

All,

We are very excited to say that we have posted ***preliminary*** OneApp placement results on SchoolForce. Thank you once again for your hard work and patience as we approach the Main Round finish line. Critical information regarding match review and notification are included in today's newsletter. Please contact support@enrollnola.org with any enrollment questions.

ACTION REQUIRED

Deadline 3 PM Tomorrow: Review Preliminary Match

We are pleased to announce that the ***preliminary*** OneApp Main Round match is ready for your review in SchoolForce. **Student placements are NOT FINAL at this time, so it is very important that you do not communicate this information to students, families, or school staff who do not directly work with student enrollment.**

Please **review these placements by 3:00 PM tomorrow, Wednesday, April 13**, and respond with any questions or concerns before that time. Again, please do not share these placements before they are declared final. You can view the placements in SchoolForce, in the school or CMO reports section:

- Select the "[Future School Roster](#)" (or "Future CMO Roster," if you are a CMO user) report to review your entire roster for the coming year, including new matches and students currently attending your school who will continue to the next grade at your school in the coming year.
- Select the "Future School Roster – New Matches" (or "Future CMO Roster – New Matches," if you are a CMO user) report to review only your new matches, i.e. students who are currently attending other schools or are new to the school system and have been assigned to your school for the coming year.
- Select the "Transferring Students" (Or "Transferring CMO Students", if you are a CMO user) report to review your current students that are assigned elsewhere, i.e. students who are currently attending your school who received a placement at a different school next year. Note: students transferring to a different school in the CMO will not appear on this report for CMO users.

Detailed instructions for reviewing your rosters were delivered in an email from Ray earlier this afternoon. Please reference the instructions included in that email as it is very important that match results are reviewed within the designated timeframe.

We would be happy to answer any questions you may have about the match results – please reach out via email to Raymond.cwierniewicz@rsdla.net, Kenneth.erisman@rsdla.net, Christopher.Lloyd@rsdla.net, and Amelia.Bell@rsdla.net. We will commit to making sure that any concerns that are raised are addressed prior to declaring the match results final. We thank you in advance for your review and feedback during this busy time of year.

8th Grade Seat Acceptance + Round 2 Applications

Thank you once again for your phenomenal work collecting 8th grade applications this year. As we finalize the match, please continue to impress upon your 8th grade students the importance of turning in their **completed Seat Acceptance Form before May 20. It is equally critical that 8th graders who have not been assigned elsewhere submit a Round 2 application before the deadline, May 27.** Please use the School Report -> Terminal Grade Students- R2 App Needed to reach out to these students and assist them in turning in an application before the deadline. Thank you for your help in supporting these students.

UPDATES & MATERIALS

Student Placements & Seat Acceptance Overview

We plan to have final placement results posted by the end of this week. Please review the following information regarding student placement notification and seat acceptance processes, if you have not done so already.

Student Placements

Please make sure that families who submitted an application are aware that **ALL applicants will receive notification, regardless of the placement results.** Results will be posted on the online application portal as soon as results are declared final.

Families who applied online will be able to log into their existing account (more info below); families who do not yet have a portal account will be able to create one and easily access their results. Once placements are posted online, we will text families to alert them that results have been posted, and we will also alert our Family Resource Centers and all schools.

Notification breakdown:

- Families who applied online can view their placement results using the parent application portal. Instructions are on the EnrollNOLA homepage: <http://enrollnola.org/how-to-look-up-your-placement-results/>.
- Families who submitted an application with an email address listed, or who applied online, will receive their results at the email address they provided.
- All families will receive a notification letter at the address they provided on their application.

It is very important that families are aware of how to access their placement results, and what to do if they don't hear from our team. The Seat Acceptance Process is time-sensitive and its success depends on families' timely receipt of their award letters. We appreciate schools' help in ensuring that families who have moved or changed their contact info still receive their results. If a family does not receive their placement results, or needs help, please direct them to a Family Resource Center, or oneapp@rsdla.net / 877-343-4773.

Seat Acceptance

All students will be encouraged to claim their newly awarded seat by participating in the Seat Acceptance Process. **The Main Round seat acceptance deadline will be Friday, May 20.**

- What is seat acceptance?
 - o Seat acceptance is a way for students to claim their seat assignments prior to the beginning of the school year, so families and schools can plan more effectively for the year ahead. For schools, **enforcing the seat acceptance deadline is optional.**
 - o Schools must either drop all students who have not completed seat acceptance, or drop none of them. Schools may not selectively drop a subset of applicants who did not complete seat acceptance. Students who have claimed their seat and complete any remaining registration procedures may not be dropped prior to the beginning of the school year.
 - o On May 20, schools will have the option to drop newly assigned students who have not accepted their seat. Again, this is optional.
- How do students accept their seats?
 - o Students will be asked to bring in their Seat Acceptance Form, which is delivered in the student notification letters, as well as registration documents such as parent identification, immunization records, birth certificate, etc., by May 20, 2016.
 - o **Any student who appears on your 2016-2017 student roster must be allowed to complete seat acceptance, even if they do not have the seat acceptance Form.** Placement on a student roster acts as effective proof of placement.
 - o **Do not** turn away students who appear on your 2016-2017 student rosters because they have misplaced or not received their Seat Acceptance Form. This form exists to document that the process has taken place and to help schools and families stay organized; it does not supersede your rosters as proof of placement. A student who appears on your roster has been placed at your school and should be allowed to claim their seat.

