

All,

We hope everybody is having a nice week so far. Please reach out to enrollment.support@rsdla.net with any questions or concerns.

UPDATES & MATERIALS

Submitting Applications Online

We are pleased to share that nearly 70% of the 3,000+ OneApps received so far were submitted online. We suggest that all applicants submit their application online if possible, as there are several advantages. Through the online portal, parents can:

- Receive placement results as soon as they're final
- Easily update application choices before the deadline
- Receive a receipt when an application is submitted
- PK-4 applicants can see their position on school waitlists

Please make sure families are aware of the option and benefit to applying online. If possible, we encourage providing computer access or more information on where families can access the internet, such as Family Resource Centers and/or public libraries. All FRCs and New Orleans libraries have dedicated staff to assist families in submitting their OneApps. Thank you for your assistance in making this process accessible for all parents.

Early Window Deadline Coming Up!

Please remember that the deadline to submit an Early Window application to a selective admissions school is December 19, 2014. If you have a school or program participating in this year's Early Window, make sure potential applicants are aware of the upcoming deadline. Students can submit their Early Window application either online at www.EnrollNOLA.org, or in hard copy at a Family Resource Center or any participating school.

Expulsion Transitions

Please be aware that we have invited students completing their expulsion terms in December and eligible to return to a traditional school setting in January to participate in transition meetings tomorrow, December 3, 2014. Our team will follow up with schools afterwards about next steps for transitioning these students from the alternative school.

Hardship Transfer Update

Please see the table below for an update on how post-10/1 transfers are being considered. Contact enrollment.support@rsdla.net with any questions or concerns. If you need help with transfer procedures, please do not hesitate to contact our team. We'd also like to take this opportunity to remind everybody that the transfer forms have been updated from last year. Please cease using the outdated materials immediately. If you have misplaced the new forms, please email enrollment.support@rsdla.net.

Transfer Type	Approved	Denied	Pending	Other	N/A	Grand Total
Childcare	31	17	3		8	59
Principal-Principal	18				1	19

Safety	33	32	7	1	3	76
Medical	1	4				5
Other	1				1	2
Grand Total	84	53	10	1	13	161

ROUND ROBIN

Round Robin Update

The table below shows the current status of the Round Robin cycles for each grade. Note the Round Robin grades that have fewer than 10 school choices remaining (highlighted yellow). The Round Robin will be reset in these grades when there are only 4 school choices remaining and all non-exempt schools will re-open a Round Robin seat. Schools have the option of submitting an exemption request for future Round Robin cycles. Please refer to previous enrollment communication for more information on the exemption request process.

Round Robin Cycles in grades 2 and 9 were reset this past week

Grade	Cycle	Exemptions	Schools Chosen	Schools Remaining
K	1	10	37	11
1	3	22	7	15
2	2	14	1	31
3	1	16	28	6
4	2	14	11	18
5	1	8	32	9
6	1	13	27	6
7	2	12	22	9
8	2	13	20	7
9	7	5	1	11
10	4	4	8	5
11	3	4	4	9
12	5	5	2	7

Round Robin Progress Tracker

The Round Robin Progress Tracker below shows when each cycle in each grade has been reset and how long the previous cycles lasted. This should give your school an idea of how quickly the Round Robin has moved thus far.

Grade	Cycle 1		Cycle 2		Cycle 3		Cycle 4		Cycle 5		Cycle 6		Cycle 7	
	Start Date	Days	Start Date	Days	Start Date	Days	Start Date	Days	Start Date	Days	Start Date	Days	Start Date	Days
K	10/2/2014													
1	10/2/2014	26	10/28/2014	23	11/20/2014									
2	10/2/2014	61	12/2/2014											
3	10/2/2014													
4	10/2/2014	47	11/18/2014											
5	10/2/2014													
6	10/2/2014													
7	10/2/2014	39	11/10/2014											
8	10/2/2014	32	11/3/2014											
9	10/2/2014	11	10/13/2014	8	10/21/2014	13	11/3/2014	9	11/12/2014	9	11/21/2014	11	12/2/2014	
10	10/2/2014	18	10/20/2014	8	10/28/2014	6	11/21/2014							
11	10/2/2014	20	10/22/2014	27	11/18/2014									
12	10/2/2014	8	10/10/2014	13	10/23/2014	13	11/5/2014							

IMPORTANT REMINDERS

School Application Collection

The Main Round of OneApp 2015-2016 launches Monday, November 3. We'd like to take this opportunity to remind schools that families should always complete their application independently so their preferences are honored.

Why is this important?

If a parent submits an application and their student is assigned to one of their selections, they will lose their seat at their current school. Additionally, newly submitted applications overwrite previously submitted applications. For these reasons, we want to be certain that a parent is only being placed elsewhere if they have submitted an application in good faith.

What do schools need to know?

We will hold schools accountable if they fill out any part of the application for a parent (except the "Accepted By" portion, which the school is required to complete). Applications should not be pre-populated with school choices and the application should only have the parent's handwriting on it.

If a staff member identifies an error on a student's application, the staff member should contact the family to obtain the correct information. The staff member should then note the change on the application form, along with the initials of the staff member making the change, the date of change, and name of parent/guardian who confirmed the change.

If a parent alleges that a school submitted any portion of an application on their behalf, we will honor the parent's wishes. We will take very seriously any allegation that an application was entered on behalf of a family that they did not willingly submit, and will take action accordingly.

What will happen if these expectations are not followed?

The Offices of Student Enrollment and Charter Accountability may issue a Notice of Breach if schools are improperly entering applications. Schools risk losing the privilege to accept and data enter applications at their school sites in the future. Please communicate these expectations to any staff participating in recruitment activities. All paper applications must be saved and made available to the Office of Student Enrollment upon request.

How can we avoid potential discrepancies about applications?

We want to urge schools to encourage families to apply online. This enables the family to get an email receipt and to receive a notification of their placement immediately upon roster finalization. It also removes any ambiguity if an application is challenged in the future. We encourage schools to set up computer stations at recruiting events for families to complete online applications. As we increase the percentage of applications submitted online, we will improve communications with families, increase application data quality, streamline processes, and save money on print materials. All of this will help increase our overall operational efficiency, reduce enrollment timelines, better serve families, and assist schools.

Thank you for your attention to these enrollment matters.

Sincerely,
The Enrollment Team

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