

All,

Please note that this week's email contains important updates regarding the Late Enrollment process (updated flier attached). Please contact enrollment.support@rsdla.net with any enrollment questions or concerns.

**Items relevant to NSECD pre-kindergarten programs have been asterisked. NSECD programs may disregard items that have not been asterisked. Thank you.*

ACTION REQUIRED

Round 2 Update*

The EnrollNOLA team is in the process of completing the OneApp Round 2 match. Please note the following important school actions:

- Schools should still anticipate having a post-**Round 2 match to review the week of June 22**.
- Schools had until Friday, June 5, to enter the **final promotion status** for their current students. Promotion decisions for all students must be complete at this time.
- Schools should have already responded to the current school enrollment validation. For schools that did not respond, applicants that asserted they were attending will be given a guarantee to return to your school.

Please let us know if you have any questions about Round 2 processing. Next week we will include information about Round 2 notification.

Recruiting Unassigned Rising 9th Graders

In an effort to ensure all rising 9th graders have a school placement for 2015-2016, EnrollNOLA is able to provide summary data on unmatched students to high schools. While we cannot share student level data at this time, we hope that sharing summary data can help inform schools' recruitment strategies. High schools should reach out to enrollment.support@rsdla.net if they are interested in receiving summary information on rising 9th graders who do not have 15-16 school assignments.

LATE ENROLLMENT

IMPT Updates on Late Enrollment:

Grade Group Change*

In light of community feedback student grade groups would be difficult for large families, we have made a small change to the way grade groups will function at Late Enrollment:

- July 8-10: High School Late Enrollment. **Students in grades 9-12 ONLY will be served on these days.** Please ensure families are aware.
- July 13: PK-8 Middle school, pre-kindergarten, and elementary enrollment begins. We will also see higher-schoolers at this time.
- All grades will continue to be served for the remainder of Late Enrollment (through August 31).

The attached flier has been updated to reflect this change.

Late Enrollment Begins July 8*

Our partners at Dillard have alerted us that parents are already being directed to Dillard's campus. Please note that Late Enrollment does not begin until July 8 (for high school grades only), and July 13 (for all grades). If a family has an enrollment question between now and July 8, they should be directed to the Family Resource Centers or www.EnrollNOLA.org.

On-Site Enrollment*

Last year, confusion around summertime procedures led to many cases of on-site student enrollment. This is a reminder to all schools that on-site enrollment is a serious breach of enrollment policy. All documented instances will be formally noted and addressed by the Enrollment Team and the Office of Charter Accountability. All students seeking to enroll in school for the fall must attend Late Enrollment. This is to ensure students are given an equal opportunity at available seats, and that seat availability is accurately and consistently communicated. If you have questions about this policy, what constitutes on-site enrollment, or Late Enrollment procedures, please reach out to our team.

Hosting Schools*

In light of space and staff limitations, and with single-minded focus on improving efficiency this summer, we unfortunately will **not** be able to host schools during this year's Late Enrollment season. Thank you for your support.

Late Enrollment Details*

With the close of the OneApp application cycles, families who are new to the city or who missed the application cycles must enroll in any OneApp school during the Late Enrollment period. Late Enrollment is a first-come, first-served placement process based on remaining seat availability.

What is it?

Late Enrollment is a first-come, first-served enrollment period for families who missed the OneApp windows, require a change in placement, or are new to the city / public school system. Placements will be made based on which seats are still available following Round 2 placements. Based on feedback we received last year, our team will produce a daily Seat Availability Report from July 8 – August 31, which will be available online at www.EnrollNOLA.org. This report will tell families what they can expect regarding remaining available seats.

When is it?

Late Enrollment will be staggered by grade group:

July 8 – July 10: High school enrollment begins (9-12 ONLY).
July 13: PK-8 begins (all grades will be served).
August 31: Last day of Late Enrollment.

We will be serving high-schoolers first due to the time-sensitive nature of high school credits and scheduling. Please be aware that **we will make NO exceptions to the high school grade group**, and please ensure families are made aware of this as well. This is to ensure wait times are kept to a minimum, and that all families are served consistently and fairly.

Where is it?

We are delighted to announce that we are partnering with Dillard University this year to provide a spacious, comfortable environment for families for the busiest first two weeks of Late Enrollment. From July 8 – July 17 we will be serving families from the University's Professional Schools and Sciences Building:

Dillard University
Professional Schools and Sciences Building
2601 Gentilly Blvd., 70112.
7:30 AM – 5:00 PM, Monday – Friday

Free parking will be available, and the campus is easily accessible by bus. We will have more information available about enrollment after July 17 available as soon as possible.

The Why:

Our team is committed to addressing the areas that created challenges for us last summer. By staggering grade group start dates, we hope to be able to handle the anticipated parent traffic more effectively, improve the overall parent experience, and effectively manage placements given our team capacity. Our partnership with Dillard will result in a streamlined, spacious environment accessible from all areas of the city. If anybody has questions about summer planning, process, or procedures, please email enrollment.support@rsdla.net. We appreciate everybody's assistance in communicating these details to families and the community.

IMPORTANT REMINDERS

IMPT: Data Privacy Law*

The legislature passed legislation, Acts 837 and 677, which took effect on June 1, 2015. Please find some guidance from the Louisiana Department of Education [here](#) on the two laws and what it means for your LEA. EnrollNOLA has worked with the Louisiana Department of Education and Orleans Parish School Board to ensure compliance with the law, and as such there are a few changes to report:

- **OneApp ID:** While the State shifts to a new unique statewide student identifier, EnrollNOLA will continue to utilize the OneApp ID as the primary identifier for enrollment purposes. Please be reminded that social security numbers should not be used.
- **Student Communication:** When communicating about students for enrollment purposes in writing, please utilize the OneApp ID number to reference specific students. Do not include two or more pieces of Personally Identifiable Information (PII) in any digital communication.
- **Sending Attached Files:** If sending an attached file is necessary, please ensure all files including PII are properly password-protected. The password must be communicated in a unique message and cannot be included in the body of the email with the file.
- **Student Search:** The Student Search functionality in SchoolForce has been tentatively deactivated as we redesign it to be in compliance. If you need Student Search, please email enrollment.support@rsdla.net and outline the case. We will work to redesign the access to meet the needs of schools while being in compliance with the law.
- **Systems Integration:** You may have noticed that you have stopped receiving systems integration reports. We will restart the integration process once it is brought into compliance.

FRC Suite Number Update*

Please note that our Westbank Family Resource Center has relocated within the Orleans Parish School Board building. The updated suite number follows:

Westbank Location

FRC @ OPSB Central Office
3520 General DeGaulle Dr., 70114
Suite 1101
Monday – Friday: 8:00 AM – 4:30 PM

Aimee

Aimee Grainer

1615 Poydras St., Suite 1400
New Orleans, LA 70112
www.EnrollNOLA.org