Please support your transferring and new students through the seat acceptance process. It is particularly important that schools provide guidance to students with no default placement (kindergartners, 8th graders, students in other terminal grades). See more on that above. Seat acceptance does not impact a family's ability to participate in Round 2. Please let us know if you have any questions.

Update: Special Education Brown Bag

Enrollment Transitions would like to once more invite all SPED Coordinators and school leaders to a “**Special Education: Removals and Discipline**” brown bag. This presentation is an opportunity to receive information and clarity on questions that were raised during the SPLC workshops last January. We will also go over some SER fundamentals related to claiming and terminating jurisdiction. We will host two sessions at different locations. Please use this Doodle to sign up for the location and date that works best for you: <http://doodle.com/poll/i85ut23hmmucq9e8>. We hope to see all of you there.



Round Robin Update

Please note that we have entered the Round Robin in second grade. Fortunately for K-8 schools that did not desire to admit new mid-year placements, they did not have to open Round Robin seats because enough schools in each grade elected to accept new mid-year transfers. This morning we had to open the Round Robin in second grade because fewer than 5 schools were available. We understand that it can be challenging to integrate new students late in the year, but we will ask all schools that open a Round Robin seat to do so for the remainder of the year. We hope that the reprieve from mid-year placements up to this point will make accommodating new placements easier.

The table below shows the current status of the Round Robin cycles for each grade. Note the Round Robin grades that have fewer than 10 school choices remaining (highlighted yellow). The Round Robin will be reset in these grades when there are only 4 school choices remaining and all non-exempt schools will re-open a Round Robin seat. Schools have the option of submitting an exemption request for future Round Robin cycles.

Schools with current Round Robin exemptions are detailed on the schools' password protected webpage. If you do not have access to that page, please email support@enrollnola.org. Refer to previous enrollment communications for more information on the exemption request process.

The grade 2 Round Robin cycle was initiated on 04/12/2016. The grade 9 Round Robin cycle was reset on 4/4/2016. The grade 11 Round Robin cycle was reset on 1/14/2016. The grade 12 Round Robin cycle was reset on 2/7/2016.

Grade	Cycle	Exemptions	Schools Chosen	Schools Remaining
<i>K</i>		<i>Round Robin Not Initiated</i>		<i>25</i>
<i>1</i>		<i>Round Robin Not Initiated</i>		<i>14</i>
2	1	13	7	21
<i>3</i>		<i>Round Robin Not Initiated</i>		<i>13</i>
<i>4</i>		<i>Round Robin Not Initiated</i>		<i>14</i>
<i>5</i>		<i>Round Robin Not Initiated</i>		<i>17</i>
<i>6</i>		<i>Round Robin Not Initiated</i>		<i>29</i>
<i>7</i>		<i>Round Robin Not Initiated</i>		<i>7</i>
<i>8</i>		<i>Round Robin Not Initiated</i>		<i>8</i>
9	17	5	6	9
<i>10</i>		<i>Round Robin Not Initiated</i>		<i>5</i>
11	4	2	10	6
12	4	3	2	10

IMPORTANT REMINDERS

Round 2 Launches Monday, April 18

OneApp Round 2 offers families who missed the Main Round, are new to the city, or who would like to transfer, another opportunity to apply to schools with remaining seat availability. Round 2 application books will be distributed and collected at Family Resource Centers only. This is to help conserve a limited supply during the short application window. As always, we encourage schools to facilitate opportunities to apply online for families. Round 2 launches April 18. Please make sure any families who still need a school placement are aware and apply during the Round 2 window. It is very important that transitioning students or students in need of a transfer take advantage of the last opportunity to apply during OneApp, when they have the greatest opportunity to receive a placement at a preferred school.

Hardship Transfer Deadline Has Passed

This serves as a reminder that we will no longer accept Hardship Transfer Requests as of Friday, April 1, 2016, in order to maintain student stability at the close of the school year. Please communicate this to families. If a family would not like to continue to attend their current school for the coming school year, and has not already submitted an application, please ensure they are aware of the Round 2 application cycle. Round 2 opens April 18. We will consider exceptional circumstances on a case-by-case basis and may approve transfers where changing the school environment is best for a student's health or safety.

Spring Testing and End-of-Year Transitions

To help ensure academic continuity, the Enrollment Transitions team will not process hardship transfers or expulsion recommendations during critical spring testing periods. Students who have requested an approved transfer requests, or whose expulsion recommendation has been upheld, will be transferred after testing is complete. After May 1, the Student Hearing Office will additionally apply increased scrutiny to expulsion recommendations, particular for Tier 2 and 3 offenses. Please contact stella.cziment@rsdla.net with questions regarding expulsion and transfer procedures.

Please email support@enrollnola.org with any questions or concerns.

Thank you,
Aimee

