

## Overview

Accountability codes are an important component of state testing. The codes are used when students do not use pre-identified test materials for LEAP, iLEAP, EOC, ACT, LAA 1 (all grades) and LAA 2 (grades 3-8). Scores of zero are assigned to unused pre-identified tests unless appropriate accountability codes are applied to them.

Accountability codes are applied directly to answer documents for LEAP, iLEAP, LAA 1 and LAA 2. For EOC and ACT tests, accountability codes are entered into the EOC online system.

## Applying Accountability Codes

Accountability codes should be applied to tests for students who:

- Are no longer enrolled in school
  - The code should match the exit code used in SIS.
- Experience a medical emergency that prevents them from testing
  - A doctor's letter is required which includes all dates of testing, including make-up dates.
- Are pre-identified to take tests that are not appropriate based on the student's grade level, IEP, graduation requirements, or course enrollment.
  - There should be documentation in SIS, SER, or STS to support the code.
- Are limited English proficient and in attendance at a U.S. school for less than one year.
  - Students meeting these criteria must still take the test; however, the score will not be used.

## Additional Information and Timing

The complete accountability codes table, which provides all codes, can be found in the test coordinator's package. Additional information on accountability coding can be found [here](#) (Accountability Coding 2013-14 PowerPoint & Resource). The dates, codes, and tests for which various codes can be applied are enclosed in the table below. Please contact [Jennifer.Baird@la.gov](mailto:Jennifer.Baird@la.gov) with any additional questions.

Schedule for Application of Accountability Codes		
Test Type	Codes Applied	Dates of Application for 2013-14
LEAP	1-42, 97, 80, 81, 85, 91, 97-98	1) Phase I by March 21
		2) Phase 2 by April 16*
iLEAP	1-42, 97, 80, 81, 85, 91, 97-98	1) By April 16*
LAA 1	1-42, 97, 80, 81, 91, 95, 96-98	1) By March 14*
LAA 2	1-42, 97, 80, 81, 85, 91, 97-98	1) By April 16* NOTE: Accountability codes are not necessary on high school LAA 2 tests
EOC	1-42, 80, 81, 87, 96-99	April 4-May 23
ACT	1-42, 80, 81, 87, 91, 97-98	April 4-May 23

\* For LEAP, iLEAP, LAA 1, and LAA 2, there is the additional cleanup time, as needed: DRC Online Cleanup, May 16-22 for the accountability codes noted in the table.