

# Student Learning Target (SLT) Guide for LES

How to enter, accept, report, and rate SLTs in LES



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# SLT Overview

Student Learning Targets (SLTs) are tools that enable educators to set meaningful goals for academic progress over a given period of time.

Educators are encouraged to use the [Student Learning Target \(SLT\) Reflection Tool](#) to develop meaningful student learning targets for each student.

A minimum of two student-learning targets is required for each teacher.



# SLT Overview - Principals

At least one learning target shall be based on overall school performance improvement in the current school year, as measured by the school performance score.

- At least one learning target shall be based on growth in a component (e.g., ELA or math improvement) of school performance score.
- Principals at schools with special populations (e.g. alternative schools) or those that do not have grades with standardized testing and available value-added data (e.g., K-2 schools) may define learning targets based on LDOE guidance.

# Adding SLTS

Completed by the **Evaluatee**



After logging into [LES](#) (in the Evaluation Summary), select the SLT arrow in the actions column.

Evaluation Summary			
Evaluations for 2024-2025	Completion	Details	Actions
Evaluator(s)	✓	Evaluator1 NoPermissions	
Observations	☐	TOTAL:	
Coaching Plan/PGP	✓		
Student Learning Targets	☐	TOTAL: 	
Value Added Model	☐		
Final Evaluation	☐		

In the top right-hand corner *or* in the middle of the screen, click the “Add/+” SLT button.

The screenshot shows the 'Student Learning Targets' interface. On the left is a dark purple sidebar with the text 'teacher1 NoPermissions' at the top. Below it is a section 'Select an evaluation year' with a dropdown menu showing '2024'. Further down are several menu items, each with a square checkbox: 'Evaluator(s)', 'Conference/Performance Reviews', 'Coaching Plan/PGP', 'Student Learning Targets', 'Value Added Model', and 'Final Evaluation'. The main content area has a header 'Student Learning Targets' in blue, followed by a yellow 'Not Complete' badge. In the top right corner of the main area, there are three buttons: '+ Add SLT', 'Show Critical Dates', and 'PDF'. A large orange arrow points from the right towards the '+ Add SLT' button. In the center of the main area, there is a teal circle with a white plus sign, and below it, the text 'Add a new Student Learning Target.'. A second orange arrow points from the left towards this central plus sign.

1. Enter SLT information in all fields in the Student Learning Target tab.
2. Upon completion of the meeting with your evaluator, click the box indicating you have met and discussed SLT information/details with your evaluator.

**Adding SLT 1** ✕

SLT Scoring

**SLT Title** ⓘ  
Enter Student Learning Target Title

**Student Learning Target**

**Interval of Instruction** Student Count  
--Select an Instruction Interval-- 0

**Course Category** Grade(s)  
--Select a Course Category-- --Select a Grade--

**Student Assessment Name**  
--Select a Student Assessment Name--

  I have met with my Evaluator Cancel Save Submit

Select "Save" to save your changes.



1. Click the “Scoring” tab.
2. Enter scoring details in all fields
3. Define the **Achievement Ranges** that will correspond to the score.
4. Select **Save** to save your changes. When all changes are complete, select **Submit** to submit your student learning target for evaluator review.

Note: You will be prompted, via red text, to complete any required fields that were left blank. Please complete all required fields before attempting to save your SLT.

SLT Scoring

Rationale: Enter Rationale For Slt

Baseline Data: Enter Baseline Data

**Scoring Categories**

<b>Ineffective (1 point)</b> Demonstrated an insufficient impact on student learning by falling far short of the target.	<input type="text"/>
<b>Emerging (2 points)</b> Demonstrated some impact on student learning, but did not meet the target.	<input type="text"/>
<b>Proficient (3 points)</b> Demonstrated a considerable impact on student learning by meeting the target.	<input type="text"/>
<b>Highly Effective (4 points)</b> Demonstrated an outstanding impact on student learning by surpassing the target by a meaningful margin.	<input type="text"/>
<b>Exemplary (5 points)</b> Demonstrated an exceptional impact on student learning by surpassing the target by an outstanding margin.	<input type="text"/>

I have met with my Evaluator

# Accepting SLTs

Completed by the **Evaluator**



Using the employee dashboard, click the arrow at the end of the row.

