

# **IMPT: 3/1 ENROLLMENT NEWS**

All,

We hope everybody is having a good week so far. Last week we closed the OneApp Main Round for the 5th year, and our 1st Main Round including all publicly-funded early childhood seats, with nearly 16,000 applications submitted.

At this point, all paper applications submitted to your school must be entered in SchoolForce. If they are not, please let us know immediately. Thank you to all schools for their hard work these past several months.

#### CRITICAL UPCOMING COMMUNICATIONS

In the next several weeks, schools can expect to receive several critically important communications from our team regarding the match and next steps. Please keep on the lookout for these alerts. If you do not receive one of the following communications from our team, please reach out to support@enrollnola.org as soon as possible.

#### End-of-the Week

- Current roster validations: the analytics team will send you a report of students that reported that they are currently attending your school, but who are not on your SchoolForce roster, this Friday March 4. You will have until Wednesday, March 9 to validate if those students are not attending.

## Mid-March

- Round 2 Profiles Review: you will have an opportunity to review your schools' profile(s) for accuracy and to correct any errors before publication.

# Late March

- Match Review: you will have the opportunity to review the penultimate match to flag any discrepancies.

# Early April

- Final Match: you will receive your school's final 2016-2017 Main Round rosters and will be able to begin reaching out to families.
- Placement results available.
- April 18: Round 2 launches.

#### **UPDATES & MATERIALS**

## Main Round Results

Thank you to all of our schools for their dedication throughout this year's Main Round. Our team will be preparing and executing the student placement process this month. Placement results will be available the week of April 4, 2016. Please make sure that families who submitted an application are aware that ALL applicants will receive notification, regardless of the placement results.

- Families who applied online can view their placement results using the parent application portal. Instructions are on the EnrollNOLA homepage: <a href="http://enrollnola.org/how-to-look-up-your-placement-results/">http://enrollnola.org/how-to-look-up-your-placement-results/</a>.
- Families who submitted an application with an email address listed, or who applied online, will receive their results at the email address they provided.
- All families will receive a notification letter at the address they provided on their application.

Notification will be delivered as expeditiously as possible after the match is declared final. If a family does not receive their placement results, or needs help, please direct them to a Family Resource Center, or oneapp@rsdla.net / 877-343-4773.

It is very important that families are aware of how to access their placement results, and what to do if they don't hear from our team. The Seat Acceptance Process is time-sensitive and its success depends on families' timely receipt of their award letters. We appreciate schools' help in ensuring that families who have moved or changed their contact info still receive their results.

More about notification and the Seat Acceptance Process will be shared in upcoming newsletters.

# Round 2 Cycle

As you all know, the OneApp Main Round closed last Friday, February 26. The next opportunity for families to apply to enter or change schools for the 2016-2017 school year will be Round 2. The Round 2 timeline is attached to this newsletter and is also posted online at EnrollNOLA.org. As in years past, Round 2 hard copy applications will be distributed and collected at Family Resource Centers ONLY. Because the Round is briefer and the print is more limited, schools will not be given a personal supply of applications. Over the next several weeks we will keep you all in the loop about the application launch and expectations.

## Expulsion/Hardship Transfer Records Transfers

In an effort to streamline the transition of students and student records post-expulsion and transfer, our Enrollment Transitions team will begin sending the first records request to all sending schools, on behalf of the receiving school. **Upon receipt of the Record Request Form, the sending school will have 10 school days to provide the student's records directly to the receiving school.** Please expect to receive this form upon any transfer of a student on the grounds of expulsion or Hardship Transfer. This form will also be uploaded as an attachment to SchoolForce. A copy of the form is attached to this newsletter. Please feel free to send any questions to stella.cziment@rsdla.net.

# Round Robin Update

The table below shows the current status of the Round Robin cycles for each grade. Note the Round Robin grades that have fewer than 10 school choices remaining (highlighted yellow). The Round Robin will be reset in these grades when there are only 4 school choices remaining and all non-exempt schools will re-open a Round Robin seat. Schools have the option of submitting an exemption request for future Round Robin cycles.

Schools with current Round Robin exemptions are detailed on the schools' password protected webpage. If you do not have access to that page, please email support@enrollnola.org. Refer to previous enrollment communications for more information on the exemption request process.

The grade 9 Round Robin cycle was reset on 2/22/2016. The grade 11 Round Robin cycle was reset on 1/14/2016. The grade 12 Round Robin cycle was reset on 2/7/2016.

Grade	Cycle	Exemptions	Schools Chosen	Schools Remaining
K	Round Robin Not Initiated			28
1	Round Robin Not Initiated			16
2	Round Robin Not Initiated			7
3	Round Robin Not Initiated			13
4	Round Robin Not Initiated			18
5	Round Robin Not Initiated			20
6	Round Robin Not Initiated			19
7	Round Robin Not Initiated			10
8	Round Robin Not Initiated			8
9	15	5	5	7
10	Round Robin Not Initiated			8
11	4	2	9	6
12	4	3	1	11

# **IMPORTANT REMINDERS**

# Roster Accuracy

With the match approaching, it is particularly critical that SchoolForce rosters are accurate. All schools should be validating their rosters and making updates as necessary for the next month to ensure the correct students are reassigned to them.

Please email support@enrollnola.org with any questions or concerns.

Thank you, Aimee

