

All,

Happy New Year. We hope everybody had a great holiday. Please reach out to [enrollment.support@rsdla.net](mailto:enrollment.support@rsdla.net) with any questions or concerns.

**1/6 OneApp Fact:**

*During the 2014-2015 Main Round application process, **93% of students who listed four or more school choices were assigned to one of their school choices.***

All families who apply should list a wide selection of schools and should participate in the Main Round. Listing more school options on the application form increases the probability that a student will receive a match to one of their preferred schools.

If you'd like to learn more, or if you have questions, feedback, or would like to start a conversation about any of the information we share, please do not hesitate to reach out to our team at [enrollment.support@rsdla.net](mailto:enrollment.support@rsdla.net).

**UPDATES & MATERIALS**

8<sup>th</sup> Grade Application Collection

Many of you received an email this morning regarding the importance of 8<sup>th</sup> grade application collection. Our team has also been sharing weekly progress reports, so you're aware of how many of your 8<sup>th</sup> graders still need to complete a OneApp. We're hopeful these resources have been helpful to you, and we want to take this opportunity to highlight schools who have already done exceptional work in supporting their 8<sup>th</sup> graders through the high school transition process:

School Name	8 <sup>th</sup> Grade Completion Rate
Martin Behrman	100%
James Singleton	95%

In the coming weeks, we will share the application completion rate of all schools with a terminal 8<sup>th</sup> grade, so schools can get a sense of district-wide progress. If your school has a low completion rate, you can expect that our team will reach out to you. Please remember that the application deadline is February 27.

Early Window Closed

Thank you to our schools for their hard work entering Early Window applications. We experienced a remarkable 31% increase in applications this year, over 60% of which were submitted online. More families applying during the Main Round, and more families applying online, are both huge positives for students. Thanks for your part in making this a successful application season so far.

Please ensure families are aware that the deadline for most selective admissions schools has passed, and they should no longer list those schools on the application form. The deadline for the Standard Window is February 27. As you collect applications for the next several weeks, please keep in mind the important notes on application collection, pasted at the end of this newsletter.

Hardship Transfer Update

Please see the table below for an update on how post-10/1 transfers are being considered. Contact [enrollment.support@rsdla.net](mailto:enrollment.support@rsdla.net) with any questions or concerns. If you need help with transfer procedures, please do not hesitate to contact our team. We'd also like to take this opportunity to remind everybody that the transfer forms have been updated from last year. Please cease using the outdated materials immediately. If you have misplaced the new forms, please email [enrollment.support@rsdla.net](mailto:enrollment.support@rsdla.net).

Transfer Type	Approved	Denied	Pending	N/A	Grand Total
Childcare	42	21	9	16	88
Principal-Principal	33	3	1	1	38
Safety	56	37	9	6	108
Medical	2	4	1		7
Other	6		1	1	8
<b>Grand Total</b>	<b>139</b>	<b>65</b>	<b>21</b>	<b>24</b>	<b>249</b>

Free Student Tickets

A limited supply of free tickets will be made available to public school students to see Tulane's performance of *A Midsummer Night's Dream* on January 7, 8, or 13. Shows are at 10 AM in Dixon Hall on the Tulane campus. The show is approximately 2 hours in length. If you are interested in bringing some of your students, please contact Claire Moncrief at [cmoncri@tulane.edu](mailto:cmoncri@tulane.edu) as soon as possible with the desired date, and number of students. Tickets will be supplied first-come, first-served. Ms. Moncrief will confirm availability.

**ROUND ROBIN**

Round Robin Update

The table below shows the current status of the Round Robin cycles for each grade. Note the Round Robin grades that have fewer than 10 school choices remaining (highlighted yellow). The Round Robin will be reset in these grades when there are only 4 school choices remaining and all non-exempt schools will re-open a Round Robin seat. Schools have the option of submitting an exemption request for future Round Robin cycles. Please refer to previous enrollment communication for more information on the exemption request process.