MONICA	Teacher		Add an Observer	Yes	1 of 2 required	Yes	0.00	→
REBECCA	Teacher		Add an Observer	No	1 of 2 required	0 of 2 required	0.00	→



Click the “Student Learning Targets” tab.

The screenshot shows a dark purple sidebar on the left with the following items:

- Select an evaluation year: 2024
- ✓ Evaluator(s)
- ☐ Observations
- ✓ Coaching Plan/PGP
- ☐ Student Learning Targets (indicated by an orange arrow)
- ☐ Value Added Model
- ☐ Final Evaluation

The main content area on the right has a white background with a teal border. It contains the following text:

### More information needed

At least two (2) Observations and two (2) Student Learning Targets are required before a final evaluation can be submitted. This educator does not have enough Observations and/or Student Learning Targets to complete a final evaluation.

Below the text are two teal buttons: "View Observations" and "View Student Learning Targets".

# Reporting SLT Results

Completed by the **Evaluatee**



Click the “Report Results” tab.

**Student Learning Targets** Not Complete

Select an evaluation year  
2024

- ✓ Evaluator(s)
- Observations
- Coaching Plan/PGP
- Student Learning Targets
- Value Added Model
- Final Evaluation

**SLT 1** ★★★★★ (0)

[Report Results](#) [Unlock](#) [Request Remove](#)

**SLT Title:** TEST SLT  
This is a test SLT.

**Interval of Instruction:** 01 - Full Academic Year  
**Student Count:** 20  
**Course Category:** MATH - Mathematics  
**Grade:** 04 - FOURTH  
**Student Assessment:** 117 - 4-8 LEAP

▶ [Scoring Details](#)  
▶ [Acceptance Details](#)

