



2015-2016 Teacher Leader Advisor Application

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Overview

The Teacher Leader Advisors are a group of 75 teachers from across the state who have strong skills in math, ELA and social studies instructional planning. This group will create the next wave of high-quality instructional materials for Louisiana educators and support training to ensure the tools are effectively used.

Scope of Work

The specific responsibilities of Teacher Leader Advisors vary according to your chosen group but include actions such as:

1. Providing input on and creating high quality curricular resources aligned to our ELA, math and social standards and assessments (e.g. Eagle items and tasks)
2. Raising awareness among LA educators of the tools and resources available in the [Louisiana Teacher Toolbox](#)
3. Facilitating professional development for fellow Louisiana educators
4. Reviewing resources and materials to help inform districts' purchasing decisions

Not only is becoming a Teacher Leader Advisor an opportunity to broaden your positive impact by influencing over 750,000 students and over 50,000 teachers across the state, but it is also an opportunity to expand and refine your leadership skills, learn about key priorities and projects at the Louisiana Department of Education, and deepen your understanding of curricula and teacher training.

Compensation

Each Teacher Leader Advisor will receive a stipend between \$1,500 and \$2,000 depending on the team and previous experience as a Teacher Leader Advisor. The Department will reimburse districts directly for substitute costs for up to five days of in-person commitments required of each role.

Application Timeline

Wednesday, April 29, 2015	Application released
By Friday, June 12 at 5:00 PM	Application due to louisianateacherleaders@la.gov
By Friday, June 29 at 5:00 PM	Teacher Leader Advisors announced

Application Steps

1. **Review the roles and responsibilities** of Teacher Leader Advisors, the application process, the application timeline, and key dates.
 - a. [Option 1: Teacher Leader Collaboration Event](#)
 - b. [Option 2: ELA Content Materials](#)
 - c. [Option 3: Social Studies Content Materials](#)
 - d. [Option 4: Math EAGLE](#)
 - e. [Option 5: Instructional Materials Review](#)
2. **Submit your Basic Information and Qualification Checklist [online](#).**
3. **Complete the Instructional Task** for your chosen Teacher Leader Advisor group (approx. 2-4 hr). Not sure which group you want to join? Read through the instructional tasks for each one; this will give you a better idea of the type of work each group will require. If you have any questions about this portion of the application, please contact louisianateacherleaders@la.gov.
 - a. [Option 1: Teacher Leader Collaboration Event](#)
 - b. [Option 2: ELA Content Materials](#)
 - c. [Option 3: Social Studies Content Materials](#)
 - d. [Option 4: Math EAGLE](#)
 - e. [Option 5: Instructional Materials Review](#)
4. **Complete the [Teacher Support Task](#)** (approx. 30 min).
5. **Complete the [Supervisor Approval form](#)** by getting it signed by your principal and your superintendent.
6. **Send one email** with the following portions of your completed application to louisianateacherleaders@la.gov **by 5:00 PM on Friday, June 12.**
 - a. **Instructional Task** (send only one; varies by chosen group)
 - b. **Teacher Support Task**
 - c. **Signed Supervisor Approval form** (must be scanned and emailed; signatures must be visible)

2015-2016 Teacher Leader Advisors Application

Please complete all sections.

I. [BASIC INFORMATION AND QUALIFICATIONS CHECKLIST](#) (complete online)

II. **INSTRUCTIONAL TASK** (complete only the *one* task associated with the role to which you are applying)

- a. [Option 1: Teacher Leader Collaboration Event](#)
- b. [Option 2: ELA Content Materials](#)
- c. [Option 3: Social Studies Content Materials](#)
- d. [Option 4: Math EAGLE](#)
- e. [Option 5: Instructional Materials Review](#)

III. **TEACHER SUPPORT TASK** (*Limit 1 page; submit via [e-mail](#)*)

You overhear another teacher in the teachers' lounge talking about how she is struggling to find high quality instructional resources. How might you respond to this teacher? Specifically, what might you say to her about the teacher support toolbox on the [Louisiana Believes website](#)? How would you articulate why these resources matter for students and how they can be helpful to her as a teacher?

IV. **SUPERVISOR APPROVAL** (*Scan this signed page and submit via [e-mail](#) with your application*)

By signing this form, you grant this educator permission to apply to be a Teacher Leader Advisor and acknowledge that being a Teacher Leader Advisor will require this educator to miss up to five days of school in the 2015-16 school year and complete work outside of their regular duties.

