

Due May 9

Date: _____

LEA (District, Laboratory, or Charter School): _____

Address: _____

Superintendent or School Leader: _____ E-mail: _____

Telephone: _____ Fax: _____

Assessment Coordinator: _____ Title: _____

E-mail: _____

Telephone: _____ Fax: _____

Applications must be emailed to jill.slack@la.gov by May 9, 2014 at 4:00 PM. For FAQs [click here](#).

Name of assessment to replace DIBELS Next: _____

Publisher: _____ Copyright Date: _____

Name of assessment to replace STEEP (SRCL districts only):

Publisher: _____ Copyright Date: _____

1. Explain your rationale for requesting a waiver to use the proposed assessment.

DIBELS replacement:

STEEP replacement:

2. Provide evidence confirming that the proposed assessment is a reliable, research-based, nationally recognized literacy assessment.

DIBELS replacement:

STEEP replacement:

3. Describe the alignment of the proposed assessment with the Common Core State Standards, including reporting procedures.

DIBELS replacement:

STEEP replacement :

4. Describe the administrative policies that you will use to assure the integrity of the assessment administration, including training of those administering the proposed assessment. (Since K-3 reading assessment results are reported to the Legislature and to the State Board of Elementary and Secondary Education, no teacher may assess children for whom she/he provides reading instruction.)

DIBELS replacement:

STEEP replacement:

5. Describe how all students, including English Language Learners and children with significant disabilities will be included in the proposed assessment. If a different assessment will be administered for any of these children, describe the policy for choosing and providing the different assessment.

DIBELS replacement :

STEEP replacement:

6. Explain how results of the proposed assessment will be used to assist children at risk of failure and guide school and class plans to improve reading achievement.

DIBELS replacement :

STEEP replacement :

7. Explain how assessment results will be gathered and reported electronically to the LDOE (if not using the LDOE template). Provide details on how the proposed assessment reports the results (e.g., Lexiles, grade level equivalents, etc.) and how these results will be used to determine whether students are reading on, above, or below grade level. Assessment results must be submitted to the department in a prescribed file layout (i.e., LDOE template) and according to the schedule required for reporting results. (Note: The LDOE will not provide funding for any costs related to the use of an alternate assessment, including the use of an alternate data-reporting system.)

DIBELS replacement:

STEEP replacement:

ASSURANCES

The district superintendent (or Charter school/laboratory school director) must confirm compliance with each statement below by initializing the blank before the statement and signing at the bottom of the application.

1. _____ The LEA will commit to monitoring the progress of children in literacy achievement by administering the chosen assessment at least three times during the academic year during the benchmark windows provided by the LDOE.
2. _____ Accommodations listed in **BOTH** the Benchmark Assessment Administration Manual and defined on the child's IEP are allowed during benchmark assessment.
3. _____ The school will commit to ensuring that all students, including English language learners and students with exceptionalities, are included in the benchmark assessment and the reporting of results.
4. _____ Results for all children will be reported to the LDOE in the manner required by the LDOE and according to the LDOE timeline.
5. _____ The LEA will ensure that assessors receive sufficient training to effectively administer the assessment.
6. _____ No assessor will administer the benchmark assessments to a student for whom she/he provides reading instruction.
7. _____ An LEA assessment coordinator will be identified to monitor the literacy assessment administration and reporting to verify that the information entered by each school is accurate and complete.
8. _____ School and LEA administrators will review current reading policies and utilize available funding and staff to provide, to the extent possible, appropriate intervention as indicated by the literacy assessment results and additional assessment data.
9. _____ The principal of each school that administers the literacy assessment has signed a copy of this document, which is maintained on file at the LEA office.
10. _____ The LEA will provide all funding needed for administration of the alternate assessment and reporting of results to the LDOE.

I certify that information provided in this application is accurate and that the literacy assessment(s) will be administered and the results reported as described in this application.

Signature of Superintendent

Date

Printed Name of Superintendent