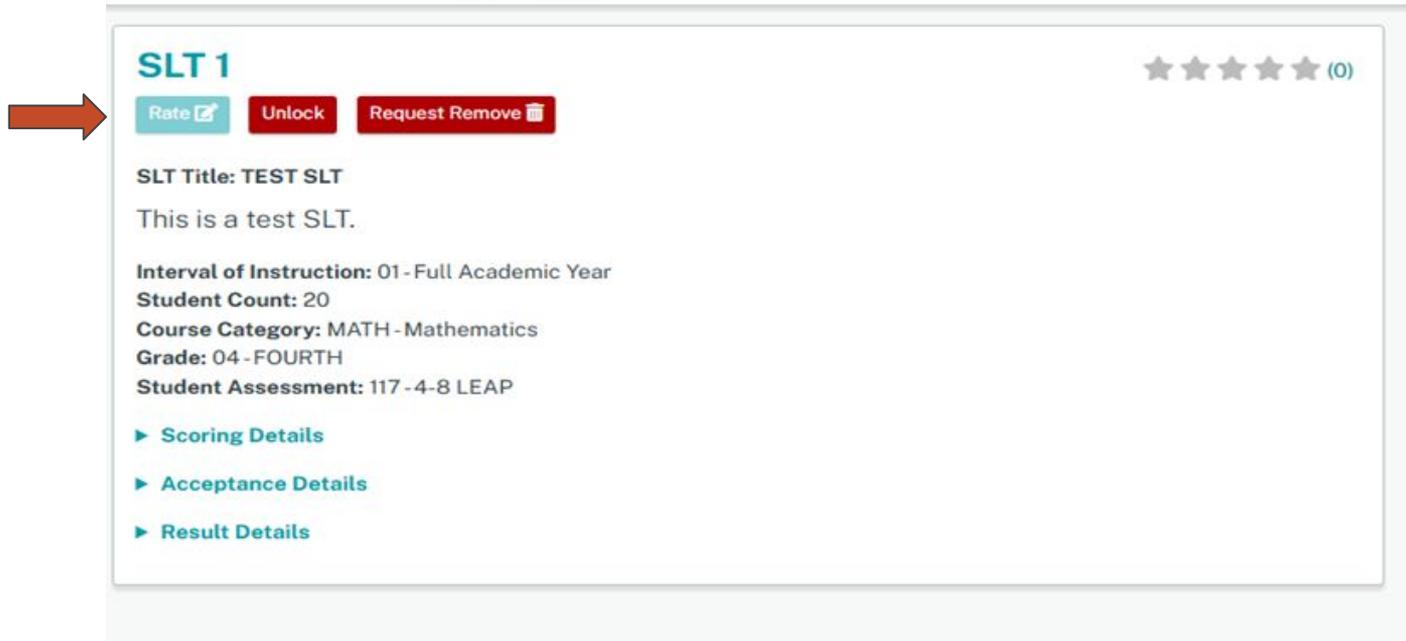


Enter results for the SLT, including all specific data, and press submit.

The screenshot shows a web interface titled "Editing SLT 1:" with a close button (X) in the top right corner. Below the title is a navigation bar with four tabs: "SLT", "Scoring", "Acceptance", and "Results". The "Results" tab is currently selected, and a red arrow points to it from the right. Below the tabs are two text input fields. The first field is labeled "Results" and contains the placeholder text "Enter student acheivment results". The second field is labeled "Result Comments" and contains the placeholder text "Enter educator comments for results". At the bottom right of the form are three buttons: "Cancel", "Save", and "Submit". The "Submit" button is highlighted with a red border.



After pressing submit, the “Rate” button will be lightly displayed.



The screenshot shows a user interface for an SLT (Student Learning Test) titled "SLT 1". At the top right, there are five stars and a "(0)" indicating no ratings. Below the title, there are three buttons: "Rate" (highlighted with an orange arrow), "Unlock", and "Request Remove". The main content area contains the following information:

- SLT Title:** TEST SLT
- This is a test SLT.
- Interval of Instruction:** 01 - Full Academic Year
- Student Count:** 20
- Course Category:** MATH - Mathematics
- Grade:** 04 - FOURTH
- Student Assessment:** 117 - 4-8 LEAP

Below this information are three expandable sections:

- ▶ Scoring Details
- ▶ Acceptance Details
- ▶ Result Details

Inform your evaluator that your results have been entered for your SLT.

