the target by a meaningful margin.

**Exemplary (5 points)**

Demonstrated an exceptional impact on student learning by surpassing the target by an outstanding margin.

 I have met with my Evaluator

# Accepting the SLT by Evaluator

## SLT 2

★★★★★ (0)

[Accept/Reject](#) [Remove](#)

**SLT Title:** TEST

**Interval of Instructions:** 01 - Full Academic Year

**Student Count:** 20

**Course Category:** READ - Reading

**Grade:** 04 - FOURTH

**Student Assessment:** 117 - 4-8 LEAP

[▶ Scoring Details](#)

# Leader & Counselor Conferences



# Entering MOY/EOY Conference/Performance Reviews

- Enter scores
- Enter reinforcement/refinement
- Enter Evidence
- Adding Artifact Links



# Entering Leader/Counselor Conference Information

### Conference/Performance Review ✕

**Rubric** ⓘ

**Title** ⓘ

**Class Description** ⓘ

**Evaluator** ⓘ

**Student Count** ⓘ

**Conference Date** ⓘ

**Grade(s)** ⓘ

# Entering Leader/Counselor Conference Information

### Conference/Performance Review ✕

**Start**   Vision   Leadership   Capacity   Environment   Professionalism

Operations   Complete

---

<b>Title</b> ⓘ	<b>Class Description</b> ⓘ
Middle-of-Year Conference	Testing 101
<b>Evaluator</b> ⓘ	<b>Student Count</b> ⓘ
Evaluator1 NoPermissions	200
<b>Conference Date</b> ⓘ	<b>Grade(s)</b> ⓘ
09/25/2024	Multiple Grades



# Completing the Leader/Counselor Conference

## Conference/Performance Review



Start	Vision	Leadership	Capacity	Environment	Professionalism
Operations	<b>Complete</b>				
<b>Reinforcement</b>		<b>Refinement</b>			
Expectations		Teacher Effectiveness			
<b>Evidence</b> ⓘ		<b>Evidence</b> ⓘ			
test		test			
<b>Notes (Optional)</b>		<b>Next Steps (Optional)</b> ⓘ			

# Entering PGP

The leader/counselor will add the url link to the professional growth plan.

Counselor1  
NoPermissions

Select an evaluation year

2024

Evaluator(s)

Conference/Performance Reviews

Coaching Plan/PGP

## Coaching Plan/PGP Not Complete

**Directions:** Insert the link to your Coaching Plan/Professional Growth Plan (PGP) in the space provided. When conducting informal Conference/Performance Reviews for the Coaching Plan follow-up, insert the date. You may also enter notes and add additional informal Conference/Performance Reviews if needed.

**Link to Coaching Plan:**

<https://www.louisianabelieves.com/>



# Reports



# Helpful Links

[LES Timeline](#)

[LES Getting Started](#)

[Creating your EdLink Security Account](#)

[MyLa](#)

[LEP Permissions Guide](#)



# Thank You

Please see the [Compass/LEADS Library](#) for additional resources.

If you have error related issues for MyLa or Edlink, please inform your LES system contact with a detailed explanation of the error, and a screenshot.

Please email [leads@la.gov](mailto:leads@la.gov) with questions or to schedule a support call.