Teacher Leader Advisor applicant name: _____

Principal Name: _____

Principal Email: _____

Principal Signature: _____

Superintendent Name: _____

Superintendent Email: _____

Superintendent Signature: _____

OPTION 1: TEACHER LEADER COLLABORATION EVENTS

<p>Key Roles and Responsibilities:</p> <ul style="list-style-type: none"> • Lead sessions focused on math, ELA or social studies instructional strategies at professional development events for fellow Teacher Leaders. • Modify and internalize sessions designed by the Department. 	<p>Deliverables[§]:</p> <ul style="list-style-type: none"> • Modify and internalize presentations and materials created by the Department. • Lead ELA, math or social studies sessions at three Teacher Leader Collaboration Events. • Lead one or more sessions focused on ELA, math or social studies instructional strategies at the 2016 Teacher Leader Summit. 	<p>Best for Teacher Leader Advisors Who...</p> <ul style="list-style-type: none"> • Believe in the power of effective teacher professional development • Feel comfortable and have experience facilitating professional development for large groups of educators • Enjoy bringing teachers together to share best practices and prepare for implementation • Want to improve their skills in facilitating effective teacher professional development 		
<p>Key Dates^{* ‡}:</p> <table border="0"> <tr> <td data-bbox="167 1045 925 1113"> <p>One day, in-person trainings:</p> <ul style="list-style-type: none"> • July 22, 2015 </td> <td data-bbox="925 1045 1446 1255"> <p>Teacher Leader Collaboration Events:</p> <ul style="list-style-type: none"> • Week of September 14, 2015 • Week of November 16, 2015 • Week of January 25, 2016 • June 2016 (Teacher Leader Summit) </td> </tr> </table> <p>Note: Teacher Leader Collaboration Events will take place in the following locations each time:</p> <ul style="list-style-type: none"> • Baton Rouge or Jefferson/New Orleans • Bossier or Ruston • Lafayette or Lake Charles <p>Teacher Leader Advisors in this group must be willing to drive to one of these locations for each event.</p>			<p>One day, in-person trainings:</p> <ul style="list-style-type: none"> • July 22, 2015 	<p>Teacher Leader Collaboration Events:</p> <ul style="list-style-type: none"> • Week of September 14, 2015 • Week of November 16, 2015 • Week of January 25, 2016 • June 2016 (Teacher Leader Summit)
<p>One day, in-person trainings:</p> <ul style="list-style-type: none"> • July 22, 2015 	<p>Teacher Leader Collaboration Events:</p> <ul style="list-style-type: none"> • Week of September 14, 2015 • Week of November 16, 2015 • Week of January 25, 2016 • June 2016 (Teacher Leader Summit) 			
<p>Link to Instructional Task:</p> <p>https://drive.google.com/folderview?id=0ByvWoCuNnMfIfkY2Y09FZFNCcC10cEVjNXZSYkJDcHBHaV8tdkR5QzdiU09SblQ5bkt4ZFE&usp=sharing</p>				

[§] All materials created by Teacher Leader Advisors will become property of the Louisiana Department of Education

* All dates subject to change

‡ In-person meetings are a required part of the role and will require travel. These meetings will never exceed one day so overnight accommodations will not be required. The LDOE will reimburse districts directly for the cost of substitute teachers, when required. Other travel expenses are the responsibility of the Teacher Leader Advisors. Additional information about the first meeting will be provided once the Teacher Leader Advisors are selected.

OPTION 2: ELA CONTENT MATERIALS

<p>Key Roles and Responsibilities:</p> <ul style="list-style-type: none"> • Build out ancillary materials to support ELA lessons and units • Create and collect student work on ELA lessons and assessments • Create pacing for lessons within ELA units • Create teacher notes for ELA lessons which include pacing, purpose, answer, and look-fors 	<p>Deliverables[§]: Each Teacher Leader Advisor will deliver:</p> <ul style="list-style-type: none"> • Ancillary Materials (i.e. graphic organizers, student work/exemplars) and teacher notes for 4 units 	<p>Best for Teacher Leader Advisors Who...</p> <ul style="list-style-type: none"> • Would like to be involved in improving the quality and quantity of ancillary lesson and unit materials for ELA teachers • Know how to provide a detailed, direct and professional breakdown of a lesson for teacher use • Enjoy envisioning how lessons would work in a real classroom • Enjoy the process of creating valuable experiences with complex texts for students • Would like to deepen their understanding of planning effectively for classroom instruction • Prefer working independently (rather than giving presentations)
<p>Key Dates^{* ‡}:</p> <p>One day, in-person meetings:</p> <ul style="list-style-type: none"> • July 24, 2015 • September 2015 <p style="text-align: right;">Monthly work deadlines (Aug-May)</p>		
<p>Link to Instructional Task: https://drive.google.com/folderview?id=0ByvWoCuNnMFlfmx1X1Q1dWRESTVrOThOaURkZHJSUkl0X2pHQV9CMnZGdmdhYXNTYm92Y0k&usp=sharing</p>		