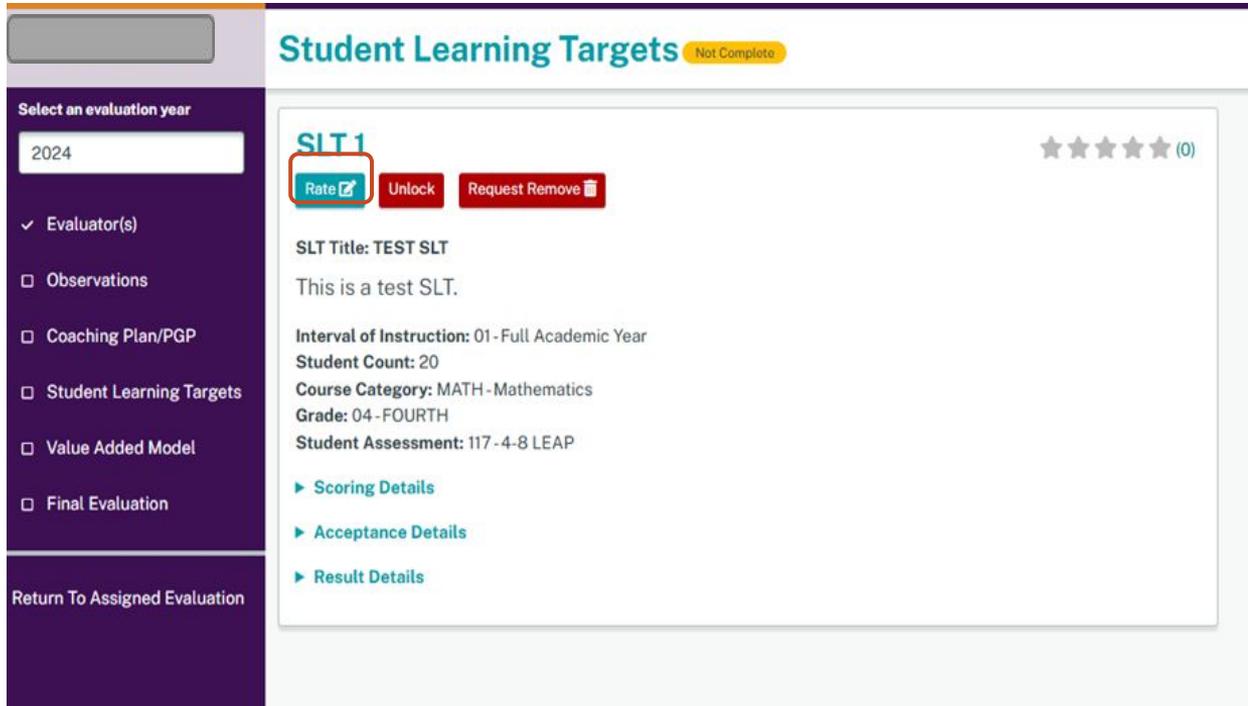


# Rating SLTs

Completed by the **Evaluator**



Go into the employee's record of SLTs. Click the "Rate" button.



The screenshot displays the 'Student Learning Targets' interface. On the left, a sidebar contains a 'Select an evaluation year' dropdown set to '2024', a list of menu items including 'Evaluator(s)', 'Observations', 'Coaching Plan/PGP', 'Student Learning Targets', 'Value Added Model', and 'Final Evaluation', and a 'Return To Assigned Evaluation' link. The main content area is titled 'Student Learning Targets' with a 'Not Complete' status indicator. It features a card for 'SLT 1' with a five-star rating '(0)'. The 'Rate' button is highlighted with a red box. Other buttons include 'Unlock' and 'Request Remove'. Below the card, details for 'TEST SLT' are provided, including 'Interval of Instruction: 01 - Full Academic Year', 'Student Count: 20', 'Course Category: MATH - Mathematics', 'Grade: 04 - FOURTH', and 'Student Assessment: 117 - 4-8 LEAP'. Three expandable sections are listed: 'Scoring Details', 'Acceptance Details', and 'Result Details'.

By expanding the scoring details, the rationale, baseline data, and scoring categories are able to be viewed.

Click “Result Details” to view the data/results that was entered by the evaluatee.

Note: you can also view the scoring details tab to review the scoring.

The screenshot displays the 'Student Learning Targets' interface. At the top, the title 'Student Learning Targets' is shown in blue, with a yellow 'Not Complete' badge to its right. Below the title, 'SLT 1' is displayed in blue, accompanied by a five-star rating system with '(0)' stars. Three action buttons are visible: 'Rate' (blue), 'Unlock' (red), and 'Request Remove' (red with a trash icon). The main content area lists the following details: 'SLT Title: TEST SLT', 'This is a test SLT.', 'Interval of Instruction: 01 - Full Academic Year', 'Student Count: 20', 'Course Category: MATH - Mathematics', 'Grade: 04 - FOURTH', and 'Student Assessment: 117 - 4-8 LEAP'. Below these details are three expandable sections: 'Scoring Details', 'Acceptance Details', and 'Result Details'. The 'Result Details' section is currently expanded, showing 'Results: Test SLT' and 'Result Comments: Test SLT'. A red arrow points to the 'Result Details' tab header.

1. After viewing the evaluatee's data, select the rating that corresponds to the data. You can view the scoring tab for assistance in selecting the proper rating.
2. Enter any comments that you would like.
3. Press submit.