*Round Robin Cycles in grades 1, 4, 7, 9, 10, 11, and 12 were reset since the last newsletter was distributed on the December 16, 2014*

Grade	Cycle	Exemptions	Schools Chosen	Schools Remaining
K	1	9	39	8
1	4	20	17	11

2	2	12	24	13
3	2	11	21	13
4	3	16	4	22
5	1	7	36	8
6	2	10	17	17
7	3	12	11	21
8	3	14	19	8
9	10	5	1	11
10	6	5	1	11
11	4	3	1	11
12	6	6	0	7

Round Robin Progress Tracker

The Round Robin Progress Tracker below shows when each cycle in each grade has been reset and how long the previous cycles lasted. This should give your school an idea of how quickly the Round Robin has moved thus far.

Grade	Cycle 1		Cycle 2		Cycle 3		Cycle 4		Cycle 5		Cycle 6		Cycle 7		Cycle 8	
	Start Date	Days	Start Date	Days	Start Date	Days	Start Date	Days	Start Date	Days	Start Date	Days	Start Date	Days	Start Date	Days
K	10/2/2014															
1	10/2/2014	26	10/28/2014	23	11/20/2014	27	12/17/2014									
2	10/2/2014	61	12/2/2014													
3	10/2/2014	67	12/8/2014													
4	10/2/2014	47	11/18/2014	20	12/8/2014	29	1/6/2015									
5	10/2/2014															
6	10/2/2014	69	12/10/2014													
7	10/2/2014	39	11/10/2014	56	1/5/2015											
8	10/2/2014	32	11/3/2014	31	12/4/2014											
9	10/2/2014	11	10/13/2014	8	10/21/2014	13	11/3/2014	9	11/12/2014	9	11/21/2014	11	12/2/2014	8	12/10/2014	27

	4		4		4				4		4		4		4	
10	10/2/2014	18	10/20/2014	8	10/28/2014	6	11/21/2014	31	12/4/2014	33	1/6/2015					
11	10/2/2014	20	10/22/2014	27	11/18/2014	49	1/6/2015									
12	10/2/2014	8	10/10/2014	13	10/23/2014	13	11/5/2014	62	1/6/2015							

Grade	Cycle 9		Cycle 10		Cycle 11		Cycle 12		Cycle 13		Cycle 14	
	Start Date	Days	Start Date	Days	Start Date	Days	Start Date	Days	Start Date	Days	Start Date	Days
K												
1												
2												
3												
4												
5												
6												
7												
8												
9	1/6/2015											
10												
11												
12												

**IMPORTANT REMINDERS**

School Application Collection

We'd like to take this opportunity to remind schools that families should always complete their application independently so their preferences are honored.

**Why is this important?**

If a parent submits an application and their student is assigned to one of their selections, they will lose their seat at their current school. Additionally, newly submitted applications overwrite previously submitted applications. For these reasons, we want to be certain that a parent is only being placed elsewhere if they have submitted an application in good faith.

**What do schools need to know?**

We will hold schools accountable if they fill out any part of the application for a parent (except the "Accepted By" portion, which the school is required to complete). Applications should not be pre-populated with school choices and the application should only have the parent's handwriting on it.

*If a staff member identifies an error on a student's application, the staff member should contact the family to obtain the correct information. The staff member should then note the change on the application form, along with the initials of the staff member making the change, the date of change, and name of parent/guardian who confirmed the change.*

If a parent alleges that a school submitted any portion of an application on their behalf, we will honor the parent's wishes. We will take very seriously any allegation that an application was entered on behalf of a family that they did not willingly submit, and will take action accordingly.

**What will happen if these expectations are not followed?**

The Offices of Student Enrollment and Charter Accountability may issue a Notice of Breach if schools are improperly entering applications. Schools risk losing the privilege to accept and data enter applications at their school sites in the future. Please communicate these expectations to any staff participating in recruitment activities. All paper applications must be saved and made available to the Office of Student Enrollment upon request.

**How can we avoid potential discrepancies about applications?**

We want to urge schools to encourage families to apply online. This enables the family to get an email receipt and to receive a notification of their placement immediately upon roster finalization. It also removes any ambiguity if an application is challenged in the future. We encourage schools to set up computer stations at recruiting events for families to complete online applications. As we increase the percentage of applications submitted online, we will improve communications with families, increase application data quality, streamline processes, and save money on print materials. All of this will help increase our overall operational efficiency, reduce enrollment timelines, better serve families, and assist schools.

Thank you for your attention to these enrollment matters.

Sincerely,  
The Enrollment Team

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