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OPTION 3: SOCIAL STUDIES CONTENT MATERIALS		
<p>Key Roles and Responsibilities:</p> <ul style="list-style-type: none"> • Ensure that teachers have access to high-quality content resources for social studies • The social studies work consist of writing sample tasks and writing items for new passages 	<p>Deliverables[§]:</p> <p>Each Teacher Leader Advisor will deliver for one grade level:</p> <ul style="list-style-type: none"> • Review social studies resources as developed • Up to six sample social studies tasks • In-depth and purposeful feedback on tasks written for another grade level in your grade band. 	<p>Best for Teacher Leader Advisors Who...</p> <ul style="list-style-type: none"> • Would like to be involved in improving the quality of social studies instruction • Know the social studies GLEs well • Enjoy analyzing primary and secondary sources for instructional purposes • Enjoy the process of creating rigorous tasks for social studies content
<p>Key Dates^{* ‡}:</p> <p>One day, in-person meetings:</p> <ul style="list-style-type: none"> • July 23, 2015 • September 2015 <p>Monthly feedback/collaboration calls (Sept-April)</p> <p style="text-align: right;">Monthly work deadlines (Sept-April)</p>		
<p>Link to Instructional Task:</p> <p>https://drive.google.com/folderview?id=0ByvWoCuNnMFlfkr3Z011cWRaVVhjbE5WTVB5a0ZZeXNnWmlhUFplX0psd3RwY0FTV3Y2cU0&usp=sharing</p>		

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OPTION 4: MATH EAGLE				
Key Roles and Responsibilities: <ul style="list-style-type: none"> Ensure that teachers have access to high-quality ongoing formative assessment items and tasks that are aligned to the state standards in math. 	Deliverables[§]: <ul style="list-style-type: none"> Develop rubrics for 6 tasks (ECRs or ITs) Provide scored and annotated student work for 6 tasks Write 30 multiple choice items aligned to assigned standards Write 15 multiple select items aligned to assigned standards Write 10 Constructed Response Items aligned to assigned standards 	Best for Teacher Leader Advisors who... <ul style="list-style-type: none"> Would like to be involved in improving the quality and quantity of items in EAGLE Know the math standards well Enjoy the process of creating rigorous standards-aligned assessment items and tasks in math Would like to deepen their understanding of the standards and their ability to write high quality assessment items and tasks Prefer working independently (rather than giving presentations) 		
Key Dates^{* ‡}: <table style="width: 100%; border: none;"> <tr> <td style="vertical-align: top; width: 50%;"> One day, in-person item review meetings: <ul style="list-style-type: none"> September 2015 November 2015 January 2016 March 2016 </td> <td style="vertical-align: top; width: 50%;"> Work Deadlines: <ul style="list-style-type: none"> November 2015 January 2016 March 2016 </td> </tr> </table>			One day, in-person item review meetings: <ul style="list-style-type: none"> September 2015 November 2015 January 2016 March 2016 	Work Deadlines: <ul style="list-style-type: none"> November 2015 January 2016 March 2016
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Link to Instructional Task: https://drive.google.com/folderview?id=0ByvWoCuNnMFlfkxVZzV6T3d1d0RtbkxzWTJQQVVwaW9yM1RtRG11aXkybmhBTE4ZGJVcck&usp=sharing				

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OPTION 5: INSTRUCTIONAL MATERIALS REVIEW (ELA, math, or social studies)

<p>Key Roles and Responsibilities:</p> <ul style="list-style-type: none"> • Produce instructional material reviews designed to support district decision making and implementation of state standards • Increase local capacity to identify aligned materials through the support of teacher leaders throughout the state 	<p>Deliverables[§]:</p> <ul style="list-style-type: none"> • Reviews of instructional materials and benchmark assessments submitted to the state by content providers (approximately 2-4 reviews per month, working with at least one other reviewer) 	<p>Best for Teacher Leader Advisors Who...</p> <ul style="list-style-type: none"> • Are committed to helping districts and schools make high quality decisions about curricula by arming them with high quality information about those curricula • Know the new state standards well and have an eye for quality instructional resources • Want to increase their knowledge of the instructional resources available to teachers and their ability to rate the quality of these resources • Prefer working independently or in small groups (rather than giving presentations) 				
<p>Key Dates^{* ‡}:</p> <table border="0"> <tr> <td data-bbox="181 1192 873 1304"> <p>One day, in-person item review meetings:</p> <ul style="list-style-type: none"> • September 2015 • November 2015 </td> <td data-bbox="881 1192 1443 1262"> <p>Monthly feedback/collaboration calls (Aug-April)</p> </td> </tr> <tr> <td></td> <td data-bbox="881 1293 1443 1339"> <p>Monthly work deadlines (Sept-April)</p> </td> </tr> </table>			<p>One day, in-person item review meetings:</p> <ul style="list-style-type: none"> • September 2015 • November 2015 	<p>Monthly feedback/collaboration calls (Aug-April)</p>		<p>Monthly work deadlines (Sept-April)</p>
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	<p>Monthly work deadlines (Sept-April)</p>					
<p>Link to Instructional Task: https://drive.google.com/folderview?id=0ByvWoCuNnMfFmtqWWRsaw1BUlc4Q21JZU5FMENwY2RNRzMX0pGLXgzeTRnenBZRFhwRk0&usp=sharing</p> <p>Note: The Department is in the process of creating the Instructional Materials Review rubric for social studies materials. If you are interested in applying to the Teacher Leader Advisor group that will review social studies materials in 2015-16, please complete the instructional task for ELA.</p>						

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