The screenshot displays the 'SLT 1' editing interface. The background shows the SLT details: 'SLT Title: TEST SLT', 'Interval of Instruction: 01-Full Academic Year', 'Student Count: 20', 'Course Category: MATH - Mathematics', 'Grade: 04 - FOURTH', and 'Student Assessment: 117-4-8 LEAP'. A modal window titled 'Editing SLT 1' is open, with the 'Rating' tab selected and highlighted by an orange arrow. The modal shows the current 'SLT Rating' as three stars (3) and a text box for 'Rating Comments' containing the text '85% of the students achieved the goal for the SLT'. At the bottom of the modal are 'Cancel', 'Save', and 'Submit' buttons, with the 'Submit' button highlighted by an orange box.

After rating both SLTs, select the “Submit Completed SLTs” button at the top.

The screenshot displays the LEP Educator Portal interface. At the top, there is a navigation bar with the following items: Home, Certification Info, My Educator Profile, and Evaluation. Below this, the main header area includes the text "Student Learning Targets" followed by a yellow "Not Complete" status indicator. On the right side of this header, there is a teal button labeled "Submit Completed SLTs", which is pointed to by a large orange arrow. On the left side, there is a sidebar with a search bar and a "Select an evaluation year" dropdown menu set to "2024". Below the sidebar, there are several menu items: "Evaluator(s)" (checked), "Observations", "Coaching Plan/PGP", "Student Learning Targets", "Value Added Model", and "Final Evaluation". The main content area is divided into two columns for "SLT 1" and "SLT 2". Each SLT card includes a "Reopen" button, a star rating (3 stars for SLT 1), and the following details: "SLT Title: TEST SLT", "Interval of Instruction: 01 - Full Academic Year", "Student Count: 20", "Course Category: MATH - Mathematics", "Grade: 04 - FOURTH", and "Student Assessment: 117 - 4-8 LEAP". Each card also has expandable sections for "Scoring Details", "Acceptance Details", and "Result Details".

After submitting both SLTs, the green complete button will be displayed.

The screenshot displays the 'Student Learning Targets' interface. On the left, a sidebar contains a 'Select an evaluation year' dropdown set to '2024' and a list of evaluation categories: 'Evaluator(s)', 'Observations', 'Coaching Plan/PGP', 'Student Learning Targets' (checked), 'Value Added Model', and 'Final Evaluation'. The main area shows two SLT cards. The first card, 'SLT 1', has a red 'Reopen' button and a 3-star rating. The second card, 'SLT 2', also has a red 'Reopen' button. A green 'Complete' button is positioned above the 'SLT 1' card, with a red arrow pointing to it. A 'Submit Completed SLTs' button is located in the top right corner.

**Student Learning Targets** Complete Submit Completed SLTs

Select an evaluation year  
2024

- ✓ Evaluator(s)
- Observations
- Coaching Plan/PGP
- ✓ Student Learning Targets
- Value Added Model
- Final Evaluation

**SLT 1** Reopen ★★☆☆ (3)

SLT Title: TEST SLT  
This is a test SLT.  
Interval of Instruction: 01 - Full Academic Year  
Student Count: 20  
Course Category: MATH - Mathematics  
Grade: 04 - FOURTH  
Student Assessment: 117 - 4-8 LEAP

- ▶ Scoring Details
- ▶ Acceptance Details
- ▶ Result Details

**SLT 2** Reopen

SLT Title: TEST SLT 2  
Test SLT 2  
Interval of Instruction: 01 - Full Academic Year  
Student Count: 20  
Course Category: MATH - Mathematics  
Grade: 04 - FOURTH  
Student Assessment: 117 - 4-8 LEAP

- ▶ Scoring Details
- ▶ Acceptance Details
- ▶ Result Details

# Resources



# Helpful Links

[LEADS Library](#)

[LEADS FAQ](#)

[Louisiana Educator Evaluation Process Sequence and Timeline](#)

[Louisiana Leader Evaluation Process Sequence and Timeline](#)

[Louisiana Counselor Evaluation Process Sequence and Timeline](#)

[SLT Reflection Tool](#)



Please send SLT related questions to [leads@la.gov](mailto:leads@la.gov).

